



Traditional 10 Month Certified Instructional Staff 2010 - 2011 Workday Calendar

Insert Employee Name
Insert Employee Location

**Default Calendar that includes
180 student days, 10 Annual
Leave days, 15 workdays and
10 holidays. Applicable to
certified instructional staff
only.**

Payroll Schedule

Ten (10) 21.5 day pay periods

Period Begins	Period Ends	Pay Dates
08/17/10	09/15/10	08/31/10
09/15/10	10/14/10	09/30/10
10/15/10	11/15/10	10/29/10
11/15/10	12/14/10	11/30/10
12/15/10	01/13/11	12/17/10
01/13/11	02/11/11	01/31/11
02/14/11	03/15/11	02/28/11
03/15/11	04/13/11	03/31/11
04/14/11	05/13/11	04/29/11
05/13/11	06/13/11	05/31/11

Jul 2010				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
				0

Aug 2010				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
	W	W	W	W
23	24	25	26	27
W	PW	★		
30	31			
				11

Sep 2010				
M	T	W	T	F
		1	2	3
6	7	8	9	10
H				
13	14	15	16	17
20	21	22	23	24
27	28	29	30	
				22

Oct 2010				
M	T	W	T	F
				1
				W
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
				PW
				21

Nov 2010				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
			H	
15	16	17	18	19
22	23	24	25	26
	A	H	H	
29	30			
				22

Dec 2010				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
	W	H	H	
27	28	29	30	31
A	A	A	A	H
				23

Jan 2011				
M	T	W	T	F
3	4	5	6	7
W				
10	11	12	13	14
17	18	19	20	21
H				
24	25	26	27	28
PW				
31				
				21

Feb 2011				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
W	W			
28				
				20

Mar 2011				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
				A
28	29	30	31	
				23

Apr 2011				
M	T	W	T	F
				1
				PW
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
A	A	A	A	H
25	26	27	28	29
				21

May 2011				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			
H				
				22

Jun 2011				
M	T	W	T	F
		1	2	3
6	7	8	9	10
				★
13	14	15	16	17
PW				
20	21	22	23	24
27	28	29	30	
				9

Legend:	 Pay Periods	 Track Out	A Required Leave	H Holiday	W Workday	PW Protected Workday	215.0 Workdays
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Traditional 10 Month Non-Certified Support Staff 2010 - 2011 Workday Calendar



Insert Employee Name
Insert Employee Location

Jul 2010				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
				0

Aug 2010				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			
				11

Sep 2010				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	
				22

Oct 2010				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
				21

Default calendar applicable to 10 month non-certified & 10 month school-based support staff. Includes 180 student days, 15 workdays, 10 annual leave days and 10 holidays. Timesheets are for record-keeping purposes only & may not reflect pay periods.

Nov 2010				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			
				22

Dec 2010				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31
				23

Jan 2011				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				
				21

Feb 2011				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28				
				20

Payroll Schedule
One Split Pay Period
Nine (9) 21.5 Pay Periods

Period Begins	Period Ends	Pay Dates
08/17/10	08/31/10	08/31/10
09/01/10	09/30/10	09/30/10
09/30/10	10/29/10	10/29/10
11/01/10	11/30/10	11/30/10
11/30/10	12/29/10	12/17/10
12/30/10	01/28/11	01/31/11
01/28/11	02/28/11	02/28/11
03/01/11	03/30/11	03/31/11
03/30/11	04/28/11	04/29/11
04/29/11	05/30/11	05/31/11
05/30/11	06/13/11	06/29/11

Mar 2011				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	
				23

Apr 2011				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
				21

May 2011				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			
				22

Jun 2011				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	
				9

Legend:		Pay Periods		Track Out	A	Required Leave	H	Holiday	W	Workday	PW	Protected Workday	215.0 Workdays
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90 TA
Traditional Calendar
2010 - 2011 Workday Calendar



Insert Employee Name
 Insert Employee Location

Jul 2010				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
				0

Aug 2010				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	★ 25	26	27
30	31			
				5

Sep 2010				
M	T	W	T	F
		1	2	3
H 6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	
				22

Oct 2010				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
				19

Calendar excludes (15) teacher workdays. Applicable to Teacher Assistants Only. Wage payments will not equal actual days worked. Timesheets are for recordkeeping purposes only and may not reflect pay periods.

