

## **CITIZENS ADVISORY COMMITTEE ON SCHOOL OPERATIONS**

### **MINUTES**

**October 31, 2002 — 8 A.M.**

☐ PRESENTATION ON FUTURE FUNDING FORMULA BY BEN GOLDSTEIN AND JEFF LEITER  
Ben Goldstein gave a presentation describing the purpose of the Future Funding Subcommittee and the process it used to develop a methodology for determining future funding needs for the Wake County Public School System. A sample worksheet was presented for consideration and further development at a workshop to be attended by interested parties. Jeff Leiter shared an initial report on the development of a business case presentation on the program issues, and a final report will be shared.

☐ PRESENTATION ON ADMINISTRATION AND INSTRUCTIONAL TECHNOLOGY BY BEN GOLDSTEIN

Ben Goldstein presented to the committee his observations on MGT's recommendations regarding administrative and instructional technology.

- Regarding recommendation #11-6: The district should evaluate the long-term need for an Oracle support specialist to determine whether this work should continue to be contracted annually or converted to a permanent position.

- Regarding recommendation #11-7: Use of the contractor referred to in recommendation 11-6 to assist with HR implementation may be a cost-effective approach to dealing with budget constraints. MGT suggested one contractor in this area.

☐ PRESENTATION ON FOOD SERVICE BY CRESSIE THIGPEN

Cressie Thigpen presented to the committee his observations on MGT's recommendation regarding food service.

- Regarding recommendation #13-2: The school system is creating an action plan for each school with losses in cafeteria operations, which may result in an annual cost savings of approximately \$180,000.

☐ DISCUSSION OF PERSONNEL AND HUMAN RESOURCES BY MARJORIE SALZMAN

Toni Patterson, Assistant Superintendent, Human Resources, made a presentation on teacher recruitment and retention. The HR function of teacher recruitment is understaffed and under-funded. Significant improvement in teacher retention can be made by increasing teacher salaries and career pathways, as well as outsourcing substitute teacher employment.

Increasing the number of experienced teachers and improving their working conditions will have a positive effect on achieving the 95% goal.

MATERIALS DISSEMINATED FOR YOUR REVIEW

Handouts were an article from *American Schools & University* showing financial and demographic details of the nation's 100 largest school districts, "Staging Facility Review" provided by the Transportation Department, subcommittee worksheets on Food Service recommendations and Administrative and Instructional Technology recommendations, a Future Funding subcommittee presentation on the Future Funding Methodology, a Future Funding Methodology spreadsheet, and "Achieving Goal 20003: The Impact of Teacher Recruitment and Retention."

OTHER, INCLUDING NEXT MEETING

The next meeting scheduled is Thursday, November 14, at 8 a.m.

Respectfully submitted,

Barbara A. Holbrook

Approved:

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Jim Talton, Co-chair

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Cressie Thigpen, Co-chair

*Membership Present:*

Jim Talton (co-chair), Cressie Thigpen (co-chair), Gary Ackley, Ken Black, Cathy Crossland, Dudley Flood, Ben Goldstein, Jeff Leiter, Tom Owen, Tom Oxholm, Marjorie Salzman, Rod Webb, and Billy Wilder.

November 15, 2002