

CITIZENS ADVISORY COMMITTEE ON SCHOOL OPERATIONS

MINUTES October 10, 2002 — 8 A.M.

OPENING REMARKS

Cressie Thigpen asked each subcommittee to review their reports from a quantitative point of view and evaluate the potential fiscal implications.

PRESENTATION ON EDUCATIONAL SERVICE DELIVERY BY CATHY CROSSLAND AND JEFF LEITER

Cathy Crossland and Jeff Leiter presented to the committee their observations on MGT's recommendations regarding Educational Service Delivery:

- Regarding recommendations # 5-1 and 5-2, a proposed restructuring of reporting relationships is justified, but maintaining the current reporting functions of the Senior Director of Magnet Programs should be endorsed.
- Regarding recommendations # 5-29, and 5-30, the transfer of psychological services to the Department of Guidance and Social Work, and the creation of a Department of Intervention and Prevention Services, presents the opportunity to bring together into a new unit all the functions that focus on underachieving children.
- Regarding recommendation # 5-34, a ratio of one guidance counselor per 250 students would mean disproportionate deployment in schools with large numbers of low achieving students. New positions should be dedicated to serving students who are at-risk for academic under-achievement.
- Regarding recommendation # 5-4, centralized textbook adoption would benefit students who change schools frequently and may be disproportionately at-risk of low achievement.

PRESENTATION ON PERSONNEL AND HUMAN RESOURCES BY BARBARA GOODMON AND MARJORIE SALZMAN

Marjorie Salzman presented to the committee observations on MGT's recommendations regarding Personnel and Human Resources. There were no specific recommendations with a fiscal impact over \$100,000, but there were a few which warranted consideration by the committee.

- Regarding recommendation #6-5, improved document management of personnel records will exceed the \$84,000 estimate by MGT and will have a significant fiscal impact on WCPSS.

- Regarding recommendation #6-10 and 6-11, teacher recruitment and retention is an area that is seriously under-funded and under-staffed, and will create significant fiscal and achievement implications both short- and long-term.

MATERIALS DISSEMINATED FOR YOUR REVIEW

Reports were distributed by the subcommittees which reviewed Educational Service Delivery, and Personnel and Human Resources Management.

OTHER, INCLUDING NEXT MEETING

The next meeting will be held on Wednesday, October 16, 2002 at 8:00 a.m. At that time presentations will be made by the subcommittees responsible for reviewing Financial Management and Asset Liability Management; Facility Use and Management; Administration and Instructional Technology; and Transportation.

Respectfully submitted,

Barbara A. Holbrook

Approved:

Jim Talton, Co-chair

Cressie Thigpen, Co-chair

Membership Present:

Jim Talton (co-chair), Cressie Thigpen (co-chair), Gary Ackley, Ken Black, Cathy Crossland, Ben Goldstein, Jeff Leiter, Tom Owen, Tom Oxholm, Marjorie Salzman, Rod Webb, and Billy Wilder.

October 10, 2002