

Schedule Access

- Schedules have been posted through NCEdCloud and PowerSchool.
- Students must reset their PowerSchool Account by claiming their NCEdCloud account. Instructions on how to do this are posted on the school's website or can be picked up in the Student Services Office.
- Parents may continue to use their PowerSchool Username and Login from last year.
- If parents need to create a PowerSchool Account, instructions are posted on the school's website or can be picked up in the Student Services Office.

Schedule Adjustment Procedures

- Students have had opportunities to request schedule adjustments since August 3 through an email to Mr. Greene. There was also a drop/add session on August 13th that students could attend.
- Schedule adjustments, as this point, will be kept a minimum as we approach the start of school.
- No schedule changes will occur on August 20, 21 and 24 (the first day of school).
- Students will need to follow their most current schedule until notified of any adjustment
- Questions about schedule adjustments must be sent to Mr. Greene, Dean of Students, egreene@wcpss.net.
- If an email is sent, allow two school days for a response and please do not send duplicate emails as this slows down the response time.

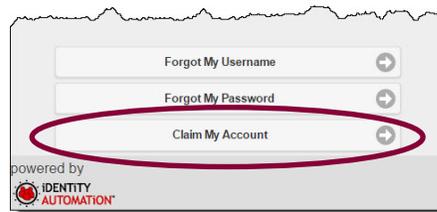


Beginning July 6, 2015, access to Home Base applications will be replaced by a single sign-on process offered through NCEdCloud. Applications affected include:

- Canvas
- PowerSchool
- SchoolNet

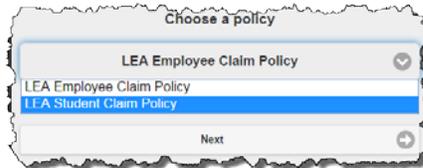
Claim Your NCEdCloud (IAM) Account

1. Using Google Chrome or Firefox, visit <http://my.ncedcloud.org> .



2. Click **Claim My Account**.

3. Select **LEA Student Claim Policy**.

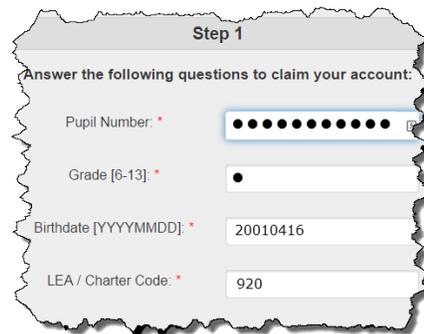


4. Click **Next**.

5. Enter the required information.

Note:

- **Pupil Number** is your **Student ID** number assigned from PowerSchool.
- **Grade [6-13]** – Enter student grade for the 2015/16 school year. If account is claimed before July 6th, use the 2014/15 grade level.
- Follow the required format for Birthdate.
- LEA/Charter Code is 920.



6. Click **I'm not a robot**.



Note:

- If prompted, follow the instructions on the next page that appears (e.g., Select all images with salad.) and click **Verify**.

7. Click **Next**.

8. Create a **new password** and verify.

Note:

- You must type your password once on each line to ensure your passwords match.

Passwords **must**

- Be between 8 and 16 characters long
- Contain at least one uppercase character
- Contain at least one lowercase character
- Contain at least one numeric digit

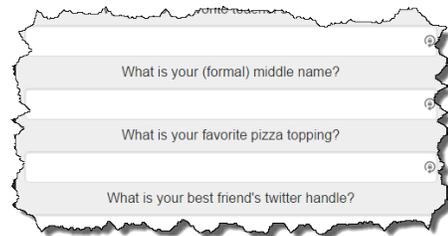


9. Click **Next**.

10. Answer **at least 5** of the security questions.

Note:

- These questions will be used in the event you forget your password.



11. Click **Next**.

- A confirmation page is displayed.

12. **Print** the confirmation page and **save** it in a secure location.

13. Close the window. You may now log into the NCEdCloud system by visiting <http://my.ncedcloud.org>.

If additional assistance is needed, let your teacher know so assistance can be provided.

Reminder - Beginning July 6, 2015:

- Visit <http://my.ncedcloud.org> to log into Canvas, PowerSchool, and SchoolNet.
- Use your **Student ID** and use the password you created to access the NCEdCloud single sign-on system.