



OPEN MINUTES –BOARD MEETING
Tuesday, September 20, 2005

Board Members Present	Staff Members Present	
Patti Head, Chair	Superintendent McNeal	Mark Winters
Carol Parker, Vice Chair	David Holdzkom	Donna Hargens
Kathryn Watson Quigg	Del Burns	Jo Baker
Beverley Clark	Bev White	
Rosa Gill	Maurice Boswell	
Susan Parry	Michael Evans	
Amy White	Donald Haydon	
Bill Fletcher	Mike Burriss	
	Linda Isley	
	Janice Shearin	Board Attorney Present
	Lloyd Gardner	Ann Majestic
	Toni Patterson	

Patti Head called the meeting to order at 4 p.m. Everyone recited the Pledge of Allegiance.

INFORMATION

Chair’s Comments

- Ms. Head commented on the community enrichment that has been gained through sharing with those in need as a result of Hurricane Katrina. It is one of those “teachable moments” for our children, and Ms. Head shared her pride in the efforts put forth by WCPSS. The *Kids for Katrina* program, which runs from September 12 – 23, 2005, has presently raised \$40, 764.14. WCPSS has enrolled students who have come to us as evacuees, and Ms. Head reported that the entry of these students into Wake County schools went smoothly and efficiently. She offered her thanks to the schools, the PTA’s, and the community for reaching out to the students who are now a part of WCPSS.
- On September 13, several board members attended the Greater Raleigh Chamber of Commerce Annual Meeting at BTI Center. Ms. Head shared that the Chamber has re-affirmed its support of education as a major emphasis in this year’s work plan.
- The Board of Education had a quarterly retreat on September 15. The focus of the retreat was finalizing the work plan for this year.
- Ms. Head shared that she and Superintendent McNeal attended the High Five Summit on September 19 in Durham at the American Tobacco Campus. The summit involved the Board of County Commissioners, Wake County Human Services, the judicial system, and WCPSS along with representatives for the other four school systems. This strategic meeting focused on solving some of the issues related to deterrents for graduation and fulfilling High Five’s goal of 100% graduation by 2013.
- On Friday, September 16, Ms. Head and Superintendent McNeal were interviewed by David Crabtree for *Headline Saturday*, which aired the following Saturday evening. Melanie Sills and Kelcey Carlson also participated in the interview. The questions asked of Ms. Head and Superintendent McNeal centered on the transportation issue and the upcoming audit.
- Ms. Head, Carol Parker, and Superintendent McNeal attended the School –to–Career Volunteer Celebration breakfast on September 20. Superintendent McNeal was the keynote speaker.
- Ms. Head gave calendar updates to the Board members:

- September 21, Joint meeting with the County Commissioners
 - September 22, Board Advisory Council Chairs' Meeting, 6 p.m. – 6:45 p.m., Board Conference Room
 - September 28, Wake Education Partnership Annual Meeting, 7:30 a.m. – 9:15 a.m., Embassy Suites, Cary
 - September 29, WCPTA Council's *Great Expectations*, Athens High School
- Ms. Head reported that the Community Engagement Meetings began last night at Wake Forest-Rolesville High School. Kathryn Watson Quigg and Rosa Gill were in attendance. The first round of meetings is designed to give very general information about growth, student assignment, and year-round schools 101. The second round of meetings in October will be more area-specific.

Superintendent's Report

- Superintendent McNeal reported that WCPSS sent a team to the shelter that housed the Katrina evacuees in order to register students. He was very impressed by what was accomplished that day. A video clip was shown that speaks to this accomplishment as seen through the eyes of one of the new students.
- He shared a copy of the *Building Program Update* that publishes our annual school building program and details the construction projects as well as the challenges of tremendous growth. This information will be distributed at the Community Engagement Meetings, as well as being inserted into ten local newspapers.
- Superintendent McNeal reported that more than 50 WCPSS high school seniors were among the 16,000 semi-finalists named in the 51st annual National Merit Scholarship Program on September 13, 2005.
- The superintendent made the following announcements:
 - This week is the “kick-off week” for the annual Legislators Back to School Program sponsored by the National Conference of State Legislatures. NC legislators as well as legislators across the country will be visiting their local public schools.
 - Superintendent McNeal will be going to Asheville to speak to the Lt. Governors Symposium on Thursday of this week. This represents the first-ever symposium for all the nation's Lt. Governors.
- Superintendent McNeal shared that the first round of upcoming Community Engagement Meetings will take place on:
 - Wednesday, September 21 – Green Hope High School
 - Thursday, September 22 – Knightdale High School
 - Monday, September 26 – Athens Drive High School
 - Tuesday, September 27 – Garner High
 - Wednesday, September 28 – Leesville Road High

