



## BOARD MEETING MINUTES

October 18, 2005

<u>Board Members Present</u>	<u>Staff Members Present</u>	
Patti Head, Chair	Superintendent McNeal	Maurice Boswell
Carol Parker, Vice Chair	David Holdzkom	Jo Baker
Kathryn Watson Quigg	Del Burns	
Beverley Clark	Mark Winters	
Rosa Gill	Donna Hargens	
Susan Parry	Jonibel Willis	
Amy White	Don Haydon	
Ron Margiotta	Mike Burriss	
Bill Fletcher	Danny Barnes	
	Janice Shearin	<b><u>Board Attorney Present</u></b>
	Lloyd Gardner	Ken Soo
	Toni Patterson	

Patti Head called the meeting to order at 4 p.m. Everyone recited the Pledge of Allegiance.

### INFORMATION

#### Chair's Comments

- On October 5, Ms. Head attended an all-day interview session with Principal of the Year and Assistant Principal of the Year finalists. The Principal of the Year finalists are: Freda Cole, Forest Pines Elementary; Jan Hargrove, Turner Creek Elementary; James Overman, Creech Road Elementary; Matt Wight, Salem Middle; and Tom Dixon, Apex High. The Assistant Principal of the Year finalists are: Trent Evans, Reedy Creek Elementary; Susan Spivey, Cary Elementary; Mary Swann, Forestville Elementary; Ginger Wooten, Moore Square Middle; and Sebastian Shipp, East Wake High.
- Ms. Head reminded the Board of the Principal/Assistant Principal of the Year Celebration at Exploris on October 27 at 6 p.m.
- Ms. Head attended the Wake Education Roundtable on October 13 at Wake Technical College. Toni Patterson and David Holdzkom were also in attendance and were a part of the *Quality Matters* panel discussion.
- On Sunday, October 16, Ms. Head brought greetings from the Board to the Inaugural Justice Teaching Institute at the North Carolina Bar Association. There was representation from seven teachers who had received grants. Speakers included Judge Howard Manning and Judge Bob Orr.
- Ms. Head reminded the Board of the dates for the upcoming Community Engagement Meetings:
  - October 24 – Wake Forest-Rolesville High School
  - October 25 – Green Hope High School
  - October 26 – Knightdale High School
  - October 27 – Athens Drive High School
  - November 2 – Garner High School
  - November 3 – Leesville High School
 All meetings are at 7 p.m.
- Ms. Head shared that the joint meeting of the Board of Education and County Commissioners has been cancelled for October. The next meeting will be on November 16.

Other Board members shared additional comments:

- Rosa Gill shared the good news that The Willa B. Garrey Foundation donated \$5,000 to Garner Sr. High School for the scoreboard.
- Amy White shared that she and Susan Parry met with visitors from China last week who were in Wake County to discuss a potential partnership for exchange students.

### **Superintendent's Report**

- Superintendent McNeal attended the Leadership Roundtable on October 7 at the Greater Raleigh Chamber of Commerce. There was discussion about the high student growth numbers and the importance of the bond program.
- Governor Easley announced the school districts and community colleges and universities in 22 North Carolina counties that will receive \$1.035 million in state funds for planning grants to create 23 new *Learn and Earn* high schools across the state. Wake County is one of the 22 counties included.
- The Blood Drive for Wake Kids for Katrina resulted in 34 units of blood donated by Wake employees. A number of parents also donated blood; however, the total amount could not be documented. Superintendent McNeal expressed his appreciation to both parents and employees for this valuable gift they have given to those in need.
- Superintendent McNeal shared that the Board approved a collaboration between the school district and Peace College to prepare elementary education teachers and special education teachers. He will be meeting with the Peace College Board of Trustees on October 20. One of the unique features of this collaboration is that students will be able to participate in WCPSS staff development programs such as literacy training. These opportunities will enable graduates to transition immediately to teaching in Wake County.
- The Hispanic Achievement Conference begins on October 20 at 8:30 a.m. at the McKimmon Center.
- Superintendent McNeal reminded the Board that the Juvenile Diabetes Research Foundation's *Walk to Cure Diabetes* is Saturday, October 29, at Nortel Networks in RTP. Over 5,000 walkers are anticipated with a goal of raising over \$800,000. Mr. McNeal shared that he is the Honorary Chair of the event and will be participating in the walk.

Ms. Head recognized Nancy Caggia who gave a special presentation on Red Ribbon Week, which runs from October 23 –31, 2005, and is part of the WCPSS curriculum. Ms. Caggia shared that red ribbons were sent to every elementary student as part of this drug awareness/prevention initiative. Ms. Caggia thanked Donna Hargens and the other area assistant superintendents as well as Eric Sparks and many others within WCPSS for their support of this program. On October 17, the County Commissioners also proclaimed Wake County Red Ribbon Week in celebration of drug-free youth. Ms. Head shared that Ms. Caggia is serving as the Wake County Safety Committee Chair and served as Character Education Committee Chair last year. Red ribbons were passed out to Board members at the close of the presentation. Ms. Head thanked Ms. Caggia, Donna Hargens, and the others involved in this project for their hard work.

## **RECOGNITION**

### **1. WAKE KIDS FOR KATRINA CAMPAIGN RESULTS RECOGNITION**

Representatives from the Wake County PTA Councils; elementary, middle, and high schools; and the Division of Principals and Assistant Principals will join Superintendent McNeal as we present the funds from the "Wake Kids for Katrina" fund raising campaign for the American Red Cross Disaster Recovery Fund.

