

Auxiliary Adviser

"Providing Services That Power Education"

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Board Approves Efforts to Provide Classroom Space for 2005-06

Bill Poston, Communications Specialist

At its Nov. 9 meeting, the Board of Education approved staff recommendations to provide additional classroom space for more than 5,000 students for 2005-06. Associate Superintendent Don Haydon told the board the administration is working to:

- Add approximately 146 classrooms in mobile or modular units at existing campuses systemwide;
- Add two eight-classroom modular units at Wakefield High School;
- Buy and install a modular elementary school on system-owned land on Highway 97 near Wendell;
- Lease land from the DuBois Foundation in Wake Forest where a modular elementary school would be installed; and
- Lease a new school building and land from the Magellan Charter School.

The estimated total cost (capital and operating lease) is \$31.1 million, of which \$10.2 million is available in the PLAN 2004 school construction program. School officials are discussing funding needs with the county. Board of Education members and County Commissioners will discuss the funding needs at their monthly luncheon next week.

The current proposal includes negotiations with the DuBois Foundation and Magellan Charter School. If those talks are fruitful, the school system will not have to locate modular schools on the campuses of Wildwood Forest Elementary and East Millbrook Middle as proposed earlier.

The demand for space resulted from higher than expected enrollment this school year and state requirements for class size reductions at third grade. School administrators project classroom space will be needed for an additional 5,900 students.

Benefits Reminder:

The annual open enrollment period for the Flexible Benefits Plan ends next week. Nov. 18 and 19 are the final dates that enrollment forms will be accepted. Representatives of Colonial Life and Accident Insurance Company will be at 3600 Wake Forest Road, Conference Room 3609, from 8 a.m. to 5 p.m. each day to assist employees with the enrollment process.

AUXILIARY SERVICES DIVISION

Vision

Providing Services That Power Education

Mission Statement

Provide quality facilities and support services to ensure safe, healthy, inviting and optimal learning environments.

Goals

- 1) Recruit, develop and retain a qualified and high quality workforce.
- 2) Provide and maintain quality facilities and support services that result in a safe and healthy learning environment.
- 3) Effectively communicate successes, challenges and needs.

Employee Excellence Awards

The Board of Education recognized nine Wake County school employees – including two from the Auxiliary Services Division – Oct. 19 with WCPSS Employee Excellence Awards.

The Employee Excellence Awards were presented to Catherine Carcich, Teacher Assistant, Millbrook High; Izetta Hawkins, Bus Driver, Cary Transportation; Tina Hoots, Assistant Principal, Wake Forest-Rolesville High; Jacquie Jeffers, Media Specialist, Zebulon Middle; Denise Jones, Teacher, East Wake Middle; **James Lassiter, Area Facilities Manager, General Services**; Linda Main, Lead Secretary, Aversboro Elementary; **Carolyn Moss-Kelly, Head Custodian, Dillard Drive Elementary**; and Louise Perk, Media Assistant, Wiley Elementary.

The Employee Excellence Awards were created to recognize Wake County school employees for their hard work in providing one of the country's top-performing school districts. Employees are nominated for the honor and selected by a committee established by Assistant Superintendent Maurice Boswell. At the board meeting, Superintendent Bill McNeal presented the employees to the board. McNeal awarded the employees a plaque as Boswell described the employees' achievements.

Facilities Awards

The Facilities Department recognized the following employees at an awards luncheon Sept. 22.

