

Auxiliary Adviser

"Providing Services That Power Education"

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September 2004

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Well Done!

Don Haydon, Associate Superintendent, Auxiliary Services

Seven new schools opened, three schools returned to renovated campuses, one school moved into swing space, two new ninth-grade centers opened, 12 major renovation projects finished, dozens of repair projects completed, many incidences of mold/mildew corrected, and ground broken for many new projects – what an impressive list of accomplishments during what must have been one of the school system's busiest summers yet!

I want to congratulate and commend each of you – and your teams – for your dedication and just plain hard work that enabled all of this to be done. All of you should take great pride in looking at your accomplishments and in seeing the happy faces of all of the children returning to school. The high quality of our schoolhouses is a true reflection of the teams' outstanding work.

Thank you for your work and congratulations on your successes. I am proud to be associated with such an exemplary group of facilities professionals.

Well done!

AUXILIARY SERVICES DIVISION

Vision

Providing Services That Power Education

Mission Statement

Provide quality facilities and support services to ensure safe, healthy, inviting and optimal learning environments.

Goals

- 1) Recruit, develop and retain a qualified and high quality workforce.
- 2) Provide and maintain quality facilities and support services that result in a safe and healthy learning environment.
- 3) Effectively communicate successes, challenges and needs.

Continuous Improvement Conference for Support Personnel

On Sept. 16, 2004, *all* support staff are invited to attend the 2004 Continuous Improvement Conference for Support Personnel. The Conference will be held at the McKimmon Center on the NCSU Campus from 1:00 - 3:30 p.m. The Support Advisory Committee and the Office of Continuous Improvement and Professional Development are pleased to jointly sponsor this event.

The Conference will begin with greetings from the vice-chair of the Wake County Board of Education, Patti Head. The keynote address will be given by our own National Superintendent of the Year, Bill McNeal. The agenda also includes presentations from each division. Display booths from various departments and services will be open from 11:30 a.m. - 1:00 p.m. and 3:30 - 4:00 p.m.

Support personnel should obtain site administrator (school-based) or supervisor (non-school-based) approval before registering. Because space is limited, all personnel should register through eSchoolSolutions prior to the conference using Session Reference Number **243003601**.

Sharma Named to Green Building Council Committee

Facility Planning Director Jyoti Sharma was elected to the Leadership in Energy and Environmental Design Application Guide for Schools Core Committee. Sharma was one of six elected to the U.S. Green Building Council committee that will develop the guide for k-12 schools.

The LEED Green Building Rating System is the national standard for developing high-performance, sustainable buildings. Members of the U.S. Green Building Council representing all segments of the building industry developed LEED and continue to contribute to its evolution.

New Hires

The Buildings and Grounds Department would like to welcome **Rex Pearce** as a new project manager. Pearce has been with WCPSS for 16 years. He started out ordering and issuing parts and materials at the Maintenance Counter in 1988. From there he was promoted to a buyer position, and for the last eight years Pearce has been working as a senior buyer for the Purchasing Department.

You may reach him at rpearce@wcpss.net or 664-7777.

Jennifer Layton became the new Child Nutrition Services assistant director in June 2004. She comes to WCPSS after serving as a clinical dietitian and then clinical nutrition manager for Aramark at Capital Region Medical Center in Jefferson City, Missouri; food service director at McPherson Memorial Hospital in McPherson, Kansas; and assistant director of patient services at Duke University Medical Center.

Layton is currently a member of the American Dietetic Association, a new member of the American School Food Service Association, and plans to become involved in the North Carolina Dietetic Association, as well as the local Raleigh Dietetic Association and the Wake County School Food Service Association.

You may contact her at jlayton@wcpss.net or 856-2916.

2004-05 Flu Shot Schedule

Maurice Boswell, Assistant Superintendent, Human Resources – Employee Relations

We will again be sponsoring flu shots for our school system employees. In a cooperative effort with Five Points Medical Center, the Wake County Public School System has arranged a program, which will significantly reduce the cost of flu shots to our employees. These shots will be offered for a nominal cost of **\$10.00** to be paid by the employee at the time the shot is administered.

