

Auxiliary Adviser

"Providing Services That Power Education"

Volume 6, Issue 3

October 2005

In This Issue

"Celebrating Support" Conference

Boards Approve Planning Assumptions

School Building Program Update

Coping with Higher Gas Prices

Water Conservation Measures

FEED THE BIN Recycling Program

Training Schedule

The following is an e-mail that Jackie Pedersen, a WCPSS Processing Technician, sent to Superintendent Bill McNeal, Sept. 14, regarding Auxiliary Services' commendable hurricane relief efforts.

Mr. McNeal,

I wanted to share something with you that happened at Rock Quarry Road last week.

When I mentioned to just a few people in Maintenance and Operations that my husband, Jim, and I felt led to go "down South" and deliver bottled water and other items to the victims of Hurricane Katrina – and that we would be glad to include any items they wanted to include – the results were overwhelming.

By that afternoon we had received 13 cases of bottled water. Before we left on Tuesday, we came by the office to pick up any other items, and the office was full of cases of bottled water, clothes, diapers, and baby bottles. All these items came from the men in the M&O shops (General Services, Buildings and Grounds, and Energy & Physical Plant), the office staff of M&O, as well as several cases of water from the Facilities Building. Child Nutrition Services also donated 13 cases of water.

Needless to say, our truck was full. I am so proud of all these WCPSS employees who responded so well when they were needed. When we made the offer to include their items, it was on a voluntary basis only. (If they felt like giving we would help them get the items delivered.)

We made it as far as Anniston, Alabama, and were told we should not try to go much further south. With the help of a Georgia fire department convoy and a newspaper in Alabama, which was sending two trucks down the next morning, we were able to get everything to Biloxi, Mississippi where we were told the items were very much needed.

I just wanted you to know what a fantastic job these men and women did in providing items for the people who needed them. They are unaware that I am sending you this, and I hate to start listing names for fear that I might accidentally leave someone off the list.

Just felt like you might want a good piece of news on this Wednesday morning.

Thank you for taking your time from your busy schedule to read this, and have a great day.

Jackie Pedersen
Processing Technician – M&O Customer Support

AUXILIARY SERVICES DIVISION

Vision
Providing Services That Power Education

Mission Statement
Provide quality facilities and support services to ensure safe, healthy, inviting and optimal learning environments.

Goals

- 1) Recruit, develop and retain a qualified and high quality workforce.
- 2) Provide and maintain quality facilities and support services that result in a safe and healthy learning environment.
- 3) Effectively communicate successes, challenges and needs.

2005 "Celebrating Support" Conference

Registration is now open for the Wake County school system's 2005 Support Conference at N.C. State University's McKimmon Center. The conference is from 11:30 a.m. to 3:30 p.m., Monday, Oct. 31, and will include displays and information booths, door prizes, entertainment, and essential WCPSS info. Lunch will be provided from 11:30 a.m. – 12:45 p.m. for all who register in eSchools by October 27; the SRN is 253004601. If you need assistance, please contact the Staff Development representative at your location or call Melissa Christmas in the Office of Continuous Improvement and Professional Development at 858-1712.

Boards Approve Planning Assumptions

During a joint work session, Sept. 21, the Wake County Board of Education and Wake County Commissioners agreed on basic planning assumptions that the next building program will be based on. (A formal vote will take place in October.) These assumptions cover 21 topics, ranging from high performance guidelines to public/private partnerships to new school size and space standards. The next school construction bond referendum is planned for November 2006.

School Building Program Update

WCPSS is distributing the 2005 School Building Program Update at the fall Community Engagement Meetings and had it inserted in the 10 local newspapers. The update will be in The News & Observer on Sunday, Oct. 2. If you miss it, you may download a copy at <http://www.wcpss.net/auxiliary-services/>.

Coping With Higher Gas Prices

Christina Larkins, Resource Management Administrator in Organizational Development, suggests some ways that the Wake County Public School System can cope with higher gas prices.

1. Schedule an energy audit by a trained EnergySavers staff member. Call Christina Larkins at 856-3715.
2. Keep doors and windows closed to protect the cooled, comfortable air in your school.
3. Move furniture away from your heating and cooling vents. Blocked vents make furnaces and air conditioners work harder. When proper air circulation is inhibited, it can result in a higher energy bill.
4. Use draperies, awnings, blinds or shutters on all windows to slow the loss of heat through the glass. In winter, keep window coverings open on sunny days to let the sun's warmth in and close them at night to insulate against cold, outside air. Use drapes, shutters, awnings, shade trees, glass with reflective film or solar screens to keep sunlight out in the summer.
5. Report temperature control problems to administration immediately.

For more conservation tips from PSNC Energy go to:
<http://www.scana.com/PSNC+Energy/At+Home/Manage+Energy+Use/Around+The+House/Conservation+Tips.htm>.

Water Conservation Measures

The Wake County Public School System is taking several measures to voluntarily conserve water. Maintenance and Operations has disabled the car and bus wash until further notice and asked schools to limit irrigation to their competition fields only.

