

## **CITIZENS ADVISORY COMMITTEE ON SCHOOL OPERATIONS**

### **MINUTES**

**October 16, 2002 — 8 A.M.**

**☐ PRESENTATION ON FINANCIAL MANAGEMENT AND ASSET LIABILITY MANAGEMENT BY JOHN HALEY AND TOM OWEN**

John Haley and Tom Owen reported that the school district has already moved toward adopting the recommendations in the areas of financial management and asset liability made by MGT in its audit.

There was a discussion about the public perception of the school system and the need to promote an accurate positive image. Michael Evans has recently been hired to improve communications and marketing efforts, and the CAC's final report will be an opportunity to raise public awareness.

**☐ PRESENTATION ON FACILITY USE AND MANAGEMENT BY BILLY WILDER AND JIM TALTON**

Jim Talton and Billy Wilder presented to the committee their observations on MGT's recommendations regarding facility use and management.

- Regarding recommendation # 9-1, Ray Massey, Associate Superintendent, Auxiliary Services, described the various factors involved in determining space standards. Reduced space standards were implemented in new construction and renovation projects within PLAN 2000, and the district would like to have an outside agency conduct an efficiency study to evaluate current space standards.

- Regarding recommendation # 9-3, a four percent change order rate is realistic for new construction, but a higher rate is to be expected on renovation construction.

- Regarding recommendation # 9-5, maintenance has been under-funded, resulting in deferred maintenance which is paid out of unspent bond construction funds. A Corporate Facilities Management Plan is being implemented to address maintenance funding needs and issues.

**☐ PRESENTATION ON TRANSPORTATION BY GARY ACKLEY AND ROD WEBB**

Gary Ackley and Rod Webb presented to the committee their observations on MGT's recommendations regarding transportation use and management. Vern Hatley, Senior Director, Transportation, gave an overview of the district transportation system.

- Regarding recommendation # 12-2, maintaining a 100 percent efficiency budget rating in order to maximize state funding involves many factors, such as programs, school locations, the use of the express bus program, and the allocation of local funding.
- Regarding recommendation # 12-3, the bus driver to team leader ratio should not be adjusted at this time because it is currently set to accommodate anticipated growth and assist with substitute driver needs.
- Regarding recommendation # 12-11, the TIMS system is currently fully maximized and staffed appropriately. The state is in the process of upgrading the system and no changes should be made until the upgrade for Wake County is completed.
- Regarding recommendation # 12-13, the express bus program should be expanded to increase efficiency, but parents frequently prefer neighborhood bus access.
- Regarding recommendation # 12-14, MGT's recommendation to use the Noble Road facility for bus maintenance is impossible due to inappropriate size of the facility. The district would like to request 3 satellite maintenance facilities and will provide the committee with estimates of facility costs and efficiency savings.

MATERIALS DISSEMINATED FOR YOUR REVIEW

Handouts were two subcommittee worksheets on facilities recommendations and a subcommittee worksheet on transportation recommendations.

OTHER, INCLUDING NEXT MEETING

The next committee meeting will be Thursday, October 31, at 8 A.M.

Respectfully submitted,

Barbara A. Holbrook

Approved:

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Jim Talton, Co-chair

Cressie Thigpen, Co-chair

*Membership Present:*

Jim Talton (co-chair), Cressie Thigpen (co-chair), Gary Ackley, Ken Black, Dudley Flood, Ben Goldstein, Jeff Leiter, Tom Owen, Tom Oxholm, Marjorie Salzman, Rod Webb, and Billy Wilder.

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