Date	Time	School	Room
10/5	2:30-5:30 p.m.	Wakefield HS	Media Center
10/6	3:00-6:00 p.m.	Broughton HS	Teachers' Lounge (Behind Cafeteria)
10/7	2:30-5:30 p.m.	Garner HS	Media Center
10/12	2:30-5:30 p.m.	Cary HS	Career Center
10/13	3:00-6:00 p.m.	Southeast Raleigh HS	107J (Main Office)
10/19	2:30-5:30 p.m.	Millbrook HS	Conference Room
10/20	2:30-5:30 p.m.	East Wake HS	South Cafeteria
10/21	2:30-5:30 p.m.	Leesville Road HS	Multi-purpose Room
10/26	2:30-4:30 p.m.	Atlantic Avenue	Room 102
10/27	7:30-9:30 a.m.	Rock Quarry Rd.	Facilities Conference Room

From Trash To Treasure

Christina Larkins, Special Projects Coordinator, Organizational Development

Everyone knows that recycling can make a world of difference for our environment, and that is why the EnergySavers Program has made recycling so easy for your school/department. Just place empty printer cartridges into a designated collection box or envelope and send it to Christina Larkins, Organizational Development, Rock Quarry Road. All types of empty cartridges are accepted. Encourage neighbors, friends and area businesses to help – our schools will earn up to \$2.00 per cartridge, even more for laser and toner cartridges.

To help you get started, use the following steps:

1. Post flyers around your school/office.
2. Send in your empty cartridges (via courier) to Christina Larkins.

We can't solve the entire recycling issue, but the EnergySavers Program can make a difference with your help. Each empty inkjet cartridge that we recycle back into circulation decreases the amount of solid waste that is put into our landfills. It also reduces the amount of limited natural resources required to produce new cartridges. It is estimated that there are over 125 million pounds of empty toner cartridges dumped into U.S. landfills annually. Unfortunately, these cartridges are made up of high-grade industrial plastics that take at least 1,000 years to decompose.

Did You Know?

- 2 ½ ounces of oil are used for every inkjet cartridge produced
- 3 ½ quarts of oil are used for every laser cartridge produced
- In seven months, cartridge remanufacturing will save more oil than was spilled by the Exxon Valdez in Prince Edward Sound, Alaska.
- With the United States consuming approximately 700 million gallons of oil a day, we are helping to conserve a valuable natural resource. Remember – oil is a non-renewable fossil fuel.
- Every year over 300 million cartridges are thrown away. In terms of weight, that is equivalent to over 30,500 African elephants!
- Stacked end to end, cartridges thrown away in one year would cover a distance of over 24,000 miles – enough to circle the earth.
- In the next seven years, if all the laser and inkjet cartridges are saved from landfills, a bridge can be built from the Earth to the moon – 223,000 miles!
- Approximately 90 percent of these printing cartridges are recyclable, but only 20 percent are being recycled.

Feed the Bin

Bye-bye, igloos; hello, "Feed the Bin." Last school year the Wake County Solid Waste Management Division, in partnership with the Wake County Public School System and City of Raleigh Solid Waste Services, developed Feed the Bin, a new paper-recycling program for schools to replace the school igloo recycling program.

All Wake County Solid Waste Management programs and services are being evaluated, and in some cases changed, based on whether they are integrated, comprehensive, efficient, effective and sustainable – the school igloo recycling program is the latest example. Feed the Bin, to be phased into all Wake County Public Schools by 2007, is designed to increase services to schools, reduce costs, use partnerships with the school system and local cities/towns, and form the foundation for a sustainable education system for environmental stewardship.

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"The strong educational component is key to sustain the program as well as teach students and staff the benefits of recycling," said Kelley Dennings, Wake County waste reduction specialist and School Recycling Program manager. "We hope Feed the Bin will kick off a broad environmental stewardship ethic that will migrate from schools into overall lifestyles."

With Feed the Bin, students will recycle paper in classrooms and aluminum cans and plastic bottles through the existing Child Nutrition Services program in school cafeterias. They will also have waste-reduction lessons in each school as students empty mixed paper collected in classroom bins into new roll-cart containers located on school grounds. Paper Stock Dealers, Inc., will collect the paper at a cost of less than one-third that of the existing program.

