



BOARD MEETING MINUTES
December 6, 2005

| Board Members Present | Staff Members Present | |
|--|------------------------------|-------------------------------|
| Patti Head, Chair | Superintendent McNeal | Maurice Boswell |
| Carol Parker, Vice Chair | David Holdzkom | Jo Baker |
| Lori Millberg | Del Burns | Mark Winters |
| Horace Tart | Bev White | Jonibel Willis |
| Eleanor Goettee | Donna Hargens | Danny Barnes |
| Susan Parry | Michael Evans | Julye Mizelle |
| Rosa Gill | Donald Haydon | |
| Beverley Clark | Mike Burriss | |
| Ron Margiotta | Linda Isley | |
| Amy White - <i>retiring</i> | Janice Shearin | Board Attorney Present |
| Bill Fletcher - <i>retiring</i> | Lloyd Gardner | Ann Majestic |
| Kathryn Watson Quigg - <i>retiring</i> | Toni Patterson | |

SWEARING IN OF NEW BOARD MEMBERS

Patti Head called the meeting to order at 4 p.m. She welcomed everyone and began the meeting by giving an overview of the order of the meeting. Ms. Head shared that the first part of the meeting will consist of the recognition and honoring of the three retiring Board members followed by the Swearing In Ceremony for the three new Board members and one returning Board member. She added that the regularly scheduled agenda will begin at 5:30 p.m. Ms. Head then asked her grandson, Reed, to lead the audience in the Pledge of Allegiance. She gave a warm and special thanks to Reed.

The ceremony continued with Amy White singing *God Bless America*. Patti Head thanked Ms. White for her beautiful solo.

Reverend Luther Cherry delivered the prayer, and Ms. Head expressed her appreciation to him.

Quoted from Patti Head, Board Chair

"It is one of these days that is filled with sadness and gratitude, both key words to recognize our three retiring Board members; sadness because you will be missed...missed for your passion for public education, your devotion to the children of Wake County, and the commitment of your time, talents, and energy to this Board and the work of leading the support of the mission of Wake County Public Schools to educate each student to be a responsible and productive citizen who can effectively manage future challenges. There is a total of 25 years of wisdom and experience leaving this Board table this afternoon.

I am going to ask each one individually to come up. I am going to say a few words about them and give them a small gift as a token of our appreciation from their fellow Board members.

First, I would ask Kathryn Watson Quigg to come up, please. Kathryn Quigg has been the representative from District 1 for eight years...since 1997. She was on the Board at the time when Goal 2003 and Goal

2008 were adopted. While serving two years as the Chair of the Board of Education, the Board established the Healthy Schools Task Force with its 28 members of the community to examine academic success, diversity, capacity utilization, and community expectations. She has many credits beside her name, too many to go into today, but I think the one most fitting for this occasion is that she received the Leadership North Carolina Stanley Frank Award for her 'commitment and courage in helping her community to better serve its children.' We will long remember her reminding us on many occasions that everything we do, 'we do it for the children,' and we appreciate that so much. Kathryn, we appreciate your leadership on this Board, your compassion, and your passion. You will be greatly missed. I would like to present you with this little token of our esteem and thank you for your years of service to the children of Wake County Public Schools. Let me read it to you, please: 'In grateful appreciation to Kathryn Watson Quigg, Board Member, Wake County Public School System, 1997-2005.' You will be missed.

Next I would ask Amy Bannister White to come forward, please. First of all, thank you for sharing your God-given gift with your angelic voice and raising it for 'God Bless America.' Thank you. Amy White was elected in 2001. She served four years on the Board of Education. She helped form the Partnership for Educational Success in Garner between Wake County Public Schools and Wake County Human Services and encouraged the Garner Education Foundation to provide small grants to benefit area schools. She helped bring the International Baccalaureate Middle School Years Programme to East Garner Middle School, North Garner Middle School, and to the ninth and tenth graders at Garner High School. Who can forget her charming way of advocating for new schools, particularly E13 (Barwell Road that will be opening this fall). She has tirelessly chaired the Human Resources Committee and resoundingly advocated for the teachers and employees of the Wake County Public School System. She leaves to return to being a full-time mom and wife, and I know she is going to continue her community service, probably in a little less stressful and time-consuming way. She will be back, though. She is a gifted leader, and I renew my offer to you that when you decide to run for Mayor of Garner or for the Legislature, I will be your campaign manager. So, as a small token of our appreciation for your service and the joy you have brought to this Board, I give you this: 'In grateful appreciation to Amy White, Board Member, Wake County Public School System, 2001-2005.' Thank you for all you've done.

Bill, thank you for coming up. The year is 1993...73,195 students. Today we have 120,507 students. In 1993: 93 schools; 4,300 teachers; and SAT scores of 1031. Today: 139 schools; 8,303 teachers; and SAT scores of 1075. In 1974, the percentage of students that were performing at or above grade level on the end-of-grade testing (EOG's as we commonly call them) was 75.7%. Today, it is 90.84%. Changes galore...astronomical growth in number of students and academic achievement... all while Bill Fletcher has served on this Board. He will be the first to give credit to others: administration, students, community, and teachers; most of all the fabulous cadre of teachers that we have in Wake County and one he particularly loves, near and dear. His daughter is a teacher. Bill has been an integral part of all this progress; as a Board member and as Chair, his high expectations and drive for data-driven decisions helped shaped both Goal 2003 and Goal 2008. While Chair, the Board named Bill McNeal as Superintendent. Bill has been a strong advocate for quality school facilities and the building program. He has promoted parental involvement in the growth management process, including annual Community Engagement Meetings and has worked to increase stability through grandfathering - all while mentoring new Board members and helping us to grow in our leadership. His courage to take on difficult challenges and make hard decisions for the good of all students is beyond anything we could know or imagine. He truly believes in the value and ability of each child to

succeed, and this will remain as his legacy to this Board and for future Boards. It is with great admiration and appreciation I present this small token of our appreciation to you, and it, too, reads: 'In grateful appreciation to Bill Fletcher, Board Member, Wake County Public School System, 1993-2005.' Twelve wonderful years, Bill; thank you.

