

Any summer violation will result in automatic expulsion

Technology Acceptable Use Policy (AUP)

Privileges

As a student at Enloe High School, you have privileges to use WCPSS e-mail (Lotus) and the World Wide Web (WWW) as well as access to use networked resources at Enloe High School. The technology is provided to **further your educational goals and objectives.**

Responsibilities

You are expected to abide by this Acceptable Use Policy(AUP) as well as all current WCPSS Board of Education policies and North Carolina and federal laws. If you violate this AUP, you will lose your computer privileges for a period of time based on the severity of the violation. If you violate Board policies, state or federal laws, you will face additional and more serious consequences in accordance with those policies and laws.

Academic Consequences of Violations

Losing computer privileges may negatively affect your grades and may cause you to fail a course. If you lose your privileges, you may not use any computer in Enloe High School, and *you may not bring a personal laptop to school to use for the duration of the violation.*

If you have access to the necessary hardware/software at home, you can complete computer-related assignments at home. Otherwise, you may propose alternate, non-technology assignments to your teachers. Your teachers decide whether your proposal constitutes acceptable alternatives that meet the learning objectives of the original assignments. *In computer-based courses, there may be no valid alternatives, and the result may be that you fail the course.*

Any AUP violation may result in additional disciplinary action in accordance with the WCPSS Code of Student Conduct and state and federal law.

AUP Form must be signed by student and parent and returned to the student's Academic Coach before network account is issued.

Limitation of Liability

Enloe High School and WCPSS make no guarantee that the functions or the services provided by or through the Enloe High School and WCPSS networks will be error-free or without defect. Enloe High School and WCPSS will not be responsible for any damage you as a user may suffer, including, but not limited to, loss of data or interruptions of service. Enloe High School and WCPSS are not responsible for the accuracy or quality of the information obtained through or stored on the system. Enloe High School and WCPSS will not be responsible for financial obligations arising through the unauthorized use of the system.

Non-severe violations are typically those that have minimal negative effects on others. Non-severe violations include but are not limited to the following:

- Using technology for off-task activities during class (games, videos, music files, CDs, websites not instructionally related)
 - Having shortcuts or benign executables (programs that pose no threat to network or data security) in home directory without authorization
 - Sending messages from computer to computer
 - Employing the technology for commercial purposes
 - Accessing or attempting to access translator services, chat-rooms, bulletin boards, news groups or messaging systems other than Lotus unless authorized by your teacher for a valid educational purpose
1. **First Offense**
 - Computer privileges are suspended for 3 school days.
 - Letter of notification to parents.
 - Student must go to multimedia lab to have privileges reinstated.
 2. **Second Offense**
 - Computer privileges are suspended for 10 school days.
 - Parents must sign notification letter to reinstate privileges.
 - A third non-severe violation will automatically become a severe violation.

Severe Violations are typically those that exhibit indifference to the rights of others or to one's own personal safety. Severe violations include but are not limited to the following:

- Installing unauthorized software anywhere on the network
 - Downloading and storing files on the network without authorization (As a student you are authorized to store only course-related documents in your home directory)
 - Not reporting computer vandalism or network security violations that you are aware of
 - Vandalizing or defacing hardware: damage less than \$50, including unauthorized disconnecting of cables, keyboards and mice causing workstation malfunction
 - Using another's account or allowing another individual the use of one's account
 - Using technology to cheat: to misrepresent another's work as one's own or to pass one's work on to another for the purpose of cheating
 - Using technology to plagiarize or to violate copyright laws
 - Accessing or attempting to access material that
 - is profane, obscene, lewd, sexually suggestive, or ghastly
 - advocates or engages in illegal acts, threats, hate or violence
 - potentially disrupts, causes damage, threatens or endangers students or staff
 - Spamming: Distributing mass e-mail messages and chain letters or sending e-mail to large numbers of people or a large volume of messages to one or more individuals for the purpose of causing annoyance or disruption
 - Posting personal or private information about yourself or other people
 - Posting or sending information that insults, defames or harasses
1. **First Offense**
 - Computer privileges are suspended for 20 school days and parents are notified.
 - Letter of notification to parents.
 - Parent must conference with administrator to reinstate privileges.
 2. **Second Offense**
 - Computer privileges are suspended for 40 school days.
 - Letter of notification to parents.
 - Parent must conference with administrator to reinstate privileges.
 - A third offense automatically becomes an extreme violation.

Extreme violations are malicious acts that include but are not limited to the following:

- Attempting to gain unauthorized access to the WCPSS network or any device on the network, or to any secure data
- Connecting any non-WCPSS hardware to the network
- Producing, posting or sending (or attempting to post or send) material that
 - is profane, obscene, lewd, sexually suggestive, or ghastly
 - advocates or engages in illegal acts, threats, hate or violence
 - potentially disrupts, causes damage, threatens or endangers students or staff
- Possessing hacking tools
- Arranging or agreeing to meet with a person you have met online
- Vandalizing hardware or stored data: damage greater than \$50 (this includes intentionally spreading computer viruses or worms)

Any extreme violation will result in suspension of computer privileges for 90 school days and may result in suspension from school. If the school year ends before the computer suspension, the remainder of the suspension will carry over to the next school year.

Student last name

Student first name

Acceptable Use Policy (AUP) Summer School 2017

I have read the AUP.

I understand

- **technology at Enloe High School is to be used for learning, not entertainment**
- **there are 3 levels of violations of the AUP and that successive violations become more serious**
- **the academic consequences of violations are very serious and will lead to failing a course.**

By signing below, I agree to abide by the terms of this AUP.

(Must be signed before student is granted a network account.)

⇒

Parent signature

⇒

Student signature