

Leesville Road High School

Class of 2017



Artwork by Mary Song, Class of 2019

Senior Bulletin

Please use this bulletin to guide you through festivities and events surrounding graduation. Senior activities, dates, procedures, and responsibilities are explained for you. Your attention to each activity's details will make your graduation a memorable occasion for you and your family.

The administration, faculty and staff of Leesville Road High School wish the best for each of you.

Enjoy this happy time!

****SENIOR OBLIGATIONS:** a senior will NOT receive graduation ceremony tickets nor receive a diploma until all obligations, fines and fees have been met and cleared**

CALENDAR OF EVENTS

Thursday, May 4	Caps & Gowns delivered at lunch (final balance due to Jostens)
Monday, May 8	Graduation Reception RSVP and \$25 optional donation due
Friday, May 12	Teacher Workday
Monday, May 29	Memorial Day Holiday—No school
Wednesday, May 31	Deadline for all scholarships/military commitments to be submitted to Student Services to be announced at the Senior Assembly
Thursday, June 1	Senior meeting and assembly practice: 8:40-10:18 Collection of senior obligations, fines and fees with Ms. Koch
Friday, June 2	Senior Assembly at 8:45 AM Senior Picnic immediately afterwards in the LRHS stadium
Sunday, June 4	Baccalaureate at 3 PM (Optional) Providence Baptist Church in Delta Lake Center, Glenwood Avenue
Monday, June 5-- Tuesday, June 6	Senior Exams (as well as exams for all LRHS students at this time) Monday: Periods 1 and 2 Tuesday: Periods 3 and 4 Wednesday: CTE exams and makeup exams for seniors only
Wednesday, June 7	Graduation Practice 10:45 AM - 12:30 PM Raleigh Convention Center
Friday, June 9	Graduation Reception 6 PM – 8 PM LRHS Food Court Desserts and beverages; attire is business casual Your graduation tickets will be distributed at this event.
Sunday, June 11	Commencement Exercises 8 PM Raleigh Convention Center (Seniors must arrive at 7 PM for line-up.) The Convention Center opens at 7 PM for guests. Admission by ticket only.

DELIVERY OF CAPS & GOWNS

Date: May 4, 2017

Place: Main lobby of school

Time: all of lunch

Jostens will deliver caps and gowns in the lobby. You must pay the balance due on your order at this time. Please see that the cap and gown fit; if not, notify the Jostens representative immediately. These items are to be taken home, not worn at school. Remove the cap and gown from the packaging and hang them up to release wrinkles before the first ceremony.

Tassels for students graduating with honors (cumulative 3.5-3.999 GPA) or high honors (cumulative 4.0 or above GPA) will be distributed with the cap and gown. No other tassels are allowed.

GRADUATION RECEPTION RSVPs & DONATIONS DUE

Date RSVP is due: May 8, 2017

A reception honoring graduates and their guests will be hosted by parents of underclassmen on Friday, June 9 from 6 – 8 PM at Leesville Road High School. To continue this 22-year-old LRHS tradition, these parents need your RSVP to know how much food to prepare. A suggested \$25 contribution per family of 4 or over would be greatly appreciated to help offset the costs; checks can be made payable to LRHS Senior Reception. Please promptly submit RSVP cards by May 8 to this address:

*LRHS Graduation Reception
c/o Stephanie Welton
5812 N. Hawthorne Way
Raleigh, NC 27613*

Please note that graduation tickets will be given out at the June 9 reception.

SUBMISSION OF SCHOLARSHIPS AND MILITARY COMMITMENTS

Date: May 31, 2017

Place: Student Services Office

Wednesday, May 31 is the deadline to submit letters regarding scholarships and military commitments or appointments. Seniors who have received scholarships for any school (whether they plan to attend that school or not) or letters of commitment to enter a branch of the armed services should submit a copy of that letter, along with the amount of the scholarship or which branch of the military, to Student Services by this date. Only those submitted by this date will be announced at the June 2 Senior Assembly.

