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July 11, 2016

Dear Leesville Road High School Students and Parents:

I hope that all of you are having a restful and relaxing summer. Preparations for the upcoming 2016-2017 school year are well underway, and we are looking forward to an outstanding year.

The purpose of this communication is to help facilitate a smooth opening of school on August 29 for our students. This packet includes important information for the start of the 2016-2017 school year. Students will also receive information specific to their grade levels. Freshmen will receive information pertaining to Pride Launch, our freshman orientation. Sophomores will receive their student parking form. Juniors and Seniors will receive both a student parking form and off-campus lunch form. Please read all forms carefully and note that all fines and fees must be paid prior to obtaining an off-campus lunch or parking pass. This entire packet is posted on the school's website at <http://www.wcpss.net/leesvilleroadhs>.

We will continue to utilize SMART Lunch as a structure to combine lunch with opportunities for students to receive help from teachers, utilize the media center, and participate in clubs and intramurals. However, we will closely analyze participation data this year. If we don't see increases in student attendance in tutorials, we will strongly consider abandoning SMART Lunch for other options. Please help us by talking with your child about the importance of using SMART Lunch for more than an extended lunch period.

We will host our fall Meet the Teacher Open House on August 25 from 6:00 p.m. to 8:00 p.m. The evening will begin with a general information session in the gymnasium, and then parents will be given the opportunity to follow their child's schedule and learn about specific class curriculum and procedures. In order to have enough space in the classrooms for parents, students should not attend. They will hear this information at Freshmen Orientation or when school begins. If you are unable to attend the Open House, all information will be distributed on the first day of school.

Families will receive a second summer email during the first week of August that will include information on accessing class schedules, drop/add procedures, and information from parent groups. If you have not already signed up for our Yahoo email group, I highly encourage you to do so as soon as possible. This is the main way we communicate information. You can sign up via our website under Parents and PTSA at <http://www.wcpss.net/domain/5715>.

I look forward to working with all of you during the 2016-2017 school year.

Warm regards,

Anthony J. Muttillo

Si necesita servicios de traducción gratuitos para comprender los procesos escolares, llame al (919) 852-3303

إذا كنت بحاجة إلى خدمات الترجمة المجانية للتعرف على سير العمليات بالمدرسة، اتصل بالرقم (919) 852-3303

Si vous avez besoin de services de traduction gratuits pour comprendre les procédures scolaires, appelez le (919) 852-3303

यदि आपको विद्यालय की प्रक्रियाओं को समझने के लिए निःशुल्क अनुवाद सेवाएं चाहिए, तो पर कॉल करें (919) 852-3303

학교/교육 과정에 관한 무료 번역 서비스가 필요하시면 다음 번호로 연락하여 주십시오 (919)852-3303

Nếu quý vị cần sự thông dịch miễn phí để hiểu phương pháp trường học, xin vui lòng gọi số điện thoại, 919-852-3303

如果您需要免费翻译服务来了解学校流程，请致电 (919) 852-3303

## ***Summer Hours***

***June 14-August 18, 2016***

Main Office 870-4250	Monday – Friday	7:00 a.m. – 3:00 p.m.
Student Services 870-4260		

## ***Important Calendar Dates***

Early August	Schedules will be available to parents and students for viewing via PowerSchool/Homebase in early August.  While every effort is made to provide students the courses that they desire, some popular courses fill quickly so we must utilize available alternates or unfilled courses to complete schedules. For students who have an error in their schedule or have been assigned a class that they did not select as a primary or alternate, we will hold a drop/add session on August 4, 8:00 am - noon in the Media Center. Please note that requests will not be granted to accommodate teacher changes. Also, changes will not be made because a student "changed his/her mind" about a course, since staffing decisions have been made based on students' course selections during spring registration.
August 24 8:00 AM – 10:30 AM	Pride Launch (Freshman Orientation) for students and parents
August 25, 6:00-8:00 PM	Fall 2016 Semester One Open House

## ***Bus Transportation***

All families should have received a postcard from the Transportation Department in June stating your child's bus service for the 2016-2017 school year. If you did not receive a postcard or you need to request a change to your bus service, visit the transportation website at <http://www.wcpss.net/Domain/30> by July 25<sup>th</sup>. Requests submitted after July 25<sup>th</sup> may not be processed prior to the first day of school.