M&O asks everyone to remember to turn faucets off tightly and suggests establishing a routine to regularly check – inside and outside – for any water leaks. Please report significant water losses (broken pipes, open hydrants, misdirected sprinklers) to M&O at 856-8120.

Additional suggestions for saving water include: using water-saving irrigation systems; watering during early morning hours when temperatures are cooler to minimize evaporation; using captured rainwater/recycled water if possible; and composting grass clippings and other grounds materials.

FEED THE BIN Recycling Program

Administrative offices are currently being phased into the FEED THE BIN Recycling Program. Each office will receive paper-recycling bins to attach to office trashcans, which will empty into the central recycling containers on each floor. New aluminum can recycling containers will also be placed in administrative buildings. If you have questions regarding the paper-recycling bins, contact Christina Larkins at 856-3715 or Judy Cox at 664-5728.

WCPSS' EnergySavers Program and the Auxiliary Services and Instructional Services divisions joined with the Wake County Solid Waste Management Division, the NC Division of Pollution Prevention and Environmental Assistance and The News & Observer to provide the high-quality recycling program to the schools, along with a solid waste education unit, last year. FEED THE BIN, a countywide program, is a cornerstone for environmental stewardship that will create lifelong habits and the foundation for other environmental education partnerships.

During the last school year, FTB schools recycled:

- 330,576 pounds of paper (the equivalent of 11 school buses)
- 226,920 pounds of newspaper and (7.5 school buses)
- 94,000 pounds of aluminum cans and plastic bottles (3 school buses)

Paper Recycling

DO Feed the Bin:

- ▽ Brochures/Pamphlets
- ▽ Colored Paper
- ▽ Envelopes
- ▽ File Folders
- ▽ Junk Mail
- ▽ Letterhead
- ▽ Magazines/Catalogs
- ▽ Newspaper
- ▽ Notebook Paper
- ▽ Posters
- ▽ Sticky Notes
- ▽ White Paper

DON'T Feed the Bin:

- ▽ Cardboard
- ▽ Construction Paper
- ▽ Copy Paper Wrappers
- ▽ Facial Tissues
- ▽ Food Wrappers
- ▽ Lined Wood Fiber Paper
- ▽ Napkins
- ▽ Paper Towels
- ▽ Photographs
- ▽ Plastic Report Covers
- ▽ Textbooks
- ▽ Tissue Paper

Training Schedule

Computers/Technical/American Red Cross American Red Cross CPR/AED Re-certification

Oct. 6
9 a.m. – 1 p.m.
Garner Training Center
SRN: 259005811

Supervisors' Stress Management Workshop

Oct. 11
9 – 11 a.m.
Garner Training Center
SRN: 259001902

Defensive Driving

Oct. 12
9 a.m.- 12 noon
Garner Training Center
SRN: 259002310

CPD: Fire Code Violations Awareness

Oct. 13
10 a.m. – 12 noon
Location TBD
SRN: 259017101

CPD: Fire Code Violations Awareness

Oct. 13
1 – 3 p.m.
Location TBD
SRN: 259017102

American Red Cross CPR/AED Re-certification

Oct. 18
9 a.m. – 1 p.m.
Garner Training Center
SRN: 259005814

OSHA 1926 10-Hour (2 day)

Oct. 19 (8 a.m. – 3 p.m.)
Oct. 20 (8 a.m. – 12 noon)
Garner Training Center
SRN: 259001203

Intro to Windows

Oct. 19
8:30 – 11:30 a.m.
Rock Quarry Road Training Center
SRN: 259002701

Lotus Notes

Oct. 27
9 – 11 a.m.
Rock Quarry Road Training Center
SRN: 259015122

MAXIMO

MAXIMO Everywhere Training

(for school-users only)
Oct. 5
10 – 11 a.m.
Rock Quarry Road Training Center
Course Code: AS90063

MAXIMO Equipment Training

(for M&O staff)
Oct. 12
1 – 4 p.m.
Rock Quarry Road Training Center
Course Code: AS90062

MAXIMO Handheld Training

(for M&O staff)
Oct. 13
Starts at 8:30 a.m. (all-day)
Rock Quarry Road Training Center
Course Code: AS90145

CPD stands for Custodial Professional Development. To sign up for MAXIMO classes, contact Petra Harris (pharris2@wcpss.net or 856-8128) or register through eSchools. To register for all other classes, go to <https://ero3.eschoolsolutions.com/user/login.taf?orgID=42358&userID=&PIN=&function>. Enter your user ID=SS# and Pin=last four digits of your SS#. If you have questions, please contact Beth Ann Williams (bwilliams2@wcpss.net or 856-8018).

Stay Informed

The *Auxiliary Adviser* is e-mailed to subscribers in the school system and posted on the Internet. A hard copy of the *Adviser* is sent to the head custodian and child nutrition staff at each school. To have the newsletter e-mailed to you directly, simply send an e-mail with "subscribe" in the subject line, to kflenniken@wcpss.net.



"Providing Services That Power Education"