More than 97 schools joined with their PTAs to raise funds for the American Red Cross. Each school determined how and when it would conduct its efforts. The campaign ran from September 12 through October 7, 2005.

Superintendent McNeal was joined at the podium by: Derrick Byrd, President of the Wake County PTA Council; John Williams, Principal of Middle Creek High School; Lauren Bauer and Tim Trickel, students at Middle Creek; Sylvia Faulk, Principal of Lynn Road Elementary; Nick Larson, student at Lynn Road; Charles Blanchard, Principal of Fuquay-Varina Middle School; and Sara Yoder, student at Fuquay-Varina Middle School. He then asked any other principals, students, and school representatives to stand. Superintendent McNeal introduced Barry Porter, Executive Director of the Triangle Chapter of the American Red Cross, and Paul Phillips, a member of the Board of the Chapter, and they joined Superintendent McNeal and the others at the podium. It was reported by Mr. McNeal that more than 110 schools in the Wake County Public School System raised funds for hurricane victims of Katrina and Rita. Schools raised these funds in a number of unique ways such as: bake sales, donut sales, selling links in a paper chain that encircled one of the schools, and using drop-off lanes as collection locations. Derrick Byrd, President of the Wake County PTA Council, expressed his pride and his thanks to those who had helped coordinate this effort. Superintendent McNeal recognized Linda Willcox and her staff for spearheading this relief effort. On behalf of the Wake County Public School System, the Wake County PTA Council, the Division of Principals and Assistant Principals, and Wake NCAE, Superintendent McNeal presented Mr. Porter and Mr. Phillips with \$293,928.16 to go to the Triangle Chapter of the American Red Cross for its disaster recovery efforts. Mr. Porter and Mr. Phillips expressed their admiration for the overwhelming response to this relief effort and their thanks to everyone who gave so generously to help those in need. Patti Head gave kudos to everyone who came together to make this happen.

## 2. NEED (National Energy Education Development) YOUTH AWARDS

The National Energy Education Development Project (NEED) has recognized the WCPSS EnergySavers Program and the following schools as National and State award recipients.

WCPSS EnergySavers Program – District of the Year – State Level

Fox Road Elementary School – Elementary School of the Year – State Level

Forestville Road Elementary School – Elementary School of the Year – State Level

Lockhart Elementary School – Honorable Mention – State Level

North Ridge Elementary School – Honorable Mention – State Level

Students from these schools took on individual energy conservation projects that they documented and shared with NEED. As a result, they were honored on the State and National levels at the NEED National Recognition Ceremonies held in June, in Washington, DC. Fiscal Implications: None. Recommendation for Action: None.

Christina Larkins with the EnergySavers Program recognized outstanding WCPSS students from North Ridge Elementary, Lockhart Elementary, Forestville Road Elementary, and Fox Road Elementary who have received national and state recognition for their energy education projects. Ms. Larkins shared that each student had to write summaries and document their projects in a scrapbook and submit it to the NEED project. As a result, they were national award winners. The WCPSS EnergySavers Program also received the District of the Year Award for the state and runner-up for the national level. They were honored at an awards ceremony in Washington, DC, this summer.

Ms. Head expressed her pride in the schools and students for their efforts and offered her congratulations to the recipients of these awards.

## PUBLIC COMMENT

*Citizens who signed up to address the board during public comment will be called on in priority order first for items on the agenda and then for items not on the agenda. Each individual speaker will be allowed three minutes for remarks. Issues or concerns involving personnel matters are not appropriate for this public comment setting. After 30 minutes of public comment, any speakers remaining will be recognized at the end of the agenda for their comments.*

- **Glen Astolfi, Chairman of District 8 Board Advisory Council.** He is in support of a forensic audit of the school system and sees the fraud incident as a management issue. In selecting an audit

firm, he asked that the Board look not only at accounting procedures but also management possibilities as well.

### **APPROVAL OF MEETING AGENDA**

Patti Head informed the Board that in the essence of saving time, the Information Items 1, 2, and 3, under Finance would be presented at the November 1 Board Meeting.

The Chair advised Board members to strike “2007-08 Short-term” from Action Item #10 under Facilities.

Kathryn Watson Quigg made a motion to amend the meeting agenda by moving Consent Item #2 under Facilities – “Construction Documents: Holly Grove Elementary (E-18)” from the Consent Agenda to the Action Agenda.

Bill Fletcher made a motion to approve the amended meeting agenda, seconded by Ron Margiotta. Amy White recused herself on Item #4 under Facilities (Lease Agreement: Warehouse Space) on the Consent Agenda due to a personal business conflict, but gave her approval to every other item. The vote was unanimous.

### **CONSENT ITEMS**

Bill Fletcher made a motion to approve the consent agenda, seconded by Ron Margiotta. The vote was unanimous.

### **APPROVAL OF MEETING MINUTES**

October 4, 2005 – Committee of the Whole

October 4, 2005 – Open Meeting

October 4, 2005 – Closed Session

September 20, 2005 – Closed Session

### **PROGRAM**

#### **1. GRANT PROPOSALS**

1. Competitive (#989): American Society of Composers, Authors, and Publishers/Longview School.
2. Competitive (#995): ING Northern Annuity, Unsung Heroes/East Millbrook Middle School.
3. Competitive (#996): Holy Trinity Greek Orthodox Church/Heritage Middle School.
4. Competitive (#997): Best Buy, [Te@ch](#) Award/West Lake Middle School.
5. Competitive (#998): NC Department of Public Education, Healthy Schools, Abstinence Education/Central Office, Curriculum and Instruction.
6. Competitive (#999): Wake County Solid Waste Management, Feed the Bin/Timber Drive Elementary School.
7. Competitive (#1000): North Carolina Beautiful, Window of Opportunity/Timber Drive Elementary School.
8. Competitive (#1001): Fuquay-Varina Women’s Club/Ballentine Elementary School.
9. Competitive (#1002): SHOPA Foundation for Education Excellence/Zebulon Middle School.