## ***Fall Athletic Tryouts \****

Fall sports begin prior to the first day of school. In order to participate in tryouts, athletes must receive a ticket to play to ensure proper eligibility. Tickets to play for fall sports will only be given out July 11-13 from 9:00 a.m. to 11:00 a.m. in Room 1301 in the Murphy Building. Prior to receiving a ticket to play, athletes must complete all nine pages of the WCPSS/LRHS Athletic Participation Forms. The packet can be accessed through our website at <http://bit.ly/29HH0VF>.

Part of this packet requires all athletes to have a completed physical exam form. The physical exam must be current within one year of tryouts and athletic participation. **Athletes without a ticket to play will not be able to try out for a sports team.** If you have questions, Mr. Jack Rogers, Athletic Director, can be contacted at [jjrogers@wcpss.net](mailto:jjrogers@wcpss.net).

Cheerleading (JV & Varsity)	August 1	8:00-11:00 AM & 5:00-8:00 PM (Multipurpose Room)
Cross Country	August 1-4	7:00 AM (Track)
Football	August 1	6:15 AM (Locker Room)
Women's Golf	August 15	4:30 (Falls Village Golf Course)
Men's Soccer (JV & Varsity)	August 1-5	8:00-10:00 AM and 4:00-6:00 PM (Practice Soccer Field)
Women's Tennis	August 1	9:00 AM (Location TBA)
Volleyball (JV & Varsity)	August 1	7:30-10:00 AM and 6:00-8:00 PM (Main Gym)
	August 2	8:00-10:00 AM and 6:00-8:00 PM (Main Gym)

**\* Dates are subject to change. Please refer to the LRHS website for the most current information.**

### ***Class of 2017 Senior Portraits***

Prestige Portraits is communicating information about 2017 Senior Portraits through a new text messaging campaign. If you are interested in receiving occasional reminders, information, and special offers from Prestige, you can text "Leesville" to 99000. Also, you can go to [prestigeportraits.com](http://prestigeportraits.com) to schedule your session now. Portraits need to be taken by mid-November in order to be included in the yearbook.

### ***2017 Yearbook Information:***

The 2017 *Menagerie* will be available for pre-order through [jostensyearbooks.com](http://jostensyearbooks.com) beginning in early September. The price will start at \$70 and will increase as the year progresses. Distribution will take place at school during the final week of May. Families of seniors will receive senior ad information in the mail during September; recognition ads range in price from \$125 (eighth of a page) - \$375 (full page). The deadline for ads is November 15. Business ad space is also available in the yearbook. Contact Joni Amerson at [jamerson1@wcpss.net](mailto:jamerson1@wcpss.net) if you are interested in advertising your business.

### ***School Portraits and ID Cards:***

Lifetouch will be on campus Thursday, September 8 for underclassmen portraits. Students are scheduled throughout the day according to their last names. Lifetouch provides Leesville ID cards for all students who have their photos taken.

Seniors will have the opportunity to have retakes taken on campus Wednesday, August 31. Lifetouch will be back on campus February 23 for cap and gown photos for seniors.

### ***Graduation Announcements, Caps, and Gowns***

Seniors should order their graduation announcements, caps, and gowns on September 16 during lunch. There will also be an opportunity for parents to place orders on September 15 from 5:30-7:00 PM in the front lobby. The make-up order day will be September 22, also during lunch. A \$60 deposit is required to place an order, and seniors will receive a packet from Jostens during their senior class meeting on September 3. Questions regarding graduation items should be directed to Jostens at 919-789-8500.

### ***Class Ring Orders***

Jostens will be on campus during lunch on September 15 to accept ring orders. There will be an opportunity for parents to view the selections and place orders on September 15 from 5:30-7:00 PM in the front lobby. Questions regarding rings should be directed to Jostens at 919-789-8500. The make-up day to order rings will be September 22, also during lunch.