Thank you all three for your service to this community and to this county. You didn't do it for fame and fortune (we know that), but because you love the children and believe that each and every child is a gift and has the right to the very best education possible. Thank you most of all for your friendship. We are all better for having known you and worked side-by-side with you. Let us all stand now and give them the recognition they so richly deserve.

Thank you. It is now time, according to our policy, for me to relinquish the gavel to Vice-Chair Carol Parker for the Swearing In Service."

Quoted from Carol Parker, Board Vice-Chair:

Thank you, Ms. Head. It is just our honor and privilege to have with us the Chief Justice of the Supreme Court of North Carolina, and if you would come forward. I know you have about a dozen reasons to be personally interested in education...four children and eight grandchildren; nine now...oh, we've got an addition, so more than a dozen. You are well known for your contributions, and of special interest to us is the citizens of North Carolina benefiting from the Justice Teaching Institute where a lot of North Carolina civics teachers are able to learn more about the justice system through the efforts that you've made to provide that opportunity for our teachers. We so appreciate that.

I would now like to call up Patti Head for her installation and our new members: Eleanor Goettee, Lori Millberg, and Horace Tart."

Patti Head, Eleanor Goettee, Lori Millberg, and Horace Tart were sworn in by Chief Justice I. Beverly Lake. They received congratulations from the Chief Justice and an extended standing ovation from the audience.

Quoted from Chief Justice I. Beverly Lake:

"Let me say that it is a great privilege for me to do this because of the wonderful people who are assuming this high position and because there is no position, no office in our state...in our country, that is more important than the one that these people have assumed here today. I am very proud of them, and I appreciate them, as I know we all do. Thank you very much."

Ms. Head continued the meeting by recognizing the elected officials and dignitaries who were present, and she expressed her thanks to them for coming.

Patti Head introduced and welcomed the three new Board members (Lori Millberg, Horace Tart, and Eleanor Goettee) and shared a brief bio on each. The new Board members and Ms. Head introduced and thanked family, friends, and supporters who were instrumental in their election/Ms. Head's re-election.

Ms. Head offered thanks once again to everyone for coming and being a part of this very special event. She called a recess to the meeting at 4:40 p.m. for the reception honoring the new Board members to be held in the Board Conference Room.

The meeting reconvened at 5:30 p.m.

INFORMATION

Chair's Comments

- Ms. Head expressed her thanks to staff for making the arrangements for the ceremony and reception on this memorable evening.
- On November 16, the Board met with the County Commissioners at Wilburn Elementary. Ms. Head thanked Darryl Fisher, principal at Wilburn for his hospitality. Various topics were discussed such as multi-track year-round schools and enrollment projections.
- The next joint meeting with the County Commissioners will be December 7 from 9 a.m. – noon at 337 South Salisbury Street.
- On November 17 & 18, the Board had its retreat. Ms. Head thanked new Board members for attending. Some of the issues discussed were growth solutions for 2006-2007, year-round assumptions, solutions for 2007-2010, and looking at next steps.
- On December 20, the Board will meet with Del Burns and possibly Virginia Parker, as the facilitator, to look at re-purposing year-round schools.
- *Turkey in the Hole* took place at Mt. Vernon School on November 22. Eleanor Goettee and Superintendent McNeal attended. Mr. McNeal shared a brief history of this annual Thanksgiving event.
- On November 28, there was a reception for retiring Board members. Ms. Head thanked Janice Shearin, Nancy Langford, and Chip Sudderth for their participation in this wonderful event. Ms. Head commented on the fabulous scrapbooks that were presented to the retiring Board members.
- Patti Head, Carol Parker, Susan Parry, Beverley Clark, and Rosa Gill attended the Wake County Growth Management Task Force Meeting on December 1.
- On December 2, Ms. Head attended the Greater Raleigh Leadership Roundtable.
- Ms. Head attended the Superintendent's Parent Advisory Council (SPAC) meeting on December 2. She enjoyed attending and listening to the discussion that took place.
- On December 5, Ms. Head attended the County Commissioners Meeting. Tony Gurley was elected as Chair and Harold Webb was elected Vice-Chair. Ms. Head congratulated them on behalf of the Board.
- Ms. Head reported on the Board's superintendent search. Over the next seven months, there will be a thorough search that will be guided by a strategic plan. Ms. Head has been in touch with Board attorneys, NCSBA, and others to gather information including salaries of comparable LEA's. She shared that the NCSBA offers, as a member service, guidance in this process, and she will be inviting them to the December 20 Committee of the Whole to give the Board a framework for the search.

Superintendent's Report

- Superintendent McNeal shared that the Superintendent's Parent Advisory Council (SPAC) met on December 2. Mike Burriss, Ramey Beavers, and Don Haydon attended the meeting and there was discussion about growth, cost of building new schools, and the impact on existing schools. Superintendent McNeal shared his appreciation to SPAC for the divergent viewpoints expressed by its members.
- The Superintendent's Teacher Advisory Council (STAC) will meet on December 7.
- Superintendent McNeal congratulated the Apex High School Soccer Team who are now state champions.
- Middle Creek senior Channing Shor was selected to serve as chairperson of the National Students Against Violence Everywhere (SAVE) Youth Advisory Board.
- Two of the three winners of the 2005 Wade Edwards Foundation 9th Annual Short Fiction Awards are Wake students. Laurence Williams of Middle Creek High came in second place

earning a \$2,000 scholarship, and Nolan Heath of Apex High came in third earning a \$1,000 scholarship.