Fiscal Implications: Any required cash and/or in-kind matching contributions vary by grant program.  
Recommendation for Action: Staff is requesting Board approval.

#### **2. CONTRACT: WAKE COUNTY SMARTSTART, INC. (MORE AT FOUR)**

The SmartStart/More at Four contract will provide per pupil funds to support one classroom at Project Enlightenment. This classroom is also funded by Title I to provide a blended preschool setting for up to

16 eligible four-year-old students. Fiscal Implications: Original revenue contract was for up to the amount of \$13,720 plus Amendment #1 in the additional amount of \$15,435 for a total not to exceed \$29,155. Recommendation for Action: Staff is requesting Board approval.

**3. CONTRACT: WAKE COUNTY SMARTSTART, INC. (MORE AT FOUR)**

The SmartStart/More at Four contract provides per pupil funds to support one classroom at Lynn Road ES. This classroom is also funded by Title I and Special Education Services to provide a blended preschool setting for up to 16 eligible four-year-old students. Fiscal Implications: Original revenue contract for up to the amount of \$38,870 plus Amendment #1 in the additional amount of \$9,261 for a total not to exceed \$48,131.00. Recommendation for Action: Staff is requesting Board approval.

**4. AGREEMENT BETWEEN WAKE COUNTY SMARTSTART, INC., AND WAKE COUNTY PUBLIC SCHOOL SYSTEM**

This contract pays Project Enlightenment for providing technical assistance and support to the Family Child Care Association in order to enhance the quality of childcare for children in Wake County. Fiscal Implications: This is a revenue contract to increase funding to a total of \$3,150.00. No WCPSS funds are required. Recommendation for Action: Staff is requesting Board approval.

**5. AGREEMENT BETWEEN EXCEPTIONAL CHILDREN'S ASSISTANCE CENTER AND WAKE COUNTY PUBLIC SCHOOL SYSTEM**

1. Project Enlightenment is a model demonstration and training center for the national Parents As Teachers (PAT) program that promotes school readiness and parent involvement.
2. Since 1995, the Exceptional Children's Assistance Center has contracted with Project Enlightenment to provide PAT services for families, develop and distribute quarterly newsletters, plan and host state PAT Advisory meetings, and provide training and technical assistance for PAT educators.

Fiscal Implications: This is a revenue contract in the amount of \$60,842. No Wake County Public School funds are required. Recommendation for Action: Staff is requesting Board approval.

**6. AMENDMENT #I TO CONTRACT BETWEEN WAKE COUNTY SMARTSTART, INC., AND WAKE COUNTY PUBLIC SCHOOL SYSTEM (PARENTS AS TEACHERS HOME VISITING)**

This amendment to the contract approved at August 9, 2005, Board meeting increases funding for Project Enlightenment services. The contract pays for Parents As Teachers home visiting services to high needs children and their families. Fiscal Implications: This is a revenue contract to increase funding to a total of \$330,403.00. No WCPSS funds are required. Staff is requesting Board approval.

**7. AMENDMENT #I TO CONTRACT BETWEEN WAKE COUNTY SMARTSTART, INC., AND WAKE COUNTY PUBLIC SCHOOL SYSTEM (CONSULTATION AND SUPPORT FOR CHILDREN WITH SPECIAL NEEDS)**

1. This amendment to the contract approved at August 9, 2005, Board meeting increases funding for Project Enlightenment services.
2. The contract pays for intervention services to high needs children, their teachers and families.

Fiscal Implications: This is a revenue contract to increase funding to a total of \$231,780.00. No WCPSS funds are required. Staff is requesting Board approval.

**8. AMENDMENT #I TO CONTRACT BETWEEN WAKE COUNTY SMARTSTART, INC., AND WAKE COUNTY PUBLIC SCHOOL SYSTEM (SPEECH/LANGUAGE AND HEARING SCREENING)**

This amendment to the contract approved at August 9, 2005, Board meeting increases funding for Project Enlightenment to provide center-based speech, language and hearing screening services that target hard-to-reach populations. Fiscal Implications: This is a revenue contract to increase funding to a

total of \$110,364.00. No WCPSS funds are required. Recommendation for Action: Staff is requesting Board approval.

**9. AMENDMENT #I TO CONTRACT BETWEEN WAKE COUNTY SMARTSTART, INC., AND WAKE COUNTY PUBLIC SCHOOL SYSTEM (SUPPORTING CHILDREN'S TRANSITION TO KINDERGARTEN)**

This amendment to the contract approved at August 9, 2005, Board meeting increases funding for Project Enlightenment to coordinate transition services that promote success of kindergarten students entering the Wake County Public School System. Fiscal Implications: This is a revenue contract to increase funding to a total of \$98,214.00. No WCPSS funds are required. Recommendation for Action: Staff is requesting Board approval.

**FINANCE**

**1. GIFTS TO THE SYSTEM (Exhibit A)**

Forty-three gifts have been donated to the Wake County Public School System. The approximate value of the gifts is \$63,125.98. Fiscal Implications: Not applicable.