SENIOR MEETING AND ASSEMBLY LINE PRACTICE

Date: June 1, 2017

Place: Main gym

Time: Period 2 (8:40-10:18)

Seniors should NOT bring or wear caps and gowns for this meeting. ALL SENIORS MUST ATTEND.

Seniors will receive instructions on procedures for senior assembly, Baccalaureate, graduation rehearsal, and commencement. We will explain the order for lining up at these events and hold a practice as part of this meeting. Every senior, **including late arrival students**, must be present. Seniors will also receive **TICKETS FOR THE SENIOR CLASS PICNIC** at this rehearsal.

Suggestions: Bring the shoes to this practice that you plan to wear at the assembly. This will help you determine if you can feasibly walk in them and if they meet the dress code. Seniors will take part in the Senior Walk throughout Leesville Middle and Elementary Schools after the Assembly so you will be walking up and down steps as well as quite a distance throughout the entire Leesville campus. Comfortable, height-appropriate shoes are vital!

Also, note which side of the gym you are seated when facing the stage and relay this information to your family so they may choose their seats accordingly.

APPROPRIATE DRESS & ETIQUETTE

Appropriate dress for Senior Assembly, Baccalaureate, and Graduation is cap and gown. Be sure the gown is neatly pressed for each occasion. Use a cool iron to press gowns because they will melt!

To accommodate the gown's neckline, women should wear a simple, lightweight dress, shirt and skirt, or shirt and dark pants. **The top should NOT be seen when wearing the gown.** If wearing a dress or skirt, the dress should **not** exceed the gown's length. Women should wear **closed-toed dark dress shoes** with a dark heel and sole (NO espadrilles, shorts, jeans, or purses). Women should wear minimal jewelry.

Again, be aware that seniors will be taking part in the Senior Walk throughout the entire Leesville campus. Comfortable, height-appropriate shoes cannot be stressed enough!

Men should wear a **SOLID WHITE** shirt and a **dark** tie (NO red ties and NO suit coats). **Dark dress pants** (navy, dark gray or black) should be worn (NO khakis), with **dark socks** (NOT brown or white). Shoes should be **black or dark brown dress shoes** (NO tennis shoes, boots, Wallabees, Sperrys, etc.).

Appropriate Etiquette: Cheering and yelling are not appropriate for this ceremony and reflect poorly on the students and on LRHS. No chewing gum and no cell phones while wearing your cap and gown. **IF YOU CHOOSE NOT TO ABIDE BY THE RULES, YOU WILL NOT PARTICIPATE.**

CAPS, TASSELS, & CORDS

Caps are worn STRAIGHT on the head, parallel to the floor by both men and women. The tassel should be worn on the cap's right side. Pin the tassel in place for all events except Graduation because graduates will move the tassel to the left upon official declaration of graduation. Tassels for students graduating with honors will be distributed with the cap and gown. No other tassel may be worn.

Only honor cords given out by these groups may be worn: National Honor Society, Latin Honor Society, Spanish Honor Society, French Honor Society, International Thespian Society, Dance Honor Society, Sports Medicine Honor Society, Math Honor Society, National Art Honor Society, and Technical Honor Society. Other medals and regalia are not permitted during school-sponsored events.

SENIOR ASSEMBLY & LEESVILLE CAMPUS SENIOR WALK

Date: Friday, June 2, 2017
Place: Main gym
Time: Line up time at 8:00; assembly will begin at 8:45

Seniors MUST wear caps and gowns as well as appropriate attire outlined in this bulletin.

Seniors will process in cap and gown and will conduct a program recognizing seniors receiving scholarships and military appointments, as well as the presentation of the class gift, expressions of appreciation, and farewell addresses. The program will conclude with a slide show, recessional, and a Senior Walk through the middle and elementary schools. Seniors will return to their line-up areas (auxiliary gym or auditorium) to gather their belongings and then meet parents in the courtyard, front lobby, or front walkway.