Following Superintendent McNeal's comments, several Board members shared additional information:

- Carol Parker attended the North Carolina School Boards Association meeting last Friday. Ann Majestic gave an update on the Leandro case at the meeting. The NCSBA Annual Conference will be held November 13 –16 in Greensboro.
- Susan Parry reported on tonight's unveiling of a piece of public art from 6:30 p.m. – 7:30 p.m. at Moore Square Museums Magnet Middle School, which is a collaboration between a local artist and a group of art students at Moore Square.
- Beverley Clark shared information about “opt out” procedures in place for parents of high school seniors who would prefer the schools not release information about their children for the purpose of military solicitation.

- Amy White attended a meeting of Southern Area guidance counselors at Timber Drive Elementary on September 12. Amy gave kudos to the guidance counselors for what they do for children and for the difference they are making.

PUBLIC COMMENT – None, although Patti Head did recognize and welcome a group of Meredith College students who were in attendance as a part of their course work.

APPROVAL OF MEETING AGENDA

Carol Parker made a motion to amend the meeting agenda to add to the closed session to consider confidential personnel information protected under G.S. 115C-319.

Carol Parker made a motion to amend the meeting agenda to add two additional Board Advisory Council nominations from District 7.

Bill Fletcher made a motion to approve the amended meeting agenda, seconded by Kathryn Watson Quigg. The vote was unanimous.

CONSENT ITEMS

Beverly Clark made a motion to approve the Consent Agenda, seconded by Rosa Gill. The vote was unanimous.

APPROVAL OF MEETING MINUTES

August 23, 2005 – Committee of the Whole

August 23, 2005 – Open Meeting

September 6, 2005-Open Meeting

August 10, 2005 – Joint Meeting of Board of Commissioners and Board of Education

September 1, 2005-Joint Meeting of Board of County Commissioners and Board of Education

FACILITIES

1. TEMPORARY CONSTRUCTION EASEMENT: OLIVE CHAPEL ELEMENTARY

The Town of Apex plans to increase the size of the existing sanitary sewer line south of Olive Chapel Elementary School on Wake County Board of Education property prior to allowing further residential development north of Olive Chapel Road. The line is currently above capacity and needs to be replaced before the additional flow can be added to the system, which includes the school site. A 20-foot temporary construction easement south of the existing permanent easement is being requested in order to safely remove and replace the existing sanitary sewer line. Fiscal Implications: None. Recommendation for Action: Staff requests Board approval of a 20-foot temporary construction easement for the removal and replacement of the existing sanitary sewer line.

2. TEMPORARY UTILITY EASEMENT: CARPENTER ELEMENTARY

Construction of the new Wake County Public Library on Louis Stephens Road, Morrisville has begun and power is needed at the construction site. Temporary transformer and pole will be located on the school site and overhead lines from the Carpenter Elementary school site will supply power across Louis Stephens Drive to the library site. Progress Energy Carolinas, Inc. requires a 20' temporary utility easement for the overhead power lines. The temporary easement will expire September 1, 2006 or at the completion of the construction of the facility, whichever date is later, at which time the transformer, pole and overhead lines will be removed and replaced with a permanent junction box. Fiscal Implications: None. Recommendation for Action: Staff requests Board approval of a 20-foot-wide temporary power line easement to Progress Energy Carolinas, Inc. to service the Wake County Public Library construction site, Morrisville.