**FACILITIES**

**1. BIDS: CARNAGE MIDDLE SCHOOL PARTIAL ROOF REPLACEMENT**

Bids for the partial roof replacement at Carnage Middle School were received on September 22, 2005. Staff and Mactec Engineering and Consulting, Inc. recommend award of the single-prime contract to Owens Roofing, Inc. in the amount of \$133,217.00. Fiscal Implications: The total proposed budget for roofing and system-wide improvements is \$264,556, of which \$116,939 is from the System-Wide Improvements component, \$89,000 is from the Re-Roofing component of the PLAN 2004 School Building Program and \$58,617 is from savings from the Re-Roofing component of the PLAN 2004 School Building Program. Recommendation for Action: Board approval is requested.

**3. UTILITY EASEMENT – BARWELL ROAD ELEMENTARY**

Construction of the new Barwell Road Elementary School requires the dedication of a 10-foot-wide underground power line easement to Progress Energy Carolinas, Inc. The easement will be provided by standard form easement documents. Fiscal Implications: None. Recommendation for Action: Staff requests Board approval of a 10-foot-wide underground power line easement to Progress Energy Carolinas, Inc. to service the new Barwell Road Elementary School.

**4. LEASE AGREEMENT: WAREHOUSE SPACE**

Acquisition of mobile units, modular complexes and the renovation of existing facilities requires the storage of both new and used furniture until facilities are ready for use. No warehouse space is available at our Central Services Complex for furniture currently being stored in truck trailers. Additional warehouse space is needed to serve other needs in the school system. Bannister Properties is currently providing 8,100 square feet of space and a one-year lease extension is required. Fiscal Implications: 8,100 square feet at \$3.50 per foot or \$28,350 payable in a single sum at lease inception plus utilities. Funding is available from the operating budget. This is an increase of \$6,075 over the previous year's lease. Recommendation for Action: Staff requests Board approval of an additional one-year warehouse space lease with Bannister Properties at \$28,350.00 for 8,100 square feet of space plus utilities.

**BOARD ADVISORY COUNCIL NOMINATION(S)**

These represent new nomination(s) to the Board Advisory Council(s). Nomination form(s) are attached for the Board's review and consideration.

The Board approved the following nominations:

Joy K. Spaulding, Forest Pines Drive Elementary School (District 3)

Pamela Duncklee, Cary Elementary School (District 9)

Amy Leinfelder, Pleasant Union Elementary School (District 3)

## COMMITTEE CHAIRS' REPORTS

### **Finance Committee**

Carol Parker reported that the committee met on October 12. At the meeting, the objectives from the RFP were listed for the audit, and Ms. Parker asked that all Board members receive a draft copy of the minutes for their review. She shared desired outcomes from the meeting and stated that public perception is important to the Board. The top three audit firms were ranked with Dixon Hughes placing third; however, Summerford and KPMG tied for first and second respectively. The next meeting is scheduled for November 8 at 12:30 p.m.

### **Policy Committee**

Susan Parry reported that the committee did not meet this month, but will be meeting on November 8 at 2:30 p.m. to continue the discussion on dissemination of information through student backpacks and through school conduits as well as political campaigning issues.

### **Community Relations Committee**

Rosa Gill reported that the committee met on October 12. Michael Evans discussed the attendance at the recent Community Engagement Meetings, and Ramey Beavers discussed the evaluation results from the meetings. It was suggested that a survey be done after the next round of meetings. The committee will not be meeting in November, but will be meeting in December. At the December meeting, long-range growth management plans will be discussed, and there will be a review of the second round of Community Engagement Meetings. Each Board member is asked to submit one nomination or representative to be on the committee.

### **Human Resources Committee**

Amy White reported that the committee met on October 12. David Howell presented the second part of a discussion about salary compensation levels for both noncertified and certified personnel. The last meeting focused on noncertified personnel with this meeting addressing certified personnel. State and local supplements were discussed. David Howell provided information about benchmark districts and salary compensation levels for comparable districts to Wake County. Ms. White reported that Board members will receive a copy of the PowerPoint presentations on both noncertified and certified staff, and she invited all Board members to attend the next meeting on November 9 at 12:30 p.m. to discuss ways to achieve equitable compensation for Wake County teachers.

### **Facilities Committee**

Bill Fletcher reported that the committee met on October 13. WCPSS staff and Wake County staff are looking at how the model for predicting student enrollment might need to be modified. There has been a discrepancy for the last several years between the Wake County Planning Department model projections and the actual numbers. Both staffs are very interested in finding a resolution for both capital and operational planning. The committee also had significant discussion about the urgent need for seats next year.

## ACTION ITEMS

### PROGRAM

#### **1. DRIVER EDUCATION CONTRACT AMENDMENT**

- Statutory authority G.S. 20-881, 115C-216, and Title 16 of the N.C. Administrative Code provide enabling authority to contract for Driver Education Program Services.
- In July 2004, a new contract with the two-year renewal option was awarded to Jordan Driving School. We are completing the second year of the contract.
- Jordan Driving School has provided quality service to students and has cooperated regarding all program modifications.

- Recommend amending schedule of services in the approved contract to be effective November 1, 2005. Increase from \$164.00 to \$170.00 the payment for each student completing the Behind-the-Wheel training.

Fiscal Implications: The maximum estimated increased cost will be \$60,000. The N.C. Department of Transportation Allocation will fund all costs of the program for Driver Education. No local funds will be used to support this program. Recommendation for Action: This is presented to Wake County Public School System's Board of Education to approve the amendment of the contract for Driver Education with Jordan Driving School for the period of November 1, 2005, to June 30, 2006.