- Wake's Counselors of the Year are: Aimee Allen, Lincoln Heights; Belinda Harris, Holly Ridge Middle; and Jeanette Boone, Enloe High. The three will now be considered by the NC School Counselors Association for state awards.
- Not only does North Carolina have the largest number of National Board Certified teachers, Wake came in 2nd in the country this year with the addition of 165 newly certified teachers.
- Leesville High teacher Susan Stewart Taylor was named the state's first BB&T Economic Educator of the Year. Along with the award comes a \$5,000 cash prize.
- Martin Middle School teacher, Judy Dove, was presented with the 2005 North Carolina Theatre Conference K-12 Theatre Educator's Award at its Greensboro state conference.
- Ligon Middle School Orchestra, directed by Ruth Johnsen, played at Carnegie Hall on November 25 performing a World Premiere of new music by British composer, Roy Marks.
- Wake Forest-Rolesville High Orchestra performed at the NC Music Educators Annual Conference under the direction of Jeremy Gibbs. It is an outstanding honor to be selected to perform before the association of state music educators.

Other Board members shared additional information:

- Beverley Clark followed up on Ms. Head's comments about the Growth Management Task Force meeting. The school board had the largest contingent of officials there. Each municipality presented its highlights and challenges. Everyone identified infrastructure funding as a challenge.
- Patti Head reported that there is a new seating arrangement so that seasoned Board members are seated on each side of the new Board members.

PUBLIC COMMENT – None

APPROVAL OF MEETING AGENDA

Rosa Gill made a motion to approve the meeting agenda, seconded by Carol Parker. The vote was unanimous.

CONSENT ITEMS

Susan Parry made a motion to approve the consent agenda, seconded by Carol Parker. The vote was unanimous.

APPROVAL OF MEETING MINUTES

November 15, 2005 – Committee of the Whole

November 15, 2005 – Open Meeting

November 15, 2005 – Closed Session

PROGRAM

1. TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES: *SYLVAN LEARNING CENTER*

Under "No Child Left Behind" Legislation, a Title I school that has not met the Adequate Yearly Progress (AYP) goals for three consecutive years, must offer Supplemental Educational Services (SES) for all eligible students. Students are eligible if they qualify for free/reduced lunch. These services must be provided by a provider that is approved by the Department of Public Instruction. Parents select the provider from the approved list. Parents of approximately 160 students at Hodge Road Elementary have selected Sylvan Learning Center as their SES provider. Fiscal Implications: The state-approved maximum allocation per student is \$1,272.00. The total cost of the services for 160 students is \$203,520.00. Recommendation for Action: Staff recommends the Board approve this contract.

2. AMENDMENT II TO CONTRACT #06-048:

WAKE COUNTY SMARTSTART, INC. (MORE AT FOUR)

This is Amendment II (the second amendment to this contract) to the SmartStart / More at Four contract that provides startup funds for materials for one classroom at Lynn Road ES. This classroom is also funded by Title I and Special Education Services to provide a blended preschool setting for up to 16 eligible four year old students. Fiscal Implications: Amendment to Revenue contract for the additional amount of \$191.00. Recommendation for Action: Staff is requesting Board approval.

3. AMENDMENT II TO CONTRACT #06-067:

WAKE COUNTY SMARTSTART, INC. (MORE AT FOUR)

This is Amendment II (the second amendment to this contract) to the SmartStart / More at Four contract that provides startup funds for materials for one classroom at Project Enlightenment. This classroom is also funded by Title I to provide a blended preschool setting for up to 16 eligible four year old students. Fiscal Implications: Amendment to Revenue contract for the additional amount of \$191.00. Recommendation for Action: Staff is requesting Board approval.

4. AMENDMENT III TO CONTRACT #06-067:

WAKE COUNTY SMARTSTART, INC. (MORE AT FOUR)

This is Amendment III (the third amendment to this contract) to the SmartStart / More at Four contract to add 2 additional slots to the classroom at Project Enlightenment. This classroom is also funded by Title I to provide a blended preschool setting for up to 16 eligible four year old students. Fiscal Implications: Amendment to Revenue contract, total contract for slots to not exceed \$34,834.00. Recommendation for Action: Staff is requesting Board approval.

5. AMENDMENT III TO CONTRACT #06-048:

WAKE COUNTY SMARTSTART, INC. (MORE AT FOUR)

This is Amendment III (the third amendment to this contract) to the SmartStart / More at Four contract to move 1 slot from Lynn Rd. ES to the classroom at Project Enlightenment. This classroom is also funded by Title I to provide a blended preschool setting for up to 16 eligible four year old students. Fiscal Implications: This Amendment reduces the total contract for slots at Lynn Rd. ES not to exceed \$37,578.00. Recommendation for Action: Staff is requesting Board approval.

FACILITIES

1. SANITARY SEWER EASEMENT: MILLBROOK HIGH

The City of Raleigh plans to construct and operate a system of pipelines or mains for public sanitary sewer purposes on a portion of the Wake County Board of Education's property at Millbrook High School that is identified as a private road known as Wildcat Way. The sanitary sewer lines will serve adjacent landowners, and will be connected to the existing sanitary sewer lines on Johnsdale Road. The private road portion of the Millbrook High School property will need to be accessed and an easement granted for this installation. This easement will be constructed and will operate within the bounds of the private roadway known as Wildcat Way. Fiscal Implications: None. Recommendation for Action: Board approval is requested.