### ***AP Assignments***

AP summer assignments are posted on the school's website at <http://bit.ly/29P5BHy>. If you have questions regarding AP summer assignments please contact Student Services at 919-870-4260.

### ***Band News and Notes***

The Ninth Grade Band, Concert Band, and Symphonic Band enjoyed a very successful year! All three bands were awarded "superior" ratings in the NC Music Performance Adjudication Festival and all gave outstanding concerts throughout the year!

The 2016-2017 LRHS Band Program is well on its way to another truly outstanding year. The Symphonic Band had its first summer rehearsal on June 9<sup>th</sup> and will meet at school for Pre-Band Camp during the week of July 18-22 at 5:00pm. During these rehearsals, the seniors will teach marching fundamentals. The 22<sup>nd</sup> Band Camp for the Symphonic Band will be held from July 25<sup>th</sup> through July 31<sup>st</sup> at Lees-McRae College in Banner Elk, NC. The purpose of Band Camp is to learn the Fall Marching Show and to prepare for the upcoming season. The Ninth Grade Band and Concert Band will begin their rehearsals once the school year begins.

Those who might be interested in becoming a member of the LRHS Band Program need to speak with Ms. Alyssa Montgomery to schedule an audition. You may call 919-870-4297 or email [amontgomery@wcpss.net](mailto:amontgomery@wcpss.net) to do so. To find out more about the activities of the Band Program, please visit our website, [leesvilleband.org](http://leesvilleband.org).

### ***Parents of Freshmen or Transfer Students New to LRHS***

Pride Launch Freshmen Camp will be Wednesday, August 24 from 8-10:30 and you must register if you or your student(s) plan to attend! Please visit the LRHS homepage for the registration link or enter it from below. Questions can be directed to [mprice5@wcpss.net](mailto:mprice5@wcpss.net).

[https://docs.google.com/a/wcpss.net/forms/d/1jvf28xpGTD6z8nRVdoNy3IUkQ30l3\\_0Pm7PNVehabHk/viewform](https://docs.google.com/a/wcpss.net/forms/d/1jvf28xpGTD6z8nRVdoNy3IUkQ30l3_0Pm7PNVehabHk/viewform)

## ***Booster Clubs***

If you wish to have an informational table at Pride Launch Freshman Camp for the parents and students to visit, please contact Mr. Price at [mprice5@wcpss.net](mailto:mprice5@wcpss.net).

## ***SAT Registration Deadlines***

2016-17 Test Dates	Test	Regular Registration Deadline (postmark/submit by)
October 1, 2016	SAT & Subject Tests	September 1, 2016
November 5, 2016	SAT & Subject Tests	October 7, 2016
December 3, 2016	SAT & Subject Tests	November 3, 2016
January 21, 2017	SAT & Subject Tests	December 21, 2016
March 11, 2017	SAT Only	February 10, 2017
May 6, 2017	SAT & Subject Tests	April 11, 2017
June 3, 2017	SAT & Subject Tests	May 9, 2017

Students may register for the SAT via the College Board at [www.collegeboard.com](http://www.collegeboard.com). Please note that LRHS is an SAT testing site.

## ***AP Test Registration***

AP test registration dates will be announced at a later date, but they typically begin in mid February. AP tests will be free again this year unless students are taking a test for a course not offered at LRHS. The fee is \$92, but is subject to change per the College Board. AP testing begins May 1, 2017.

## ***State ACT Test Date***

All juniors are tentatively scheduled to take the ACT at LRHS on February 28. The make-up date is March 21. Any change of date will be communicated. No other grades are eligible to take the ACT during this test administration.

## ***National ACT Test Dates***

The ACT test dates are September 10, October 22, December 10, and February 11. More information about this test can be obtained from the Student Services office.