3. PARKING LEASE AGREEMENT: WAKE FOREST-ROLESVILLE HIGH

Southeastern Baptist Theological Seminary has agreed to lease to the Board of Education 80 parking spaces on Seminary property near Wake Forest-Rolesville High School. The lease duration is from date of execution of this lease until June 30, 2006. The parking spaces are located at the corner of Rock Springs Road and West Stadium Avenue. As a condition of approval to place additional mobile units at the school, the town required acquisition of additional parking spaces. Fiscal Implication: A single sum lease payment of \$10,000 is due for the lease term ending June 30, 2006. Funding is available from the 2005-2006 Annual Operating Budget. Recommendation for Action: Staff requests Board approval of a Parking Lease Agreement with Southeastern Baptist Theological Seminary through June 30, 2006.

4. HIGHCROFT ELEMENTARY SCHOOL - INTERLOCAL AGREEMENT FOR THE DEVELOPMENT OF PARK FACILITIES AT SEARS FARM ROAD PARK AND HIGHCROFT ELEMENTARY SCHOOL

WCPSS has fee simple title to approximately 22.4 acres of land located on Highcroft Drive south of Green Hope School Road and the Town of Cary has fee simple title to approximately 13.49 acres located on Sears Farm Road south of Green Hope School Road, adjacent to school property. The County and Town will develop Sears Farm Road Park and plan to connect school and town facilities with the construction of a connector bridge and greenway. County desires to contribute funding for recreational improvements not included in the standard elementary school program (irrigation of the multipurpose field). This agreement for the joint development is for a period of 25 years. Fiscal Implications: None. County and Town will maintain connecting bridge and greenway. Recommendation for Action: Board approval is requested.

5. WAKELON ELEMENTARY SCHOOL - LEVEL 4 JOINT USE AGREEMENT FOR THE USE OF THE DESIGNATED MULTIPURPOSE FIELDS, RECREATION COURTS, SHELTER, TOT LOT, GREENWAYS/TRAILS, PARKING AREAS AND DRIVE ACCESSES

Town will maintain the designated multipurpose fields, recreation courts, shelters, tot lot, greenways and trails. Board and Town will share (55% - WCPSS / 45% - Town) in the costs of maintaining designated parking areas and drive accesses. The school shall have priority of scheduling use during school and non-school hours. The term of this agreement is 25 years. Fiscal Implications: Town will maintain the designated multipurpose fields, parking areas, recreation courts, shelters, tot lot, greenways and trails per the Level 4 Joint Use Agreement Landscape Maintenance Standard in exchange for the Town's privilege to schedule and rent the designated areas when those areas were not needed or scheduled for school use. Recommendation for Action: Board approval is requested.

7. BIDS: LONGVIEW SCHOOL

Bids for the Addition and Renovations at Longview School were received on August 25, 2005. Staff and Gurel Architecture recommend: award of the general contract to Harrod & Associates Constructors, Inc., in the amount of \$5,103,700; award of the plumbing contract to Southern Piping Company, in the amount of \$396,000; award of the mechanical contract to Climate Control, Inc., in the amount of \$969,325; and award of the electrical contract to Electrical Maintenance and Services, Inc., in the amount of \$723,000. The total of the low multi-prime bids is \$7,192,025, and the low single-prime bid is \$7,379,000. Fiscal Implications: At the March 2, 2004 Board meeting, the Board approved the total combined project budget for Longview and the new Special/Optional Middle School. For Longview, the current proposed budget is \$11,337,636, of which \$11,216,478 is currently available from the PLAN 2000 School Building Program and \$121,158 is currently available from the State Bond Program. Recommendation for Action: Board approval is requested.

FINANCE

1. GIFTS TO THE SYSTEM

Thirteen gifts have been donated to the Wake County Public School System. The approximate value of the gifts is \$21,387.04. Fiscal Implications: Not applicable.

2. REPORT OF ADMINISTRATION APPROVED CONTRACTS

The attached summaries are provided as information in accordance with Board Policy 8361. The summaries list all change orders, and contracts having a value greater than \$50,000 and not over \$100,000, and purchase orders in excess of \$250,000 for July and August 2005. Fiscal Implications: Not applicable.