2. THREE PARTY RIGHT-OF-WAY ENCROACHMENT AGREEMENTS: HOLLY GROVE ELEMENTARY (E18)

Wake County Public School System desires to encroach on the right of way of the public road designated as SR 1116 (Cass Holt Road), in a location approximately 600 linear feet south of the intersection of Avent Ferry Road (SR 1115) and Cass Holt Road (SR 1116) for the purpose of construction and/or erection of a 12" x 12" tapping sleeve and valve to tap into the water main operated by the Town of Holly Springs for provision of water service to Holly Grove Elementary School. This three party right of way encroachment agreement is between the North Carolina Department of Transportation, Wake

County Public School System and the Town of Holly Springs. Wake County Public School System also desires to encroach on the right of way of the public road designated as SR 1115 (Avent Ferry Road), in a location approximately 900 linear feet east of the intersection of Avent Ferry Road (SR 1115) and Cass Holt Road (SR 1116) for the purpose of construction and/or erection of a 12" x 12" tapping sleeve and valve to tap into the water main operated by the Town of Holly Springs for provision of water service to Holly Grove Elementary School. This three party right of way encroachment agreement is between the North Carolina Department of Transportation, Wake County Public School System and the Town of Holly Springs. Fiscal Implications: None. Recommendation for Action: Staff requests Board approval.

3. UTILITY EASEMENT: CARPENTER ELEMENTARY

In order to provide service to the Wake County Library Project on Louis Stephens Drive, Progress Energy Carolinas, Inc. requires an easement for an underground line, a transformer, and a junction box. The sizes of the easements required are a 10-foot wide easement for the underground electric line, and an easement ten feet wide on all sides of any Progress Energy enclosure, specifically from the foundations for the transformer and for the junction box. The location of the easement is on the west side of Louis Stephens Drive, approximately 455 feet south of the northeastern corner of the property owned by the Wake County Board of Education, which is in the same location as prescribed by the exiting temporary easement that currently exists on the property. The requested easement will not interfere with the Wake County Public Schools present or future use of the property. Fiscal Implications: None. Recommendation for Action: Staff requests Board approval to grant Progress Energy an easement on the Carpenter Elementary School property for electrical service benefiting the Wake County Library project.

4. CONSTRUCTION DOCUMENTS: WAKELON ELEMENTARY (E15)

Staff has reviewed the construction documents and requests Board approval, and authorization to advertise for the construction of Wakelon Elementary School (E15), a two-story, 768-student capacity elementary school located in Zebulon. This the second use of this prototype. Fiscal Implications: The total proposed project budget is \$19,783,080, of which \$14,983,080 is currently available from the PLAN 2004 School Building Program. An estimated future reallocation of \$4,800,000 from Program Contingency may be required in recognition of escalating construction costs. Recommendation for Action: Board approval is requested.

5. CONSTRUCTION MANAGER AT RISK AGREEMENT: E13 (JONES SAUSAGE AND RADIO STATION ROAD)

The proposed PLAN 2004 School Building Program includes the construction of E13 Elementary School. Negotiations have been completed with Barnhill Contracting Company for the construction management of this project. The form of agreement for Construction Management At Risk has been previously reviewed and approved by the Board. Barnhill Contracting Company was selected to partner with Pearce, Brinkley, Cease and Lee, PA for one-to-three elementary schools opening in 2008. With this selection for this 2007 opening elementary school, Barnhill Contracting Company is now only selected for one-to-two elementary schools opening in 2008. Fiscal Implications: The total proposed project budget is \$20,283,080, of which \$14,983,080 is currently available from the PLAN 2004 School Building Program. An estimated future reallocation of \$5,300,000 may be required in recognition of escalating construction costs. The total project budget includes proposed compensation for the Construction Manager of \$33,000 for pre-construction basic services and 3.5% of the construction cost for the construction management fee. Recommendation for Action: Board approval is requested.

6. CONSTRUCTION MANAGER AT RISK AGREEMENT: HOLLY GROVE ELEMENTARY (E18)

The proposed PLAN 2004 School Building Program includes the construction of Holly Grove Elementary (E18). Negotiations have been completed with Clancy & Theys Construction Company for the construction management of this project. The form of agreement for Construction Management At

Risk has been previously reviewed and approved by the Board. Clancy & Theys Construction Company was selected to partner with Cherry Huffman Architects for one-to-three elementary schools opening in 2008. With this selection for this 2007 opening elementary school, Clancy & Theys Construction Company is now only selected for one-to-two elementary schools opening in 2008. Fiscal Implications: The total proposed project budget is \$19,783,080, of which \$14,983,080 is currently available from the PLAN 2004 School Building Program. An estimated future reallocation of \$4,800,000 may be required in recognition of escalating construction costs. The total project budget includes proposed compensation for the Construction Manager of \$30,000 for pre-construction basic services and 3.5% of the construction cost for the construction management fee. Recommendation for Action: Board approval is requested.

7. CONSTRUCTION MANAGER AT RISK AGREEMENT: WAKELON ELEMENTARY (E15)

The proposed PLAN 2004 School Building Program includes the construction of Wakelon Elementary (E15). Negotiations have been completed with Clancy & Theys Construction Company for the construction management of this project. The form of agreement for Construction Management At Risk has been previously reviewed and approved by the Board. Clancy & Theys Construction Company was selected to partner with Cherry Huffman Architects for one-to-three elementary schools opening in 2008. With this selection for this 2007 opening elementary school, Clancy & Theys Construction Company is now only selected for one school opening in 2008. Fiscal Implications: The total proposed project budget is \$19,783,080, of which \$14,983,080 is currently available from the PLAN 2004 School Building Program. An estimated future reallocation of \$4,800,000 may be required in recognition of escalating construction costs. The total project budget includes proposed compensation for the Construction Manager of \$30,000 for pre-construction basic services and 3.5% of the construction cost for the construction management fee. Recommendation for Action: Board approval is requested.