If younger siblings who attend LRHS choose to come to the Senior Assembly, parents will need to check those underclassmen out through the Attendance Office as classes will not be attending this event.

SENIOR CLASS PICNIC

Date: Friday, June 2, 2017
Place: Leesville stadium, after the Senior Assembly and Senior Walk

After the Assembly and Walk, seniors will go to the stadium for a class picnic of barbecue, fried chicken, subs, potatoes, slaw, hushpuppies, tea and lemonade. **NO CAPS OR GOWNS ALLOWED INTO THE STADIUM.** Thus, seniors may want to bring a change of clothes. Your ticket for this event (received at the senior assembly rehearsal) is required for entry. Seniors who do not wish to attend the picnic will be required to attend regular classes or leave campus. In case of rain, we will have an alternate location.

This is a time for the class to celebrate, socialize, and sign yearbooks. After the picnic, seniors will be allowed to leave school. If students leave the stadium area, they must leave campus or return to classes. **This event is for seniors only.**

BACCALAUREATE SERVICE (OPTIONAL)

Date: Sunday, June 4, 2017
Place: Providence Baptist Church, 6339 Glenwood Avenue, Raleigh (Delta Lake Center)
Time: 3 PM (Line up will be at 2:45)

Seniors MUST wear caps and gowns for this event.

The Leesville Class of 2017 Baccalaureate will be held on Sunday, June 4, 2017, at 3 p.m. in the Delta Lake Center at Providence Baptist Church at 6339 Glenwood Avenue. All seniors who wish to participate in this program should report to the designated location by 2:45 p.m. dressed in cap and gown to line up for the processional. All family and friends are welcome to attend. A reception will follow at the church.

Remember that this is a non-denominational religious service and your conduct should reflect the nature of the program. Gentlemen should remove their caps during all prayers. This is not a school-sponsored event. All seniors are invited but not required to participate. The invitation for this service was given to seniors with this bulletin.

SENIOR EXAMS

Monday, June 5: Periods 1 and 2 Exams

Tuesday, June 6: Periods 3 and 4 Exams

Wednesday, June 7: Exam Make-Up Day (for seniors only)

Seniors should remember the importance of final exams. It can be difficult to concentrate at a time of celebration like graduation. For some seniors, however, exams will determine *if* they graduate. Please wait to celebrate until after the exam period has concluded. If students exempt a teacher-made exam, they do not have to come. Seniors must complete and stay for the entire exam period for all exams.

GRADUATION NAME CALL LIST

One of our five assistant principals will call out your complete legal name at the graduation ceremony. If you have any concerns about how your name is to be pronounced, please see the appropriate assistant principal based on this name breakdown:

Mr. Price A-C

Ms. Waechter D-He

Ms. Fehling Hi-Me

Ms. Moore Mi-Sc

Ms. Moody Si-Z

GRADUATION REHEARSAL

Date: Wednesday, June 7, 2017
Place: Raleigh Convention Center (500 S. Salisbury Street Raleigh)
Time: 10:45 AM-12:30 PM

Seniors should NOT bring or wear caps and gowns for this meeting. ALL SENIORS MUST ATTEND.

Seniors SHOULD wear the shoes they plan to wear for the actual graduation ceremony. The Convention Center ceremony requires much walking for extended distances as well as up and down stairsteps; wearing these shoes will help seniors decide if these shoes are appropriate.

Please find a map on the back of this bulletin to locate parking for rehearsal and the ceremony.

Seniors are asked to locate their seats in the Exhibit Hall upon arrival and be seated so rehearsal can start on time. Be attentive and follow all instructions to make a short practice possible and to lead to a successful commencement program. At this rehearsal, seniors will receive instructions on procedures such as how to march in, where to sit, how to receive diplomas, and how to obtain ceremony tickets.

