



10 Month Central Services Administrative - Office Support Staff 2010 - 2011 Workday Calendar



Insert Employee Name
Insert Employee Location

**Calendar applicable to 10 month
administrative, office support &
clerical staff that are not school-
based.**

**Timesheets for non-exempt staff
are for recordkeeping purposes
only & may not reflect pay periods.**

Jul 2010				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
				0

Aug 2010				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			
				11

Sep 2010				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	
				22

Oct 2010				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
				21

Nov 2010				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			
				22

Dec 2010				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31
A	A	A	A	H
				23

Jan 2011				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				
				21

Feb 2011				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28				
				20

Payroll Schedule
Eleven (11) Wage Payments

Period Begins	Period Ends	Pay Dates
08/17/10	08/31/10	08/31/10
09/01/10	09/30/10	09/30/10
10/01/10	10/29/10	10/29/10
11/01/10	11/30/10	11/30/10
12/01/10	12/31/10	12/17/10
01/03/11	01/31/11	01/31/11
02/01/11	02/28/11	02/28/11
03/01/11	03/31/11	03/31/11
04/01/11	04/29/11	04/29/11
05/02/11	05/31/11	05/31/11
06/01/11	06/13/11	06/29/11

Mar 2011				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	
				23

Apr 2011				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
A	A	A	A	H
				21

May 2011				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			
H				
				22

Jun 2011				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	
				9