## *2016-2017 Off-Campus Lunch Rules*

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Please note the following stipulations regarding lunch passes:

1. The lunch pass is the property of Leesville Road High School and may be revoked at any time in cases of inappropriate use.
2. A student who leaves campus must follow the checkout procedure if he/she is unable to return to class. The procedure involves having the student's parent/guardian contact the school attendance office immediately after determining that the student cannot return to school following lunch.
3. Providing transportation to students who do not have lunch passes is prohibited.
4. **Exit and entry of the campus must take place from the student parking lot.** The lunch pass is expected to be displayed each day the student leaves campus.
5. Duplicate lunch passes will be issued through the main office. The cost is **\$10.00** to replace it. However, a one week time frame will be observed before a duplicate lunch pass will be issued. All requests for a duplicate lunch pass must be accompanied by a written parental request.
6. The lunch pass allows the junior or senior to leave campus during his/her regularly-scheduled lunch period, provided he/she has the lunch pass in his/her possession at the time.
7. The student and parent are responsible for transportation to and from campus during lunch periods.
8. The school assumes no liability for any accident or injury incurred in the exercise of using this lunch pass.
9. **Students exercising off-campus lunch privileges are subject to the rules of student conduct as applicable to the regular school day adopted by the Wake County School Board and Leesville Road High School.**
10. Littering on public or private property will result in the revocation of the lunch pass and disciplinary action.





# 2016-2017 Student Parking Form

Leesville Road High School Students who possess a valid North Carolina driver's license may request a parking space by mail. The parking fee established by the Wake County Board of Education for the 2016-2017 school year is \$170. Fees will be reduced by \$17 per month beginning October 1. To request a space, please read the rules on the back of this form governing the operation of a vehicle on the campus and fill out the requested information. Additional copies of this form will be available in the school's main office.

**On-line payments: Online school payment system is available on our website.**

**Please note that all students must clear all fees and fines prior to applying for a parking permit. Permits will not be issued to students with outstanding fees or fines at Leesville Road High School or any other school in the Wake County Public School System.**

<b>Name of Student</b>		<b>Grade for 2016-17</b>	
<b>Parent Phone #</b>		<b>Date of Birth</b>	
<b>Home Address</b>			
<b>1<sup>st</sup> Vehicle</b>	<b>Year/Make/Model/Color</b>		
	<b>License Plate Number</b>		
<b>2<sup>nd</sup> Vehicle</b>	<b>Year/Make/Model/Color</b>		
	<b>License Plate Number</b>		
<b>Please attach a photocopy of your North Carolina Driver's License to this form. <i>Your application will not be processed without (1) the completed application, (2) a check made payable to Leesville Road High School, or Online School Payment receipt and (3) the photocopy of the license. (We do not make photocopies at school) Incomplete applications will not be processed.</i></b>			

Please return this form in an envelope marked "Parking Request" to the following address by August 8:  
Leesville Road High School  
8410 Pride Way  
Raleigh NC 27613

Completed Parking Applications received by August 8 will be processed and passes mailed to the address of record. After that time they can be picked up in the Murphy Building Lobby on the night of Open House, August 25, from 4:30 to 6:00 pm.

While spaces are available, students may purchase a parking space throughout the year. Fill out and drop off all paperwork to the main office. There will be a 24 hour waiting period. **DO NOT** bring a vehicle to campus until your parking request has been processed and you have received your parking tag.

**No parking request will be processed without signed validation of the following statement:**  
*As evidenced by my signature, I agree to all of the enclosed rules pertaining to operating a vehicle on the Leesville Road High School campus. Furthermore, I am aware that towing a vehicle at the expense of the owner is one option that may be exercised for failing to abide by these rules.*