Although most igloo containers will be removed beginning Sept. 1, the igloos for recycling paper plus the *News & Observer* carts for recycling newsprint will remain at the 37 existing sites for the transition.

Signs have been posted at the igloo sites to inform citizens about the changes, along with maps to direct customers to alternate recycling locations. As schools are phased into the program, students, faculty and staff will be given a special presentation and teachers will receive a "Feed Bucket" resource kit with lesson plans for recycling plus additional educational tools.

For more information about this program, please contact Kelley Dennings at 919-856-5277 or visit www.WakeGov.com.

Mark Your Calendar

Custodial Appreciation Week
Sept. 12-18

Labor Day
Sept. 6

Training Schedule

MAXIMO

Basic Training

Sept. 22, Oct. 20 or Nov. 17
8:30 – 11:30 a.m.
Training Center, Rock Quarry Road

Computer Classes

Intro to Computers

Sept. 14
8:30 – 11:30 a.m.
Training Center, Rock Quarry Road
SRN: 249000904

eSchoolSolutions Registration Training

Sept. 16
8 – 9 a.m.
Training Center, Rock Quarry Road
SRN: 249002803

TAO E-mail Introduction

Sept. 23
8:30 – 11:30 a.m.
Training Center, Rock Quarry Road
SRN: 249000306

eSchoolSolutions Registration Training

Sept. 29
8 – 9 a.m.
Training Center, Rock Quarry Road
SRN: 249002804

Intro to Word 2000

Oct. 7
8:30 a.m. – 3:30 p.m.
Training Center, Rock Quarry Road
SRN: 249001003

Intro to Windows

Oct. 19
8:30 a.m. – 3:30 p.m.
Training Center, Rock Quarry Road
SRN: 249002703

Microsoft Excel – Level I

Oct. 27
8:30 a.m. – 3:30 p.m.
Training Center, Rock Quarry Road
SRN: 249005202

eSchoolSolutions Registration Training

Nov. 11
8 – 9 a.m.
Training Center, Rock Quarry Road
SRN: 249002805

Safety

Defensive Driving

Sept. 21
9 a.m. – 1 p.m.
Garner Training Center
SRN: 249002307

Defensive Driving

Sept. 28
9 a.m. – 1 p.m.
Garner Training Center
SRN: 249002308

To register for MAXIMO classes, please contact Petra Harris (pharris2@wcpss.net or 856.8128). To register for all other courses, go to <http://ero.eschoolsolutions.com>. Click on the "log on" button and type in the following: Organization ID=42358, User ID=SS# and Pin=last four digits of your SS#. If you have questions, please contact Beth Ann Williams (bwilliams2@wcpss.net or 856.8018).

Concerned?

If you have any Maintenance and Operations questions or concerns that you don't feel comfortable asking your supervisor, please contact one of the Internal Communications Focus Team members listed below. He or she will submit your question to Kristin Wood (anonymously if you wish), who will find the answer and include it in this newsletter when appropriate.

Team members include:

Kristin Wood, Communications specialist, 850.1792
Buddy McCarty, Environmental Health & Safety supervisor, 856.8031
Sylvia Surcy, processing technician, 856.8119
Mike Weisbeck, Heat Shop craftsman, 427.5172
Ron Wood, AFM, Knightdale Cluster, 266.8401
Darren Grogg, Carpentry craftsman, 868.1976

Stay Informed

The *Auxiliary Adviser* is e-mailed to subscribers in the school system; and posted on the intranet, Internet and Auxiliary Services Tao bulletin board. A hard copy of the *Adviser* is also posted on bulletin boards in the Maintenance and Facilities buildings, and one is sent to the head custodian and child nutrition staff at each school.

To have the newsletter e-mailed to you directly, simply send an e-mail with "subscribe" in the subject line, to kwood@wcpss.net.



WAKE COUNTY
PUBLIC SCHOOL SYSTEM

"Providing Services That Power Education"