Five Years:

Jerry Bradley
John Pachuta
Becky Romine
Mike Wiltzius

10 Years:

Court Crosby
Alex Fuller
Briget Horton

15 Years:

Beverly Clark
Christina Lighthall

20 Years:

Linda Schnitzler

Employee Satisfaction Team Extra Effort:

Dorothy D'Angelo
Angie Hunter
Brude Hyder
Deborah Kafu
Norm Kligerman
Linda Schnitzler
Elizabeth Sharpe
Madeline Valentin de Alexis

Extra Effort:

Warren Jones
Mike Wiltzius

Expedition Team Extra Effort:

Louise Burke
Court Crosby
Angie Hunter
Ed Kerber

Appreciation Award:

Mike Burriss

Nutcracker Award:

Rick Fichera

Maintenance Focus Team Q and A

Joe Desormeaux, Senior Director, Maintenance and Operations

The Maintenance Focus Teams gave presentations on their progress to M&O personnel in October. Audience members submitted questions via index cards after the presentations; a couple of the statements and responses are below. Thanks for your input.

1. Statement: Area Facility Managers (AFMs) need energy efficiency training to assure buildings are as efficient as possible.

Response: Good point. Organizational Development is currently providing HVAC workshops for the AFMs, and EnergySavers® will be happy to assist anyone. If you have suggestions for additional training please let Organizational Development or Joe Desormeaux know and they will try to help obtain the training.

2. Statement: The Custodial Focus Team did not mention Energy Management. The only way to save is to turn off, so work needs to be done at the schools. Shut off for the longest possible time each day.

Response: The EnergySavers® personnel check in with the custodial staff each time they visit a school and have offered to help emphasize this issue with the custodians and school staff.

Mark Your Calendar

Veterans Day

Nov. 11

Thanksgiving Holidays

Nov. 25, 26

Holiday Closing/Winter Break

Dec. 23 - Jan. 2

Ten Ways to Say "Well Done"

Praise can make a team member's day. Here are 10 reminders of how easy it is to say: "Thanks, well done."

1. I'm proud you're on my team.
2. Congratulations on a terrific job.
3. You keep improving. Well done.
4. Great effort. You make all of us look good.
5. I have great confidence in you.
6. You're a valuable part of this team.
7. Everyone is noticing the efforts you're putting in.
8. I admire your perseverance.
9. You have a way that lifts the team's spirit.
10. I appreciate all that you do.

"Team Management Briefings." pg. 3, preview issue. (800) 722-9221. www.briefings.com
Adapted from *The Fun Factor*, Carolyn Greenwich, McGraw-Hill, www.mcgrawhill.com.

Training Schedule

MAXIMO

Basic Training

Nov. 17

8:30 – 11:30 a.m.

Training Center, Rock Quarry Road

Computer Class

eSchoolSolutions Registration Training

Nov. 11

8 – 9 a.m.

Training Center, Rock Quarry Road

SRN: 249002805

To register for MAXIMO classes, please contact Petra Harris (pharris2@wcpss.net or 856.8128). To register for all other courses, go to <http://ero.eschoolsolutions.com>. Click on the "log on" button and type in the following: Organization ID=42358, User ID=SS# and Pin=last four digits of your SS#. If you have questions, please contact Beth Ann Williams (bwilliams2@wcpss.net or 856.8018).

Concerned?

If you have any Maintenance and Operations questions or concerns that you don't feel comfortable asking your supervisor, please contact one of the Internal Communications Focus Team members listed below. He or she will submit your question to Kristin Wood (anonymously if you wish), who will find the answer and include it in this newsletter when appropriate.

Team members include:

Buddy McCarty, Environmental Health & Safety supervisor, 856.8031

Sylvia Surcy, processing technician, 856.8119

Mike Weisbeck, Heat Shop craftsman, 427.5172

Ron Wood, AFM, Knightdale Cluster, 266.8401

Darren Grogg, Carpentry craftsman, 868.1976

Stay Informed

The *Auxiliary Adviser* is e-mailed to subscribers in the school system; and posted on the intranet, Internet and Auxiliary Services Tao bulletin board. A hard copy of the *Adviser* is also posted on bulletin boards in the Maintenance and Facilities buildings, and one is sent to the head custodian and child nutrition staff at each school.

To have the newsletter e-mailed to you directly, simply send an e-mail with "subscribe" in the subject line, to kwood@wcpss.net.

