

## NCEdCloud: Claim Student Account

Beginning July 6, 2015, access to Home Base applications will be replaced by a single sign-on process offered through NCEdCloud. Applications affected include:

- Canvas
- PowerSchool
- SchoolNet

## Claim Your NCEdCloud (IAM) Account

- 1. Using Google Chrome or Firefox, visit http://my.ncedcloud.org.
- 2. Click Claim My Account.
- 3. Select LEA Student Claim Policy.
- 4. Click Next.
- 5. Enter the required information.

## Note:

- **Pupil Number** is your **Student ID** number assigned from PowerSchool.
- Grade [6-13] Enter student grade for the 2015/16 school year. If account is claimed before July 6<sup>th</sup>, use the 2014/15 grade level.
- Follow the required format for Birthdate.
- LEA/Charter Code is 920.

Answer the following questions to claim your account: Pupil Number: 
Grade [6-13]: 
Birthdate [YYYYMMDD]: 
20010416
LEA / Charter Code: 
920

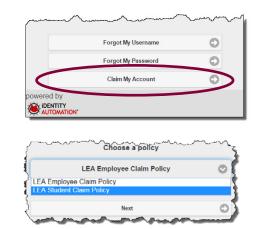
Step 1

6. Click **I'm not a robot**.

Note:



• If prompted, follow the instructions on the next page that appears (e.g., Select all images with salad.) and click **Verify**.



- 7. Click **Next**.
- 8. Create a **new password** and verify.

Note:

• You must type your password once on each line to ensure your passwords match.

Passwords must

- Be between 8 and 16 characters long
- Contain at least one uppercase character
- Contain at least one lowercase character
- Contain at least one numeric digit
- 9. Click Next.
- 10. Answer at least 5 of the security questions.Note:
  - These questions will be used in the event you forget your password.
- 11. Click Next.
  - A confirmation page is displayed.
- 12. **Print** the confirmation page and **save** it in a secure location.
- 13. Close the window. You may now log into the NCEdCloud system by visiting <u>http://my.ncedcloud.org</u>.

If additional assistance is needed, let your teacher know so assistance can be provided.

## Reminder - Beginning July 6, 2015:

- Visit <u>http://my.ncedcloud.org</u> to log into Canvas, PowerSchool, and SchoolNet.
- Use your Student ID and use the password you created to access the NCEdCloud single sign-on system.