<b>Student Signature</b>		<b>Date</b>	
<b>Parent Signature</b>		<b>Date</b>	

*Please see reverse page for rules pertaining to this privilege. ➔*

## ***2016-2017 Leesville Road High School Parking Regulations***

1.	The parking fee established by the <b>Wake County Board of Education</b> for the 2016-2017 school year is <b>\$170</b> . Beginning October 1, fees will be reduced by \$17 per whole month.
2.	Parking permit applications will be available to drivers with a valid North Carolina Driver's License only as announced by the principal.
3.	All students who park a motor vehicle on the Leesville Road High School campus must display the current hanging tag permit. The tag must be hung from the inside rear view mirror facing the front of the vehicle. Students who fail to properly display the tag will be ticketed or have their tags revoked.
4.	Vehicles must be parked in assigned spaces. The only spaces available for student parking are located in the student parking lot. Students may not park on the roads on, or surrounding, the campus. Furthermore, students may not park in any faculty parking lot, along the curb, in the back circle, or on the campuses of Leesville Road Elementary School or Leesville Road Middle School. Vehicles parked in the wrong space, or in unauthorized areas, <b>may be towed</b> at the owner's expense and the permit will be subject to revocation without refund.
5.	Vehicles should be parked front-end first. Backing into spaces is not permitted.
6.	The safe operation of motor vehicles is required. Vehicles must not travel in excess of 10 miles per hour on campus. Seat belts are required for drivers and <b>all</b> passengers.
7.	Speeding and reckless driving are prohibited. Exiting from the student parking lot in the afternoon will be held until buses clear the area. Citations will be issued as necessary.
8.	Supervision is provided for parking lots; however, Leesville Road High School and the Wake County Public School System are not responsible for damages to, or theft from, vehicles. Students are cautioned NOT to leave valuables in their vehicles. Parked vehicles should be left with windows closed and doors locked.
9.	A student's vehicle is subject to search in the case of reasonable suspicion regarding the presence of drugs, alcohol, stolen property, or other contraband in the car.
10.	Disabled vehicles may not be left on campus overnight. If necessary, towing should be arranged by the student.
11.	Refunds for parking fees will be made if the student moves out of the Wake County Public School System. All refunds will be made <i>prorate</i> .
12.	If a student holding an assigned parking space transfers within WCPSS during the year, he or she will be assigned a space at the new school with no further payment of fees provided the original parking tag has been returned to the office of the previous school. If no space is available at the new school, the originating school will make the refund.
13.	Parking fees will <b>NOT</b> be refunded for: <ol style="list-style-type: none"> <li>a. Voluntary withdrawal from school (dropping out);</li> <li>b. Long-term suspension from school;</li> <li>c. School-based disciplinary action related to loss of parking privilege; OR</li> <li>d. Loss of driving privilege due to revocation of operator's license.</li> </ol> All other refund requests are at the discretion of the principal.
14.	Only one tag will be issued per student. Students may register up to two of their family vehicles. The tag may be moved from one registered family vehicle to another, but may NOT be sold or loaned to another student for his or her use. The penalty for doing so is revocation of parking privileges. Spaces may NOT be shared by students other than siblings.
15.	Inform the office immediately of any vehicle or license plate changes.
16.	Lost parking tags will be replaced once. Report lost tags to the office promptly.
17.	School Board Policy 6410.10 prohibits the possession and/or use of tobacco products on campus. Students may not possess tobacco products or smoke in cars at any time while on the school campus.
18.	Loitering in the parking lot is prohibited. Students need to leave the parking lot immediately upon arriving to school. Written permission from an administrator must be obtained to be in the student parking lot during school hours.
19.	Students who operate a motor vehicle on campus should fully understand their duties and responsibilities. Under School Board Policy 7180, students who violate parking regulations are subject to any or all of the following consequences: <ol style="list-style-type: none"> <li>a. Revocation of parking privilege;</li> <li>b. Ticketing;</li> <li>c. Towing and storage of the vehicle, at the owner's expense;</li> <li>d. Disciplinary action; OR</li> <li>e. Criminal charges as prescribed by law.</li> </ol>
20.	Handicapped parking is only available as needed on an assigned basis. Tag must be obtained from the City of Raleigh.
21.	Parking a vehicle on school property is a privilege, not a right. Please review all parking regulations and call the school for clarification of any matter about which there are questions.
22.	All students must clear all fees and fines prior to applying for a parking permit. Permits will not be issued to students with outstanding fees or fines at Leesville Road High School or any other school in the Wake County Public School System.