Bill Fletcher made a motion to approve, seconded by Susan Parry. Jo Baker reported that staff is recommending amending the Driver Education contract with Jordan Driving School to reflect the fact that there has been a significant increase in gasoline prices since entering into the contract two years ago. The six-dollar increase is per student for 100 hours behind the wheel. Staff will be coming back to the Board to recommend renewal of this contract for 2006-07 and will revisit the schedule again at that time. Discussion followed, and Bobby Guthrie answered questions posed by the Board. The vote was unanimous.

## 2. 2005-2009 EDUCATIONAL TECHNOLOGY PLAN

The WCPSS Educational Technology Plan, mandated by North Carolina law GS115C-102-6, must be submitted to the NC Department of Public Instruction by November 1, 2005, and updated at the end of two years. Our district plan is aligned to state and local strategic priorities:

- High student achievement
- Quality teachers, administrators, and staff
- Healthy students in safe, orderly, and caring schools
- Strong family, community, and business support
- Effective and efficient operations.

Fiscal Implications: Districts must have this plan submitted to qualify for associated state and federal funding. Recommendation for Action: Staff is requesting Board approval.

Carol Parker made a motion to approve, seconded by Bill Fletcher. Jo Baker introduced Cynthia Kennedy and Larry Marynak from Technology Services who presented the plan to the Board. A template for the plan was provided by DPI this year, and components of the plan were shared with the Board. Jo Baker recognized Patsy Hester for her work on the plan. A lengthy discussion of the plan followed. The vote was unanimous.

## 3. ASSIGNMENT OF NEW SUBDIVISIONS TO SCHOOLS

The staff of the Office of Growth Management will present recommendations for the following subdivision: St. Ives (Phase 2; A-B). Fiscal Implications: Transportation costs will increase due to travel time. Other facility-related costs will be avoided. Recommendation for Action: Staff is requesting Board approval.

Kathryn Watson Quigg made a motion to approve, seconded by Bill Fletcher. Ramey Beavers requested a change in base assignment for St. Ives (Phase 2; A-B) from Wake Forest Elementary (currently at 118% capacity) to Forest Pines Elementary. The vote was unanimous.

## FINANCE

### 1. SPECIAL PURPOSE AUDIT BY BOARD OF EDUCATION

The Board of Education issued a request for proposal on August 10, 2005, and held a mandatory pre-proposal conference on August 23 with 13 firms attending. Six proposals were received by the deadline of September 13, 2005. After discussing the proposals at the COW meeting on September 20, each Board member rated the six proposals. The finance committee met on September 26 to review the ratings and narrowed the field to 3 firms. These three firms: Dixon Hughes, KPMG, and Summerford

Accountancy made presentations to the Board on October 4th. The Finance Committee met on October 12 and the outcome of the discussion is being presented. The Board needs to approve the selection of a firm for the engagement, and instruct the Chair and Vice Chair of the Board of Education with legal counsel to negotiate the contract. Fiscal Implications: Funds to pay for the audit will be transferred from savings identified in the Potential Changes to Local Expenditures Report. Recommendation for Action: Board approval requested.

Carol Parker made a motion to approve, seconded by Ron Margiotta. Patti Head reported that there are three firms to be considered for discussion. Following the discussion, the motion will be amended to reflect the firm of choice. Discussion ensued with Carol Parker bringing forth from the Finance Committee the top two firms – KPMG and Summerford. She shared extensive background on each of these firms. Board members individually shared their preferences and the rationale for their decisions. The cost difference between these two firms was a significant component of the Board’s lengthy and detailed discussion.

Ron Margiotta made a motion to amend the original motion to choose Summerford Accountancy for the special purpose audit, seconded by Bill Fletcher. Beverley Clark made a friendly amendment to negotiate the cost for Summerford down to the amount proposed by KPMG. The maker of the motion, Ron Margiotta, did not accept the friendly amendment, and the amendment died. Ron Margiotta clarified that as a part of his motion there will be price negotiations as necessary with the designated audit firm. The vote was 5 to 3 with Bill Fletcher, Ron Margiotta, Carol Parker, and Amy White voting “yes,” and Kathryn Quigg, Rosa Gill, and Susan Parry voting “no.” Beverley Clark abstained because of the cost; therefore, her vote is counted in the affirmative. The motion passed.

A vote was taken on the amended original motion that stated the Board would choose an audit firm (Summerford) and give authority to the Board Chair and Vice Chair along with legal counsel to negotiate the terms of the contract. The vote was 5 to 3 with Bill Fletcher, Ron Margiotta, Carol Parker, and Amy White voting “yes,” and Kathryn Quigg, Rosa Gill, and Susan Parry voting “no.” Beverley Clark was silent; therefore, her vote is counted in the affirmative. The motion passed.

Patti Head called for a recess at 5:50 p.m. The meeting reconvened at 6:05 p.m.

### **EMPLOYEE EXCELLENCE AWARD** (Exhibit B)

Twenty-five (25) employees were nominated for this quarter’s Employee Excellence Award. A committee of a cross-section of employees selected ten (10) as recipients. (Attached is information regarding the ten recipients.)

Maurice Boswell recognized each of the October Employee Excellence Award recipients. He also recognized Golden Corral for sponsoring two dinners for tonight’s recipients. In addition to the dinners, each recipient received an acrylic award from Superintendent McNeal. Patti Head congratulated the recipients and shared her praise and admiration for their love and devotion to children and their work.

