WAKE COUNTY
PUBLIC SCHOOL SYSTEM

Verify Job System
BARNETT ASSOCIATES

VERIFICATION OF EMPLOYMENT & INCOME

Instructions for all Wake County Public School System Employees

Access secure and efficient verifications using the Verify Job System (website accessible 24/7)
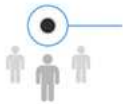
COMPANY CODE: 9023

PIN: Employee ID #

CUSTOMER SERVICE: 1-800-800-4857 OPT. **4** (8AM - 8PM Eastern Time)

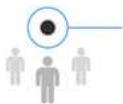**WEB SITE: WWW.VJSUS.COM   FAX: 910-392-8159**

FOR PRIVATE PARTY VERIFIERS

(Mortgage Companies, Banks, Lending Agencies, etc.)

PROVIDE YOUR VERIFIER WITH:

- Your Company Code - **9023**
- Social Security Number
- PIN (Only if salary information is needed) = **Employee ID #**

The verifying organization visits www.vjsus.com under "Obtain a Verification"
VJS validates the information provided, and presents the data bearing your company's logo.
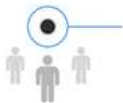
FOR GOVERNMENT AGENCIES

(Social Security Administration, Child Support, Medicaid, etc.)

PROVIDE YOUR AGENCY WITH:

- Your Company Code - **9023**
- Social Security Number

The government agency faxes a request to: 910.392.8159
VJS validates the information provided, and presents the data bearing your company's logo.
The verification is faxed back to the requesting agency.

FOR PERSONAL USE (Once Annually)

Contact Customer Service at 800.800.4VJS (4857) Opt 4
You will receive a request form to fill out and fax back to: 910.392.8159

If you do not receive a call within 24 hours of sending the fax, please contact Customer Service to verify that your fax was received and is being processed.

PROVIDE US WITH:

- Your Company Code - **9023**
- Social Security Number
- PIN (Only if salary information is needed) = **Employee ID #**

 The verification will be mailed to your home address.