Nov 2010				
M	T	W	T	F
1	2	3	4	5
8	9	10	H 11	12
15	16	17	18	19
22	23	24	H 25	H 26
29	30			
				21

Dec 2010				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	H 23	H 24
27	28	29	30	31
A	A	A	A	H
				21.5

Jan 2011				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
H 17	18	19	20	21
24	25	26	27	28
31				
				19

Feb 2011				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28				
				18

Payroll Schedule
 One Split Pay Period
 Nine (9) 21.5 Pay Periods

Period Begins	Period Ends	Pay Dates
08/25/10	08/31/10	08/31/10
09/01/10	09/30/10	09/30/10
10/04/10	10/28/10	10/29/10
11/01/10	11/30/10	11/30/10
12/01/10	12/31/10	12/17/10
01/04/11	01/31/11	01/31/11
02/01/11	02/28/11	02/28/11
03/01/11	03/31/11	03/31/11
04/04/11	04/29/11	04/29/11
05/02/11	05/31/11	05/31/11
06/01/11	06/10/11	06/29/11

Mar 2011				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	
				22

Apr 2011				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	H 29
				16

May 2011				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
H 30	31			
				22

Jun 2011				
M	T	W	T	F
		1	2	3
6	7	8	9	★ 10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	
				8



Traditional 11.0 11 Month Certified Instructional Staff 2010 - 2011 Workday Calendar



Insert Employee Name
Insert Employee Location

Jul 2010				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
				0

Aug 2010				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			
				22

Sep 2010				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	
				22

Oct 2010				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
				PW
				21

Default Calendar applicable to 11 month certified instructional staff only. Includes 180 student days, 31.5 additional student contact days, 15 workdays and 10 holidays

Nov 2010				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			
				22

Dec 2010				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31
				H
				20.5

Jan 2011				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				
				21

Feb 2011				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28				
				20

Payroll Schedule
Eleven (11) 21.5 day pay periods

Period Begins	Period Ends	Pay Dates
08/02/10	08/31/10	08/31/10
08/31/10	09/29/10	09/30/10
09/30/10	10/29/10	10/29/10
10/29/10	11/29/10	11/30/10
11/30/10	12/31/10	12/17/10
01/03/11	02/01/11	01/31/11
02/01/11	03/02/11	02/28/11
03/03/11	04/01/11	03/31/11
04/01/11	05/02/11	04/29/11
05/03/11	06/01/11	05/31/11
06/01/11	06/30/11	06/29/11

Mar 2011				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	
				23

Apr 2011				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
				H
				21

May 2011				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			
				H
				22

Jun 2011				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	
				PW
				22



Traditional 12 Month Instructional Staff 2010 - 2011 Workday Calendar



Insert Employee Name
Insert Employee Location

Default Calendar applicable to 12 month certified instructional staff and teacher assistants. Includes 180 student days, 52 additional student contact days, 15 workdays and 11 holidays.

Payroll Schedule
Twelve (21.5) Day Pay Periods
Divided into 12 wage payments

Jul 2010				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
				22

Aug 2010				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
	W	W	W	W
23	24	25	26	27
30	31			
				22

Sep 2010				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	
				22

Oct 2010				
M	T	W	T	F
				1
			W	8
4	5	6	7	15
11	12	13	14	22
18	19	20	21	29
25	26	27	28	PW
				21

Nov 2010				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30		H	H
				22

Dec 2010				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31
				20

Jan 2011				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				
				21

Feb 2011				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
W	W			
28				20

Mar 2011				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	
				23

Apr 2011				
M	T	W	T	F
				1
				PW
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
				21

May 2011				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			
H				22

Jun 2011				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
PW	20	21	22	23
27	28	29	30	
				22