### **CLOSED SESSION**

Kathryn Watson Quigg made a motion to go into closed session at 6:20 p.m. to consider confidential personnel information under G.S. 115C-319 and to consider confidential student information protected under the Family Rights and Privacy Act (FERPA) and G.S. 115C-402. The motion was seconded by Bill Fletcher. The vote was unanimous.

The Board reconvened into Open Session at 7:43 p.m.

## **FACILITIES**

### **1. BIDS: SANFORD CREEK ELEMENTARY (E-14)**

Bids for the construction of the new 655-student capacity Sanford Creek Elementary (E-14) were received on October 3, 2005. Staff and LS3P/Boney recommend award of the single-prime contract to DeVere Construction Company, Inc. in the amount of \$16,165,000. The project was bid in conjunction with E9/E12. The bidders had the option to bid both projects together or separately. The lowest cost was for the same contractor to construct E9/E12 and E14. The award price of \$16,165,000 for E14, when combined with the award price of E9/E12, equals the total amount bid for all three schools. Fiscal Implications: The total proposed budget is \$19,067,446 of which \$13,844,161 is from the PLAN 2004 School Building Program. A future reallocation of \$5,223,285 is needed to fully fund the project. Program Contingency in the amount of \$3,300,000 will be used now to fully fund the construction contract until the additional funding is reallocated. Recommendation for Action: Board approval is requested.

Bill Fletcher made a motion to approve, seconded by Ron Margiotta. Ken Fuller made a presentation to the Board. Kathryn Watson Quigg asked for clarification as to the source of the contingency funds, and Mike Burriss spoke to this issue. Ms. Quigg also expressed her concerns over projects that were in Plan 2000 that have not been funded to date. Amy White expressed concerns about projects that have been deferred and delayed and wants those projects put at the top of the list in the next bond program. A lengthy discussion ensued, and Mike Burriss answered questions from the Board. The vote was 6 to 2 with Carol Parker, Ron Margiotta, Bill Fletcher, Beverley Clark, Susan Parry, and Rosa Gill voting “yes,” and Kathryn Watson Quigg and Amy White voting “no.” The motion passed.

### **2. BIDS: E9 AND E12 ELEMENTARIES ON FOREST PINES DRIVE**

Bids for the construction of two 655-student capacity schools on Forest Pines Drive were received on October 3, 2005. Staff and LS3P/Boney recommend award of the single-prime contract to DeVere Construction Company, Inc. in the amount of \$31,918,000. The project was bid in conjunction with Sanford Creek (E-14). The bidders had the option to bid both projects together or separately. The lowest cost was for the same contractor to construct E9/E12 and E14. The award price of \$31,918,000 for E9/E12, when combined with the award price of E14, equals the total amount bid for all three schools. Fiscal Implications: The total combined project budget is \$37,763,288 of which \$601,719 is from PLAN 2000 Start-up, and \$27,290,887 is from PLAN 2004 School Building Program. A future reallocation of \$9,870,682 is needed to fully fund the project. Program Contingency in the amount of \$6,600,000 will be used now to fully fund the construction contract until the additional funding is reallocated. Recommendation for Action: Board approval is requested.

Bill Fletcher made a motion to approve, seconded by Susan Parry. Ken Fuller made a presentation to the Board. Kathryn Watson Quigg shared similar concerns as expressed previously. The vote was 6 to 2 with Carol Parker, Ron Margiotta, Bill Fletcher, Beverley Clark, Susan Parry, and Rosa Gill voting “yes,” and Kathryn Watson Quigg and Amy White voting “no.” The motion passed.

### **3. CONSTRUCTION DOCUMENTS: HOLLY GROVE ELEMENTARY (E-18)**

Staff has reviewed the construction documents and requests Board approval, and authorization to advertise for the construction of Holly Grove Elementary (E-18), a two-story, 768-student capacity elementary school located on the Holly Springs High site. This is the first use of this prototype. Fiscal Implications: The total proposed project budget is \$18,533,140, of which \$15,033,140 is currently available from PLAN 2004 School building Program. An estimated future reallocation of \$3,500,000 from Program Contingency may be required in recognition of escalating construction costs. Recommendation for Action: Board approval is requested.

Bill Fletcher made a motion to approve, seconded by Ron Margiotta. Kathryn Watson Quigg expressed concerns over contingency money being used for this project. The vote was 8 to 1 with Carol Parker,

Ron Margiotta, Bill Fletcher, Beverley Clark, Susan Parry, Rosa Gill, and Amy White voting “yes,” and Kathryn Watson Quigg voting “no.”

**4. NAME FOR NEW ELEMENTARY FACILITIES: NORTH RALEIGH (E-9 and E-12)**

On December 20, 2004, the Board of Education approved a contract to acquire approximately 20 acres of land on Forest Pines Drive, Raleigh. This is the location for E-9, which was named Forest Pines Drive Elementary School at the February 15, 2005 Board meeting. Since that time, it has been determined that E-12 will also be located on that site and a name is now needed. Staff recommends changing the name of Forest Pines Drive Elementary (E-9) to South Forest Pines Elementary and recommends assigning the name North Forest Pines Elementary to E-12. A list of a school names that were considered, but not selected, is attached. Fiscal Implications: None. Recommendation for Action: Staff requests that E-9 and E-12 be named South Forest Pines Elementary and North Forest Pines Elementary.

