



## OPEN MINUTES –BOARD MEETING

### Tuesday, August 9, 2005

<u>Board Members Present</u>	<u>Staff Members Present</u>	
<i>Patti Head, Chair</i>	<i>Superintendent McNeal</i>	Lloyd Gardner
<i>Carol Parker, Vice Chair</i>	Jo Baker	Donna Hargens
Kathryn Watson Quigg	Del Burns	Mark Winters
Beverley Clark	Maurice Boswell	Cindi Jolly
Rosa Gill	Jonibel Willis	David Holdzkom
Bill Fletcher	Michael Evans	Bev White
Amy White	Donald Haydon	
Ron Margiotta	Mike Burriss	
Susan Parry	Linda Isley	
	Janice Shearin	<b><u>Board Attorney Present</u></b>
	Danny Barnes	<i>Jonathan Blumberg</i>
	Toni Patterson	

*Patti Head called the meeting to order at 4 p.m. Everyone recited the Pledge of Allegiance.*

### INFORMATION

#### Chair's Comments

- *Ms. Head and Ms. Parker were invited to speak to the Wake County Taxpayers' Association regarding the RFP for an audit and other issues. Ms. Head thanked Ms. Parry and Ms. Gill for being in attendances.*
- *On July 28, Chairwoman Head and several Board members attended the retirement celebration for Luther Cherry, Associated Superintendent of Operational Services.*
- *Ms. Head reminded Board members of the joint work session with the County Commissioners on Wednesday, August 10, 2005. The meeting will begin at 8:30 a.m.*
- *She attended the Greater Raleigh Chamber of Commerce's Education Roundtable discussion on August 5.*
- *On August 4, Board members attended the groundbreaking celebration for the new Barwell Road Elementary School / Community Park.*
- *Several Board members attended the farwell reception for Mia Green, WCPTA President. Ms. Green and her family will be moving to Texas. Ms. Head introduced the new WCPTA president, Derrick Byrd. Mr. Byrd gave a few brief remarks.*
- *Ms. Head also recognized the Superintendent for his 5<sup>th</sup> year anniversary as Superintendent of Wake County Public Schools. His anniversary date was July 26.*

#### Superintendent's Report

- *Superintendent McNeal recognized Green Hope High School and Salem Middle School for achieving the highest composite growth score on the State ABCs.*
- *Mr. McNeal also recognized: 54 Wake County Schools were "Honor Schools of Excellence"; 7 schools as "Schools of Excellence"; 43 schools as "Schools of Distinction"; 6 schools as Schools of Progress"; 57 schools exceeded "High Growth"; and 55 schools exceeded "Expected Growth." He also announced that Wake County Schools that met "High Growth" or "Expected Growth" increased from 84% in 2003-2004 to 86% in 2004-2005.*

- *The Continuous Improvement Conference is scheduled August 15-19, 2005. It will be held at NCSU McKimmon Center.*
- *School is already in session for modified and year-round. The system has 70 teacher vacancies and 120 bus driver vacancies to date.*

*Mr. McNeal called on Janet Critelli with the Juvenile Diabetes Research Foundation. Ms. Critelli invited Board members and staff to attend in the 2005 Walk to Cure Diabetes Luncheon on August 29, Embassy Suites, Cary North Carolina 12 p.m-1:30 p.m. The walk will be on October 29, beginning at 9 a.m. at Nortel.*

*Mr. McNeal called on Susan Harrison to give a brief update on the State Budget and legislative actions. (Exhibit F)*

### **PUBLIC COMMENT**

***Colleen Hodges, Bedford Subdivision parent.*** *Ms. Hodges informed the Board that her node# 653.0 was the only node in the Bedford Subdivision that is attending Lynn Road Elementary. She supports the school system converting schools to year-round.*

***Ray Whitsell, Coalition of Concerned Citizens of African American Children.*** *Mr. Whitsell has concerns with the lack of African American teachers in the Wake County Public School System. He reported that 90% of the teachers are white and 10% of the teachers are black.*

***Calla Wright, Coalition of Concerned Citizens of African American Children.*** *Ms. Wright invited Board members and staff to the Partners' Reception on August 27 to support student education. She is also in full support of year-round schools.*