8. CHANGE ORDER NO. GC-04: CARROLL MIDDLE

Board approval is requested for Change Order No. GC-04 to Barnhill Contracting Company for their Construction Management at Risk contract. This change order, in the amount of \$9,691,371 is to establish a guaranteed maximum price (GMP) for the last of the work packages needed to accomplish the construction of this project. This amount includes \$351,933 of construction contingency. A list of the bid packages is attached. The total of all GMP's, including construction contingency is \$10,626,444. Fiscal Implications: The total proposed project budget is \$13,674,787, of which \$13,611,892 is currently available from the PLAN 2004 School Building Program. A reallocation from PLAN 2004 Program Contingency in the amount of \$62,895 is needed. Recommendation for Action: Board approval is requested.

9. INSTALL OVERHANGS ON 21 EXISTING MODULAR BUILDINGS

A proposal to install overhangs on 21 existing modular buildings, designed and installed from 2002-2005, was received on August 24, 2005, in partial settlement of claims against Roger Carter Corporation for leaks that occurred in the modular buildings. Staff and Gurel Architecture, Inc. recommend award of a single-prime contract to Roger Carter Corporation in the amount of \$198,750. The work to be performed by Roger Carter Corporation has been valued at approximately \$259,000. This contract will not void the existing warranty, as Roger Carter Corporation is the original manufacturer of these structures. Fiscal Implications: Funding is available from the 2005-2006 Capital Outlay Budget. Recommendation for Action: Board approval is requested.

10. BIDS: NORTH GARNER MIDDLE ASBESTOS ABATEMENT

Bids for the asbestos abatement at North Garner Middle were received on November 22, 2005. Staff and Froehling and Robertson, Inc. recommend award of the single-prime contract to Enpuricon, Inc. in the amount of \$107,708. Fiscal Implications: Funding is available from the total project budget of \$9,432,223 of which \$583,058 is from PLAN 2000 Start-up, and \$8,842,165 is from PLAN 2004 School Building Program. Recommendation for Action: Board approval is requested.

FINANCE

1. AUTHORIZATION FORMS

These authorization forms designate the persons authorized to sign vouchers for the payment of money on behalf of Kingswood Elementary and Poe Elementary. Fiscal Implications: These authorization forms are required for bank records.

2. REPORT OF ADMINISTRATION APPROVED CONTRACTS

The attached summaries are provided as information in accordance with Board Policy 8361. The summaries list all change orders, and contracts having a value greater than \$50,000 and not over \$100,000, and purchase orders in excess of \$250,000 for October 2005. Fiscal Implications: Not applicable.

3. IBM CONSOLIDATED MAINTENANCE AGREEMENT: ADDITION OF Z800 HARDWARE MAINTENANCE

On August 23, 2005, the Board approved a new five-year consolidated agreement with IBM which, combines maintenance and support for several pieces of hardware and software used in the Operations area. This allows us to better manage our resources, save money and budget accordingly. Hardware maintenance on the z800 server, which was recently purchased at end of lease and is used to house student information data, is up for renewal and will be rolled into the consolidated agreement. Amount required this fiscal year is for ten months of coverage. This allows us to co-term the end date with the current agreement. Beginning in September 2006, hardware maintenance on the z800 server will be renewed for a twelve-month term along with all other items under contract. Fiscal Implications: Total amount of increase to contract over five-year term is estimated at \$351,198.70. Amount due for z800 hardware maintenance in 2005-06 is \$60,551.50. Funding for contracted services was identified and is available in the Technology Services 2005-06 fiscal year budget. Beginning in 2006-07, payment amount will be \$72,661.80 each year of the remaining contract term to cover the z800 hardware maintenance coverage.

HUMAN RESOURCES

1. RECOMMENDATIONS FOR EMPLOYMENT (Exhibit A)

- a. Professional
- b. Support

BOARD ADVISORY COUNCIL NOMINATIONS

This represents two new nominations to the District 5 Board Advisory Council. The nomination forms are attached for the Board's review and consideration. Fiscal Implications: None. Recommendation for Action: Board's approval is requested.

The Board approved the following nominations:
 Amy Kaufmann, Swift Creek Elementary, District 5
 Cynthia Martin, Fred Olds Elementary, District 5

COMMITTEE CHAIRS' REPORTS

There were no reports to be given.

There was a review of dates of upcoming committee meetings:
 Instructional Program Committee – December 14 at 2:30 p.m.
 Policy Committee – December 13 at 12:30 p.m.

Facilities Committee – December 13 at 9:30 a.m.
 Human Resources Committee – December 14 at 12:30 p.m.
 Community Relations Committee – December 14 at 10:30 a.m.
 Finance Committee – December 13 at 2:30 p.m.

ACTION ITEMS

PROGRAM

1. EXPANDING THE WAKE LEADERSHIP ACADEMY INTO THE TRIANGLE LEADERSHIP ACADEMY

The document represents an agreement among the five school districts in the Research Triangle Area and Wake Education Partnership to expand the Wake Leadership Academy into the Triangle Leadership Academy. This expansion will provide Wake County personnel many new opportunities for programming and access to expertise which currently do not exist. A team of staff from all partners have been working for approximately 8 months to develop this concept. Fiscal Implications: None. Recommendation for Action: Staff is requesting Board approval.

Susan Parry made a motion to approve, seconded by Rosa Gill. Joe Peel shared the history of the Wake Leadership Academy and the plans to expand into the Triangle Leadership Academy. Dr. Peel also shared the benefits of this expansion for Wake County. Discussion followed, and Dr. Peel answered questions from the Board. Carol Parker expressed her concern with the expansion and asked Dr. Peel to explain how equity is being insured in the expansion. Dr. Peel responded to her concern. Ms. Parker also expressed concerns about the budget process, and Dr. Peel responded. Dr. Peel provided the Board with a draft of the budget breakdown. Beverley Clark expressed her support of the expansion. The vote was 7 to 1 with Susan Parry, Rosa Gill, Lori Millberg, Horace Tart, Eleanor Goettee, Ron Margiotta, and Beverley Clark voting “yes,” and Carol Parker voting “no.” The motion passed.