BOARD ADVISORY COUNCIL NOMINATIONS

The Board approved the following nominations:

Sharon Jordan, Wakelon Elementary School (District 1)
 Donna Moore, Carver Elementary School (District 1)
 Lisa Burress, Harris Creek Elementary School (District 1)
 Jill Touchberry, Millbrook High School (District 3)
 Lynn Womble, Broughton High School (District 5)
 Bob Anderson, Yates Mill Elementary School (District 5)
 Carmen Cauthen, Fred Olds Elementary School (District 5)
 Felecia Washington, Combs Elementary School and Dillard Middle School (District 5)
 Melonie Lowe, Underwood Elementary School (District 5)
 Phillip Julian, Middle Creek High School (District 5)
 Suzanne Ruggles, Wiley Elementary School (District 5)
 Barbara Hudson, Centennial Campus Middle School (District 5)
 Jeanne Jenkins, Dillard Drive Elementary School (District 5)
 Shelda Northcutt, Morrisville Elementary School (District 7)
 Paula Lipford, Green Hope High School (District 7)
 Jill Gurak, Lead Mine Elementary School (District 7)
 Taylor Furr, Apex Elementary School (District 8)
 Patrice Lee, Salem Elementary School (District 8)
 Elizabeth McGowan, Baucom Elementary (District 8)
 Cat Kearns, Apex Middle School (District 8)
 Robert DeFrancesca, Northwoods Elementary School (District 9)
 George Wait, Cary High School (District 9)

COMMITTEE CHAIRS' REPORTS

Finance Committee

Carol Parker reported that the Finance Committee met on September 13. A revised calendar was developed to review the proposals and select potential candidates for the audit. The draft was presented to the Board at the retreat on September 15. The committee met today and discussed the proposals. Ann Majestic will be given the ratings on the six proposals. The information will be compiled and input will be requested from the Board as to whether there should be oral presentations. The Finance Committee will meet again on September 26 at 3 p.m. to review the information and make a determination on interviews, if necessary. Those interviews would take place on October 4. The monthly Finance Committee meeting will be held on October 12 at 8:30 a.m. to review the input, get any additional information, make a recommendation, and make the decision at the October 18 meeting.

Facilities Committee

Bill Fletcher reported that the committee is moving forward with the assumptions on which to build the next capital plan. This was brought to resolution, and it is expected that at the joint meeting tomorrow with the County Commissioners, both boards will agree that these are the assumptions on which the next capital plan will be built. The next Facilities Committee meeting will be on Thursday, October 13, at 9:30 a.m.

Policy Committee

Susan Parry reported that the committee met on September 12. They are continuing to work on clarifying the policy on campaigning in schools as related to school staff and candidates and have expanded their consideration to include Policy 2420 (distribution of publications to students by non-students) and Policy 2701 (use of employee mailboxes). The committee has asked that there be a survey of principals to get their feedback on this issue. The next committee meeting date has not been finalized and will be somewhat dependent on the completion date of the surveys.

Human Resources Committee

Amy White reported that the committee met on September 14. David Howell, Senior Director for Human Resources, gave a report on non-certified personnel compensation levels. He will follow up next month with a report on compensation levels for certified personnel. Additionally, Policy 4430 regarding reduction in force was discussed, and the committee asked Ann Majestic and her team to review the policy. Because Ms. Majestic suggested some changes, Ms. White, Human Resources Committee Chair, referred Policy 4430 to the Policy Committee for review of these changes. The next meeting will be on October 12 at 12:30 p.m.

Program Committee

Beverly Clark reported that the Instructional Program Committee met on Wednesday, September 14. They are reviewing the items on the work plan related to instructional programs and expanding it to discuss the transition years. Because of the revisions that were made to the work plan at the retreat, the committee may make some adjustments to the focus of future agendas.

Community Relations Committee

Rosa Gill reported that the committee will meet on Wednesday, October 12, at 10:30 a.m. There will be a status report on last year's recommendations as well as discussion of the work plan assignments, upcoming meeting dates, and the Community Engagement Meetings evaluations.

ACTION ITEMS

PROGRAM

1. ASSIGNMENT OF NEW SUBDIVISIONS TO SCHOOLS

The staff of the Office of Growth Management presented recommendations for the following subdivisions: Scots Laurel. Transportation costs will increase due to travel time. Other facility-related costs will be avoided. This item is presented for Board approval.