Bill Fletcher made a motion to approve, seconded by Carol Parker. Mike Burriss shared a list of three names to be considered: Richland Creek, Green Elm Lane, or North Forest Pines (E9 would be South Forest Pines). A discussion of these names followed. Carol Parker was not in favor of changing the name of Forest Pines Drive Elementary. Bill Fletcher said he would accept a friendly amendment to alter his original motion that E-12 be named North Forest Pines Elementary and that the current name for E-9 remain Forest Pines Drive Elementary; Carol Parker offered the friendly amendment. Susan Parry requested that the Board opt for clearer nomenclature. Beverley Clark felt that for the sake of continuity, the word “Drive” should be added to the name North Forest Pines. Rosa Gill made another friendly amendment to call E-12 North Forest Pines Drive Elementary which was accepted by Bill Fletcher. The vote was unanimous.

**5. CHANGE ORDER NO. 4: HERITAGE HIGH (H-2)**

Board approval is requested for Design Phase Change Order No. 4 to LS3P/Boney. This design phase change order, in the amount of \$245,516 is for the design services of the park site facilities and building for the Town of Wake Forest and Wake County Parks and Recreation. This design fee includes all design services, permitting and approvals, bidding and construction administration. Fiscal Implications: The proposed project budget for Phase I (constructed with PLAN 2004 funds) is \$10,600,000, of which \$1,564,638 is available from PLAN 2000 Start-Up funds and \$2,025,346 is from the PLAN 2004 School Building Program. An estimated future reallocation of \$7,010,016 will be needed. Funds are currently available for this Design Phase Change Order. The Town of Wake Forest will reimburse the school system for full amount of the design fees (\$245,516). Recommendation for Action: Board approval is requested.

Carol Parker made the motion to approve, seconded by Ron Margiotta. Ken Fuller made a presentation to the Board. The vote was unanimous.

**6. PETITION FOR AN ABANDONMENT OF 0.09 ACRES ON S.R. 1609 (TURNER CREEK ROAD) FROM THE STATE MAINTAINED ROAD SYSTEM**

On December 20, 2001, the Board of Education acquired 19.68 acres of land at 6801 Turner Creek Road, in Cary. Subsequent to acquisition, the North Carolina Department of Transportation realigned Turner Creek Road creating a 0.09 acre tract of land separated from the remaining school campus. The Petition for Abandonment will remove the right-of-way interest currently held by the North Carolina Department of Transportation. Fiscal Implications: None. Recommendation for Action: Staff requests Board approval to Petition the North Carolina Department of Transportation to abandon a portion of State Road 1609 (Turner Creek Road) from the State Maintained System.

Bill Fletcher made a motion to approve, seconded by Amy White. Mike Burriss made a presentation to the Board. The vote was unanimous.

**7. RESOLUTION: REQUEST TO SURPLUS A PORTION OF FUQUAY-VARINA HIGH TRACT OF LAND**

The Board of Education owns 50.06 acres of land near Highway 55, State Road 4014, and Bengal Boulevard at Fuquay-Varina High. Staff requests that the Board of Education surplus an unusable portion (0.0363 acres) of property, on the south side of Bengal Boulevard (the opposite side of the street from the high school). Fiscal Implications: Upon approval from the Board of Education, staff will implement per policy 7250. Recommendation for Action: Staff requests Board approval to surplus property.

Bill Fletcher made a motion to approve, seconded by Amy White. Mike Burriss made a presentation to the Board. The vote was unanimous.

**8. RESOLUTION: SALE OF A PORTION OF THE FUQUAY-VARINA HIGH TRACT TO RUBY RANSELL**

The Board of Education owns 50.06 acres of land near Highway 55, State Road 4014, and Bengal Boulevard at Fuquay-Varina High. Ruby Ransdell, adjacent property owner to Bengal Boulevard, would like to purchase 0.0363 acres, an unused portion of property, on the south side of Bengal Boulevard. Fiscal Implications: Upon refusal of the Board of Commissioners to acquire said property, the property would be conveyed for the price of \$1,333. These funds would be applied per policy 7250. Recommendation for Action: Board approval is requested.

Bill Fletcher made a motion to approve, seconded by Amy White. The vote was unanimous.

**9. 2005-2006 CAPACITY REPORT**

Staff will present the 2005-06 Capacity Report. Fiscal Implications: None. Recommendation for Action: Board approval is requested.

Bill Fletcher made a motion to approve, seconded by Rosa Gill. Bill Fletcher shared that this is an updated version of a document that has been relied upon for a number of years. Mr. Fletcher discussed the changes that have taken place on the updated report. The vote was unanimous.

**10. CAPACITY MODELS AND SPACE STANDARDS FOR THE NEXT BUILDING PROGRAM**

Staff will present capacity models to be used for the development of the next building program. The revisions to the capacity models include an elementary school model that provides the best efficiencies for year round. Fiscal Implications: None. Recommendation for Action: Board approval is requested.

Bill Fletcher made a motion to approve, seconded by Ron Margiotta. Mike Burriss made a presentation to the Board, and discussion ensued. The vote was unanimous.

**11. 2006-07 CROWDING SOLUTIONS**

Staff will present proposed short-term crowding solutions to address enrollment projections above the existing annual campus capacities for 2006-07 & 2007-08. Fiscal Implications: More funding will be needed. Recommendation for Action: Board approval is requested.