Patti Head called for a five-minute recess at 6:27 p.m.

The meeting reconvened at 6:32 p.m.

SPOTLIGHT ON STUDENTS (Exhibit B)

Sixteen students will be recognized as Spotlight on Students award winners. Fiscal Implications: There are no fiscal implications. Recommendation for Action: Recognition.

Patti Head introduced Eric Sparks who presented each of the students for recognition. Ms. Head welcomed and recognized Justice Paul Newby, who was in the audience. She shared with the students that they are blessings to their community, and she congratulated all of these remarkable students. Ms. Head asked the audience to stand and give the students the ovation they deserve.

Ms. Head called for a short recess at 6:50 p.m.

The Board reconvened at 6:57 p.m.

FACILITIES

1. SCHEMATIC DESIGN: HOLLY GROVE ELEMENTARY (E-18) AT HOLLY SPRINGS HIGH SCHOOL (H-5)

Staff will present the schematic design documents prepared by Cherry Huffman Architects, PA, for the temporary construction of Holly Grove Elementary School at Holly Springs High School. Fiscal Implications: The total proposed project budget is \$750,000 for the Holly Grove Elementary conversion

at Holly Springs High as provided in the overall 2006 Crowding Solution budget of \$5,385,000.
 Recommendation for Action: Board approval is requested.

Ron Margiotta made a motion to approve, seconded by Carol Parker. Sheri Green made a presentation to the Board. Ms. Green answered questions from the Board. The vote was 7 to 1 with Carol Parker, Susan Parry, Ron Margiotta, Horace Tart, Eleanor Goettee, Rosa Gill, and Lori Millberg voting “yes,” and Beverley Clark voting “no.”

2. RESOLUTION: QUARTERLY FUNDING FOR PLAN 2004 SCHOOL BUILDING PROGRAM

This quarterly resolution requests funds for the PLAN 2004 School Building Program previously approved by the Board. This request will provide funding for design and construction at various PLAN 2004 projects, in accordance with the master schedule. In addition it will provide funding for commissioning of projects recently bid, funding which will be reallocated for the 2006 Crowding Solution, and escalation for projects that were either recently bid or will be bid before the next quarterly appropriation. Fiscal Implications: Total of this appropriation request is \$25,004,192. Appropriations for PLAN 2004 to date total \$494,225,540. The total PLAN 2004 appropriations including this request, equals \$519,229,732. Recommendation for Action: Board approval is requested.

Carol Parker made a motion to approve, seconded by Susan Parry. Mike Burriss made a short presentation to the Board. The vote was unanimous.

3. RESOLUTION: PLAN 2004 LONG-RANGE BUILDING PROGRAM FUNDING REALLOCATION FOR 2006 CROWDING SOLUTION AND ESCALATION

Resolution requests reallocation of construction funds from the PLAN 2004 projects for, Lynn Road Elementary, East Millbrook Middle and System-Wide Improvement Projects and savings from Panther Creek High to fund the 2006 Crowding Solution and E-19, as well as increase Program Contingency to fund projected escalation on PLAN 2004 projects yet to bid, along with other PLAN 2004 needs. The total reallocation amount is \$22,023,790. Fiscal Implications: Design and construction funding for the affected projects will be needed in the next building program. Recommendation for Action: Board approval is requested.

Ron Margiotta made a motion to approve, seconded by Carol Parker. Mike Burriss made a presentation to the Board. Beverley Clark shared that she would not support this due to the deferred funding of Lynn Road Elementary and E. Millbrook Middle. The vote was 7 to 1 with Susan Parry, Rosa Gill, Eleanor Goettee, Horace Tart, Lori Millberg, Ron Margiotta, and Carol Parker voting “yes,” and Beverley Clark voting “no.” The motion passed.

4. RESOLUTION: PLAN 2004 LONG-RANGE BUILDING PROGRAM FUNDING REALLOCATION FROM RE-ROOFING AND SYSTEM-WIDE IMPROVEMENT PROJECTS

Resolution requests reallocation of construction funds from the PLAN 2004 Re-Roofing and System-Wide projects to Program Contingency. The total reallocation amount is \$2,020,314. These funds will be used to increase Program Contingency in order to fund projected escalations on PLAN 2004 projects yet to bid, along with other PLAN 2004 needs. Fiscal Implications: Design and construction funding for the affected projects will be needed in the next building program. Recommendation for Action: Board approval is requested.

Rosa Gill made a motion to approve, seconded by Lori Millberg. The vote was unanimous.

5. RESOLUTION: PLAN 2004 LONG-RANGE BUILDING PROGRAM FUNDING REALLOCATION TO PROGRAM CONTINGENCY

Resolution requests reallocation of savings from the PLAN 2004 projects at Douglas Elementary, Northwoods Elementary and Building Permit Fees to Program Contingency, Daniels Middle for additional asbestos abatement, and Carroll Middle to fully fund the project after bid. The total reallocation amount is \$1,208,814. Fiscal Implications: No additional appropriation of funding is necessary. Recommendation for Action: Board approval is requested.

Rosa Gill made a motion to approve, seconded by Ron Margiotta. Mike Burriss made a presentation to the Board. The vote was unanimous.