SENIORS MUST BE PRESENT AND ON TIME TO REHEARSAL TO RECEIVE TICKETS (see event below)

GRADUATION RECEPTION & GRADUATION TICKET DISTRIBUTION

Date: June 9, 2017 Place: Leesville Road High School Time: 6 – 8 PM

A reception honoring graduates and their guests will be hosted by parents the evening of June 9. These parents have volunteered their efforts for you and your family so please thank them. This is a great opportunity to show off Leesville to family, socialize with peers, and enjoy one last evening at LRHS.

Any senior who has an outstanding balance at the time of the reception will not receive tickets. Those seniors should return to school on Saturday, June 10 at 8 AM to clear debts and receive their tickets. Any senior with an outstanding balance the day of graduation will not receive his/her diploma.

*****Each senior who meets all graduation requirements will receive **NINE** graduation tickets (this is a change from the hard copy of the bulletin seniors received!) at the reception. If you choose not to attend the reception, you will need to pick up your tickets at school Saturday morning, June 10, between 8 and 9 AM.*****

You will need a ticket for **every** person entering the Convention Center, whether they sit on a lap or in a seat, including young children. NO EXTRA TICKETS WILL BE WITHHELD. If a senior needs extra tickets, he or she will need to make arrangements with fellow seniors. **The school will not have extra tickets for those who need them and the school is no longer involved with tickets once they are distributed.** Graduating seniors do NOT need a ticket for themselves.

Please remember that the entire ceremony will be live-streamed from the WCPSS website so viewing the ceremony in this manner may be a safer, better option for some.

COMMENCEMENT EXERCISES, LOGISTICS and EXPECTATIONS

Date: June 11, 2017
Place: Raleigh Convention Center
Time: 8:00 PM (Doors will open for guests at 7:00.)

Seniors MUST wear caps and gowns and appropriate attire for this event.

Seniors should report to the Exhibit Hall at precisely **7:00 PM** for a final line check. Seniors must be present, in line, and wearing proper attire for the processional, or they run the risk of not walking across the stage and not having their names read for the diploma presentation. Students should not wander around the facility. This is a happy occasion, but also a serious one. It is a celebration to mark your academic accomplishments. This program is almost as important to your family as it is to you, so conduct yourselves accordingly. If you do not wish to abide by the rules, you will NOT participate.

- Seniors will graduate in alphabetical order. As your name is called, walk across the stage and accept the diploma cover in your **left hand** and shake Dr. Muttillio's **right hand**. Then walk down the center steps and return to the seat designated by the junior marshal.
- Cheering and yelling are not appropriate. This applies not only to graduates, but especially to families and guests. Each graduate and his family deserves to have his name read and heard.
- As diplomas are presented, a professional photographer will take pictures of each senior. Images will then be uploaded for purchase. Guests may take pictures from their seats or the designated photography area but **MAY NOT** stand for pictures during the ceremony.
- Please note: SENIORS RECEIVE ONLY THE DIPLOMA COVER DURING THE CEREMONY. Seniors who have paid all fines, returned all materials, completed all requirements of the ceremony, and have conducted themselves appropriately will receive diplomas after commencement concludes.
- NO CHEWING GUM OR SMOKING, AND NO CELL PHONES WHILE WEARING THE CAP AND GOWN.
- Leesville faculty will wear nametags with blue and green ribbons at this ceremony. Be respectful of the faculty and of the guidelines they enforce. The Wake County School Board and/or the Raleigh Convention Center have established many of these expectations.
- Parents and students should not bring the following items inside the Convention Center: water or drinks, glass vases, camera tripods, balloons, strollers, signs, air horns, wrapped packages, and noise makers. Admission will be denied with these items.
- Only individuals in **wheelchairs** may **SIT** in the designated handicapped row. ONE person may accompany a handicapped individual and sit in the row behind the handicapped section. Other guests must sit in general seating. Handicapped individuals should enter from the Marriott Hotel parking deck, putting them on ground level outside section A. Handicapped persons will enter the elevator outside room A to the graduation area.

