

CITIZENS ADVISORY COMMITTEE ON SCHOOL OPERATIONS

MINUTES DECEMBER 19, 2001 — 12:00 NOON

FINALIZATION OF SCOPE OF MGT'S PROPOSAL

The committee discussed several of the tasks in MGT's proposal. It was agreed that Tasks 3.1 and 3.2, which called for community input in the initial diagnostic phase of the project, would not be included, but that Tasks 3.3, 3.4, and 3.5 would be retained in the final contract for services. MGT will be provided data and reports from several studies which relate to other tasks included in MGT's proposal.

It was concluded that a reduction of \$8,000 from the original proposal cost of \$430,800.00 would be acceptable for the final contract, resulting in a fixed fee for services of \$422,800.00. Linda Recio will provide a contract with an amendment of the scope of services described in MGT's proposal.

KICK-OFF AND SCHEDULING OF WORK WITH MGT

At the conclusion of the meeting, Linda Recio met with Del Burns to review a detailed list of data items needed for MGT to begin the diagnostic stage of work. A team will arrive in Raleigh on January 14, 2002, to begin on-site work, and Linda will provide the committee with progress reports through frequent email.

MATERIALS DISSEMINATED FOR YOUR REVIEW

A detailed budget and contract letter were provided by Linda Recio. A report of references calls made to previous clients of MGT's, a copy of a panel discussion at the NCEITA Leadership Conference, and an article on school finance were also distributed.

❑ OTHER, INCLUDING NEXT MEETING

The next meeting date will be scheduled after the MGT team has started work on-site.

Respectfully submitted,

Barbara A. Holbrook

Approved:

Jim Talton, Co-chair

Cressie Thigpen, Co-chair

Membership Present:

Jim Talton (co-chair), Cressie Thigpen (co-chair), Ken Black, Ben Goldstein, Barbara Goodman, John Leaston, Jeff Leiter, Tom Owen, Tom Oxholm, Dwight Pearson, and Billy Wilder.

December 19, 2001