6. RESOLUTION: PLAN 2004 LONG-RANGE BUILDING PROGRAM FUNDING REALLOCATION FOR PREVIOUSLY BID PROJECTS (PART I)

Resolution requests reallocation of construction funds from various PLAN 2004 projects in order to fund escalation and commissioning on projects already bid. In addition, the resolution requests reallocation of funds from Two Year-Round Elementary Schools, to Barwell Road and Brier Creek Elementary Schools. The total reallocation amount is \$5,833,666. Fiscal Implications: Design and construction funding for the affected projects will be needed in the next building program. Recommendation for Action: Board approval is requested.

Rosa Gill made a motion to approve, seconded by Ron Margiotta. Mike Burriss answered questions from the Board. The vote was unanimous.

7. RESOLUTION: PLAN 2004 LONG-RANGE BUILDING PROGRAM FUNDING REALLOCATION FOR PREVIOUSLY BID PROJECTS (PART II)

Resolution requests reallocation of funds from PLAN 2004 Program Contingency to Forest Pines Drive Elementary (E-9), North Forest Pines Drive Elementary (E-12), Sanford Creek Elementary (E-14), and Wake Forest-Rolesville High. The total reallocation amount is \$11,300,000. This will complete the funding reallocations approved by the Board at the time of award of these contracts. Fiscal Implications: No additional appropriation of funding is necessary. Recommendation for Action: Board approval is requested.

Carol Parker made a motion to approve, seconded by Beverley Clark. Mike Burriss made a short presentation to the Board. The vote was unanimous.

8. CHANGE IN SCOPE: CARPENTER ELEMENTARY

Carpenter Elementary needs to be converted from a ninth-grade center back to a year-round elementary school. Fiscal Implications: The total proposed project budget is \$2,326,192, of which \$1,040,662 is currently available from the PLAN 2000 School Building Program. This reallocation of \$1,285,530 from PLAN 2000 Program Contingency will fully fund this conversion. Recommendation for Action: Board approval is requested.

Ron Margiotta made a motion to approve, seconded by Lori Millberg. Beverley Clark shared that she would not support this reallocation due to the reasons previously stated. Mike Burriss made a presentation to the Board. The vote was 7 to 1 with Susan Parry, Rosa Gill, Lori Millberg, Horace Tart, Eleanor Goettee, Ron Margiotta, and Carol Parker voting "yes," and Beverley Clark voting "no." The motion passed.

9. CHANGE IN SCOPE: SWIFT CREEK ELEMENTARY

The PLAN 2000 Capital Improvement project at Swift Creek Elementary had impervious surface discrepancies; therefore, the project was placed on hold awaiting the purchase of adjoining property or

rezoning of the land. In both the 1972 and 1992 buildings, individual room dehumidifiers are in use in an effort to control the relative humidity. These attempts are only partly successful and mold is periodically forming. Therefore, staff recommends the replacement of the HVAC system in both buildings. Fiscal Implications: The total proposed project budget is \$1,100,000, of which \$822,496 is currently available in the PLAN 2000 Deferred Maintenance component of PLAN 2000. \$277,504 will need to be reallocated from PLAN 2000 Program Contingency. Recommendation for Action: Board approval is requested.

Carol Parker made a motion to approve, seconded by Beverley Clark. Mike Burriss answered questions from the Board. The vote was unanimous.

10. CHANGE IN SCOPE: WAKE FOREST ELEMENTARY

The Phase IIIB Capital Improvement project at Wake Forest Elementary did not have enough funding to upgrade the HVAC system in Building "A" (Main Entry, Administration & Classroom building). Staff recommends creating a separate project to upgrade the HVAC system. Fiscal Implications: The total proposed project budget is \$600,000 which will need to be reallocated from PLAN 2000 Program Contingency. Recommendation for Action: Board approval is requested.

Susan Parry made a motion to approve, seconded by Lori Millberg. The vote was unanimous.

11. CHANGE IN SCOPE: WILEY ELEMENTARY

The PLAN 2000 School Building Program included a project for providing new windows in the older buildings, a new storage building and replacement of the gymnasium floor. This work was delayed when egress deficiencies were discovered and addressed. Staff recommends resumption of the original PLAN 2000 program. Available funds were used for the egress deficiencies. Staff recommends creating a separate project to accomplish this work. Fiscal Implications: The total proposed project budget is \$650,000, which will need to be reallocated from available PLAN 2000 Program Contingency. Recommendation for Action: Board approval is requested.

Rosa Gill made a motion to approve, seconded by Carol Parker. Mike Burriss made a presentation to the Board. The vote was unanimous.

12. RESOLUTION: PLAN 2000 LONG-RANGE BUILDING PROGRAM FUNDING REALLOCATION

Resolution requests reallocation of savings from PLAN 2000 projects to fund previously approved scope revisions for PLAN 2000 projects and to fund other under-funded needs, as shown on the attachment. The total reallocation amount is \$12,059,664. To fully fund the PLAN 2004 Building Program, an additional reallocation of prior building program savings in the amount of \$5,188,210 is required. This brings the PLAN 2004 to a total budget of \$564,443,749. This reallocation moves \$3,496,992 of PLAN 2000 savings to the PLAN 2004 Panther Creek Project to recognize it as PLAN 2004 Program budget. The balance of the \$5,188,210 is on another December 6, 2005 precis as a reallocation from the PHASE IIIB Program. Fiscal Implications: No additional appropriation of funding is necessary. Recommendation for Action: Board approval is requested.

Rosa Gill made a motion to approve, seconded by Carol Parker. Mike Burriss made a presentation to the Board and explained the reasons for the request for reallocation of savings from PLAN 2000. The vote was unanimous.