Dr. Ramey Beavers reported that the recommendation is that this subdivision be assigned to Swift Creek rather than Middle Creek because several subdivisions that are currently being developed have already been assigned to Middle Creek. This recommendation will avoid overfilling Middle Creek.

Kathryn Watson Quigg made a motion to approve, seconded by Susan Parry. The vote was unanimous.

FINANCE

1. PURCHASE OF FTR, LTD (FOR THE RECORD OPTIMUM RECORDING SYSTEM VERSION 2.2 WITH PRO SOFTWARE LOG NOTES WORD LINK)

Analog Digital Solutions, Inc. is the sole source distributor for the FTR product in North and South Carolina. The Office of Student Due Process & Policy currently uses the FTR product to record appeal hearings. To standardize our process and achieve compatibility within the office another FTR product is required for the new hearing officer. This includes a service maintenance agreement for the FTR product. Board approval is required by policy 8360.5 - Purchase Contract Administration, Sole Source Item. Fiscal Implications: The cost of this product is \$4,166.40 from budget code

02.6320.801.412.109.965. The cost of the maintenance agreement is \$450.00 from budget code 02.6320.801.311.109.965.

Dr. Del Burns reported that with the addition of a hearing officer in the Office of Student Due Process, it is necessary to purchase additional equipment that is compatible with the present system for recording the appeal hearings.

Bill Fletcher made a motion to approve, seconded by Rosa Gill. The vote was unanimous.

INFORMATION ITEMS

FACILITIES

1. NAME FOR NEW SCHOOL FACILITY: HOLLY SPRINGS (E-18)

The Wake County Public School System is locating an elementary facility, E-18, on 110 acres in Holly Springs. The site will be a three-school campus with Holly Springs High School and a new future middle school also located on the site. A name for the new elementary school is now needed. The elementary school fronts Avent Ferry Road; therefore, staff recommends the name Avent Ferry Road Elementary School for the new facility. Fiscal Implications: None. Recommendation for Action: Staff requests Board approval to officially name E-18 – Avent Ferry Road Elementary.

Mike Burriss made a presentation to the Board regarding the recommendation that the name of the new elementary school in Holly Springs be Avent Ferry Road Elementary School. Concerns were raised by several Board members due to Avent Ferry Road being identified predominantly with the Raleigh location. Staff was instructed by the Board to bring this item back with other options as an Action Item at the Board of Education meeting on October 4.

CLOSED SESSION

Bill Fletcher made a motion to go into closed session at 4:55 p.m. to consult with an attorney employed or retained by the Board in order to preserve the attorney-client privilege between the attorney and the Board pursuant to G.S.143-318.11 (a) (3) and to consider confidential personnel information protected under G.S. 115C-319. The motion was seconded by Beverly Clark. The vote was unanimous.

The meeting reconvened at 5:40 p.m.

ADMINISTRATIVE TRANSFER

Donna Hargens, Area Assistant Superintendent – Western Area, to Assistant Superintendent for Curriculum and Instruction, effective date to be determined.

The above transfer information was presented to the Board.

PRESENTATION BY THE SUPERINTENDENT'S TEACHER ADVISORY COUNCIL (STAC)

Patti Head welcomed the STAC members and thanked them for coming to the meeting to share their presentation with the Board. The presentation began with Kim Hughes, STAC facilitator, giving an overview of STAC and its mission and vision. Following Kim Hughes' presentation, the following STAC members (Jeremy Gibbs, Catherine Hart, Marcella Cox, and Justin Matonic) presented to the Board. Their presentations ranged from initiatives such as the 360 Evaluation process to the issue of teacher retention. Board members individually thanked STAC members for all of their hard work and the outstanding accomplishments being made by this council. Superintendent McNeal invited everyone to attend a reception for the STAC members following the adjournment of the meeting.

ADJOURNMENT

There being no further business before the Board, a motion to adjourn was made by Amy White, seconded by Beverley Clark. The vote was unanimous. The meeting was adjourned at 6:20 p.m.

Respectfully submitted,

Melanie Upton, Recording Secretary

Bill McNeal, Superintendent, WCPSS

Patti Head, Wake County Board of Education Chair