Bill Fletcher made a motion to approve, seconded by Beverley Clark. Don Haydon discussed the *Proposed Solutions to Accommodate Students in the 2006/07 School Year* handout that was provided to Board members. Beverley Clark requested that a sixth item be added to the high school level list to read, "Retain East Cary as a ninth grade center." Carol Parker raised concerns with some of the proposed solutions on the list and voiced her opposition. There was lengthy discussion over the proposed strategies, with funding being the main issue. The vote was 6 to 2 with Susan Parry, Ron Margiotta, Rosa Gill, Beverley Clark, Bill Fletcher, and Kathryn Watson Quigg voting "yes," and Amy White and Carol Parker voting "no." The motion passed.

## INFORMATION ITEMS

### PROGRAM

#### **1. 2007-2008 TRADITIONAL CALENDAR**

The 2006-07 calendar was adopted in 2004. The calendar presented is for 2007-08.

- This calendar meets all requirements of the Calendar Law.
- This calendar contains 180 student days, 11 paid holidays, 10 paid vacation days, and 8 of 14 teacher workdays. The Division of Principals will make recommendations for the remaining teacher workdays.
- The first day for students will be Monday, August 27, 2007. The last day will be Tuesday, June 10, 2008.

Fiscal Implications: There are no fiscal implications. Recommendation for Action: This item is presented for information.

David Gammon presented the 2007-2008 Traditional Calendar to the Board. The Calendar Committee met and drafted this calendar. This item will be brought back to the Board on November 1 and presented as an action item. Prior to the next Board meeting, several Board members asked to see attendance data and how attendance varies when Rosh Hashanah occurs on a school day. There was additional discussion relating to the 2007-2008 traditional calendar, and David Gammon answered questions from Board members.

#### **2. MODIFIED YEAR-ROUND CALENDAR FOR 2007-2008**

1. The modified year-round instructional calendar combines features of the traditional and year-round calendar.
2. The first semester is similar to Track 4 of the year-round calendar, and second semester is similar to Track 1.
3. The calendar provides a summer break of approximately seven weeks.
4. Plans are for this calendar to be used at Southeast Raleigh High School, Centennial Campus Middle School, Moore Square Middle School, Carver Elementary School, and Partnership Elementary School.

Fiscal Implications: There are no fiscal implications. Recommendation of Action: This item is presented for information.

Caroline Massengill presented the 2007-08 Modified Year-Round Calendar to the Board. One item that Ms. Massengill pointed out is that President's Day, February 18, can be used as a weather make-up day if needed. She also reported that the spring break week on the modified and traditional calendars do not coincide.

#### **3. YEAR-ROUND CALENDAR FOR 2007-2008**

1. A year-round calendar committee met to review input from parents and staff and to review drafts of year-round calendars.
2. The committee reviewed parameters for calendar development, annual testing dates, and inclement weather make-up days, and concluded that the attached calendars are most effective in meeting these needs.
3. Each track contains 180 days and the same state holidays as the traditional and modified calendars.
4. These calendars are to be used at the 15 multi-track year-round schools.

Fiscal Implications: There are no fiscal implications. Recommendation for Action: This item is presented for information.

Caroline Massengill presented the 2007-2008 Year-Round Calendar to the Board. Bill Fletcher suggested that make-up days should occur on Saturdays in traditional schools, as is currently the case in year-round. He would like to see this go to the Policy Committee in the near future. There was additional discussion about spring break week not coinciding on the modified and traditional calendars. It was the pleasure of the Board that David Gammon bring back a version of the traditional calendar that would move spring break week to coincide with one of the weeks on the modified calendar.

### **ACTION (contd.)**

Amy White made a motion to amend the meeting agenda to add "Recommendation(s) to Extend The Contracts of Cabinet Level Employees Through June 30, 2009, as recommended by the Superintendent" and to add "Approval of Performance Goals for Superintendent Bill McNeal for the Year 2006."

### **HUMAN RESOURCES**

#### **1. RECOMMENDATION(S) FOR ADMINISTRATIVE APPOINTMENT**

Rosa Gill made a motion to approve William Parker to 50% Assistant Principal at East Wake School of Health Science, effective date October 19, 2005, seconded by Amy White. The vote was unanimous.

#### **2. RECOMMENDATION(S) FOR CAREER STATUS**

Bill Fletcher made a motion to approve career status for Jerryeen Woods, Wakefield High School, seconded by Beverley Clark. The vote was unanimous.

#### **3. RECOMMENDATION(S) TO EXTEND THE CONTRACTS OF CABINET LEVEL EMPLOYEES THROUGH JUNE 30, 2009, AS RECOMMENDED BY THE SUPERINTENDENT**

Beverley Clark made a motion to approve, seconded by Rosa Gill. Ron Margiotta stated his objections to the additional year's extension; he felt three years would be sufficient. The vote was 6 to 2 with Susan Parry, Rosa Gill, Beverley Clark, Kathryn Watson Quigg, Bill Fletcher, and Amy White voting "yes," and Ron Margiotta and Carol Parker voting "no." The motion passed.

#### **4. APPROVAL OF PERFORMANCE GOALS FOR SUPERINTENDENT BILL MCNEAL FOR THE YEAR 2006**

Ron Margiotta made a motion to approve, seconded by Bill Fletcher. The vote was unanimous. Board members as well as Superintendent McNeal were pleased with this evaluation process.

### **ADJOURNMENT**

There being no further business before the Board, a motion was made to adjourn by Ron Margiotta, seconded by Rosa Gill. The vote was unanimous. The meeting was adjourned at 9:50 p.m.

Respectfully submitted,

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Melanie A. Upton, Recording Secretary

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Bill McNeal, Superintendent, WCPSS

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Patti Head, Chair, Wake County Board of Education