Period Begins	Period Ends	Pay Dates
07/01/10	07/30/10	07/30/10
07/30/10	08/30/10	08/31/10
08/31/10	09/29/09	09/30/10
09/29/10	10/28/10	10/29/10
10/29/10	11/29/10	11/30/10
11/29/10	12/31/10	12/17/10
01/03/11	02/01/11	01/31/11
02/01/11	03/02/11	02/28/11
03/03/11	04/01/11	03/31/11
04/01/11	05/02/11	04/29/11
05/03/11	06/01/11	05/31/11
06/01/11	06/30/11	06/29/11

Legend: Pay Periods Track Out **H** Holiday **W** Workday **PW** Protected Workday 258.0 Workdays



11 Month Administrative Principals / Asst Principals / Clerical Support Staff 2010 - 2011 Traditional



Insert Employee Name
Insert Employee Location

Calendar applicable to 11 month school-based administrative, support & clerical staff. Not applicable to Teacher Assistants.

Timesheets for non-exempt staff are for recordkeeping purposes only & may not reflect pay periods.

Jul 2010				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
				0

Nov 2010				
M	T	W	T	F
1	2	3	4	5
8	9	10	11 H	12
15	16	17	18	19
22	23	24	25 H	26 H
29	30			
				22

Mar 2011				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	
				23

Aug 2010				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			
				22

Dec 2010				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23 H	24 H
27	28	29	30 H	31 H
				23

Apr 2011				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22 H
25	26	27	28	29
				21

Sep 2010				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	
				22

Jan 2011				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				
				21

May 2011				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			
				22

Oct 2010				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
				21

Feb 2011				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28				
				20

Jun 2011				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	
				22

Payment Schedule Eleven (11) Wage Payments

Period Begins	Period Ends	Pay Dates
08/02/10	08/31/10	08/31/10
09/01/10	09/30/10	09/30/10
10/01/10	10/29/10	10/29/10
11/01/10	11/30/10	11/30/10
12/01/10	12/31/10	12/17/10
01/03/11	01/31/11	01/31/11
02/01/11	02/28/11	02/28/11
03/01/11	03/31/11	03/31/11
04/01/11	04/29/11	04/29/11
05/02/11	05/31/11	05/31/11
06/01/11	06/30/11	06/29/11

Legend: Pay Periods
 Track Out
 H Holiday
239.0 Workdays



12 Month Administrative Principals / Asst Principals / Clerical Support Staff 2010 - 2011 Workday Calendar



Insert Employee Name
Insert Employee Location

Calendar applicable to 12 month school-based administrative, support & clerical staff. Not applicable to Teacher Assistants.

Timesheets for non-exempt staff are for recordkeeping purposes only & may not reflect pay periods.

Payroll Schedule
Twelve (12) Wage Payments

Period Begins	Period Ends	Pay Dates
07/01/10	07/30/10	07/30/10
08/02/10	08/31/10	08/31/10
09/01/10	09/30/10	09/30/10
10/01/10	10/29/10	10/29/10
11/01/10	11/30/10	11/30/10
12/01/10	12/31/10	12/17/10
01/03/11	01/31/11	01/31/11
02/01/11	02/28/11	02/28/11
03/01/11	03/31/11	03/31/11
04/01/11	04/29/11	04/29/11
05/02/11	05/31/11	05/31/11
06/01/11	06/30/11	06/29/11

Jul 2010				
M	T	W	T	F
			1	2
5	6	7	8	9
H				
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
				22

Aug 2010				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			
				22

Sep 2010				
M	T	W	T	F
		1	2	3
6	7	8	9	10
H				
13	14	15	16	17
20	21	22	23	24
27	28	29	30	
				22

Oct 2010				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
				21

Nov 2010				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
			H	
15	16	17	18	19
22	23	24	25	26
			H	H
29	30			
				22

Dec 2010				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
			H	H
27	28	29	30	31
				H
				23

Jan 2011				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
H				
24	25	26	27	28
31				
				21

Feb 2011				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28				
				20

Mar 2011				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	
				23

Apr 2011				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
				H
25	26	27	28	29
				21

May 2011				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			
H				
				22

Jun 2011				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	
				22

Legend:	Pay Periods	Track Out	H Holiday	261.0 Workdays
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