13. RESOLUTION: PHASE IIIB LONG-RANGE BUILDING PROGRAM FUNDING REALLOCATION

Resolution requests reallocation of savings from Phase IIIB projects consisting of Program Contingency, Museum Magnet Middle, Wake Forest-Rolesville High, Combs Elementary, Middle Creek High, Hunter

Elementary, and Wake Forest Elementary to the PLAN 2004 Panther Creek project. The total reallocation amount is \$1,691,219. To fully fund the PLAN 2004 Building Program, an additional reallocation of prior building program savings in the amount of \$5,188,210 is required. This brings the PLAN 2004 to a total budget of \$564,443,749. This reallocation moves \$1,691,219 of Phase IIIB savings to the PLAN 2004 Panther Creek Project to recognize it as PLAN 2004 Program budget. The balance of the \$5,188,210 is on the PLAN 2000 Reallocation précis. Fiscal Implications: No additional appropriation of funding is necessary. Recommendation for Action: Board approval is requested.

Beverley Clark made a motion to approve, seconded by Susan Parry. Mike Burriss made a presentation to the Board and answered questions from the Board. The vote was unanimous.

CLOSED SESSION

Beverley Clark made a motion to amend the closed session to remove the confidential student information protected under the Family Educational Rights and Privacy Act (FERPA) and G.S. 115C-402, seconded by Carol Parker. The vote was unanimous.

Ron Margiotta made a motion to go into closed session at 7:50 p.m. to consider confidential personnel information protected under G.S. 115C-319 and to consult with an attorney employed or retained by the Board in order to preserve the attorney-client privilege between the attorney and the Board concerning a lawsuit between the Board and Panther Creek Associates pursuant to G.S. 143-318.11 (a)(3), seconded by Carol Parker. The vote was unanimous.

The Board reconvened into Open Session at 8:15 p.m.

ACTION ITEMS (contd.)

HUMAN RESOURCES

1. ADMINISTRATIVE TRANSFER

Rosa Gill read the following administrative transfer:

Annic Hood, principal at Green Year Elementary School, to principal at Barwell Road Elementary School, effective date 02/01/06.

2. RECOMMENDATIONS FOR ADMINISTRATIVE APPOINTMENTS

Rosa Gill made a motion to approve the administrative appointments of James Dismuke, applicant, to assistant principal at Leesville Road High School, effective date 01/23/06, and Dell Edwards, teacher at Lufkin Road Middle School, to assistant principal at Lufkin Road Middle School, effective date 12/7/06; seconded by Susan Parry. The vote was unanimous.

3. RECOMMENDATIONS FOR CAREER STATUS

Rosa Gill made a motion to approve career status for Rebecca Byrd at Lynn Road Elementary School, Krystal Sanders at Conn Elementary School, and Margaret Douglas at Stough Elementary School, seconded by Beverley Clark. The vote was unanimous.

Patti Head congratulated Elwanda Farrow on her upcoming graduation on December 10 from Averett University in Danville, Virginia with a degree in Business Administration-Concentration in Human Resource Management. Congratulations also to Carol Parker, whose son is graduating from North Carolina State University on December 14.

INFORMATION

FINANCE

1. COMPREHENSIVE ANNUAL FINANCIAL REPORT

This report is the Comprehensive Annual Financial Report of the Wake County Board of Education (Board) for the fiscal year ended June 30, 2005. The Board's independent certified public accountants, McGladrey & Pullen, LLP, have audited the general purpose financial statements and related combining and individual fund and account group statements and schedules and have rendered their unqualified opinion on them. The auditor's reports on the schedule of federal and state financial assistance, internal control structure, and compliance matters are included in the single audit section of the Comprehensive Annual Financial Report. Fiscal Implications: As a result of appropriate fiscal management, including realistic budgeting practices, effective cost controls, and sound cash management, the Comprehensive Annual Financial Report indicates a strong financial position at June 30, 2005.

Mark Winters introduced Victor Blackburn from McGladrey & Pullen, LLP, who made a presentation to the Board regarding the opinion letters found in the Comprehensive Annual Financial Report. Mr. Blackburn answered questions from the Board. Patti Head thanked Mr. Blackburn for his report. Mark Winters made a presentation to the Board regarding additional information found in the Comprehensive Annual Financial Report.

2. LETTER FROM MCGLADREY AND PULLEN ON SIGNIFICANT MATTERS RELATED TO THE ANNUAL AUDIT

This letter to the Wake County Board of Education (Board) is provided by McGladrey & Pullen, LLP to inform the board of any significant matters related to the conduct of the annual audit. Fiscal Implications: Not Applicable.

Mark Winters discussed the contents of the letter, and Victor Blackburn answered specific questions from the Board.

3. LETTER FROM MCGLADREY AND PULLEN REGARDING THE ANNUAL AUDIT

This letter of comments and suggestions to the Wake County Board of Education (Board) is provided by McGladrey & Pullen, LLP as constructive suggestions with respect to matters that came to their attention in connection with the annual audit. Fiscal Implications: Not Applicable.

Mark Winters discussed the contents of the letter.

4. RESPONSE TO LETTER FROM MCGLADREY AND PULLEN REGARDING THE ANNUAL AUDIT

This administration shares the concerns addressed in the letter regarding the annual audit from McGladrey & Pullen, LLP. The attached response provides actions taken and future plans to monitor the issues. Fiscal Implications: Not applicable.

Mark Winters reported on the contents of the response letter to McGladrey and Pullen regarding the annual audit. Beverley Clark and Patti Head expressed their praise of the audit process and the response from WCPSS administration. Beverley Clark requested updates on the Summerford audit. Patti Head will keep the Board informed as information becomes available.

ADJOURNMENT

There being no further business coming before the Board, a motion was made to adjourn by Carol Parker, seconded by Rosa Gill. The vote was unanimous. The meeting adjourned at 9:15 p.m.

Respectfully submitted,

Melanie A. Upton, Recording Secretary

Bill McNeal, Superintendent, WCPSS

Patti Head, Chair, Wake County Board of Education