***Roya Nezarati and David Tat, Southeast Raleigh High School students.*** *These two students are concerned with the lack of IAG classes offered at Southeast Raleigh High School. They feel it is unfair for students to have to take IAG courses at others schools because of scheduling conflicts.*

***Charlotte Turpin, President, WCNCAE.*** *Ms. Turpin thanked the Board for the hard work and dedication given to the students and employees of Wake County. She also requested that the Board continue to keep schools healthy and equal.*

### **APPROVAL OF MEETING AGENDA**

*Kathryn Watson Quigg made a motion to amend the meeting agenda to add to the closed session to preserve the attorney-client privilege pursuant to G.S. 143-318.11(a)(3).*

*Bill Fletcher made a motion to approve amended meeting agenda. Motion was seconded by Rosa Gill. The vote was unanimous.*

### **CONSENT ITEMS**

*Bill Fletcher made a motion to approve the Consent Agenda. The motion was seconded by Rosa Gill. The vote was unanimous.*

### **APPROVAL OF MEETING MINUTES**

*May 17, 2005 – Open Meeting*

*June 7, 2005- Open Meeting*

*July 12, 2005 – Student Appeal Hearing Minutes*

*June 14, 2005 – Policy Committee Meeting*

July 18, 2005 – Finance Committee Meeting

**PROGRAM**

**1. CONTRACT WITH COMMUNITY PARTNERSHIP, INC.**

WCPSS has contracted with developmental day centers for over 20 years to provide special education and related services to special education students ages three through twenty.

**2. CONTRACT WITH FRANKIE LEMMON SCHOOL AND DEVELOPMENTAL CENTER**

WCPSS has contracted with developmental day centers for over 20 years to provide special education and related services to special education students ages three through twenty.

**3. CONTRACT WITH LEARNING TOGETHER, INC.**

WCPSS has contracted with developmental day centers for over 20 years to provide special education and related services to special education students ages three through twenty.

**4. CONTRACT WITH TLC OPERATIONS, INC.**

WCPSS has contracted with developmental day centers for over 20 years to provide special education and related services to special education students ages three through twenty.

**5. CONTRACT WITH CHARLIE GADDY DEVELOPMENTAL CENTER (EASTER SEAL – UCP)**

WCPSS has contracted with developmental day centers for over 20 years to provide special education and related services to special education students ages three through twenty.

**6. CONTRACT WITH WHITE PLAINS CHILDREN’S CENTER**

WCPSS has contracted with developmental day centers for over 20 years to provide special education and related services to special education students ages three through twenty.

**7. CONTRACT WITH HILLTOP HOME (RESIDENTIAL CENTER)**

This is the seventh year that monies for Community Residential Centers have been processed through the local education agency (PRC 63). These are flow through funds allocated out of NC Department of Public Instruction. There are two community residential centers in Wake County, Tammy Lynn Center and Hilltop Home.

**8. CONTRACT WITH TLC OPERATIONS, INC. (RESIDENTIAL CENTER)**

This is the seventh year that monies for Community Residential Centers have been processed through the local education agency (PRC 63). These flow through funds allocated out of NC Department of Public Instruction. There are two community residential centers in Wake County, Tammy Lynn Center and Hilltop Home.

**9. CONTRACT WITH INTERPRETERS, INC.**

In July 2003, the North Carolina Department of Public Instruction instituted new guidelines for interpreters and transliterators. These guidelines combined with the current pay scale have resulted in a number of vacant interpreter positions. Therefore, we need to increase the contract with Interpreters, Inc., to provide these services to our students and parents/guardians that would have been provided by positions we are unable to fill.

**10. CONTRACT WITH METHODIST HOME FOR CHILDREN – JORDAN CHILD & FAMILY ENRICHMENT CENTER**

This is the third year WCPSS has contracted with Jordan Center to provide special education and related services for children ages three through five. Our contract with Jordan Center allows us to serve more preschool students in integrated settings.

### **11. PEDIATRIC SERVICES OF AMERICA, INC.**

Several students in WCPSS need tracheotomy care and suctioning, nebulizer treatments, and K-pump feeding. Our school nurses involved with medically fragile children advise us that the needs of these students cannot be met by the intermittent involvement of school nurses or by training classroom staff.

### **12. CONTRACT WITH SHIGLEY FAMILY SERVICES**

The CDSA (formerly The Development Evaluation Center) no longer evaluates children ages three through five. The responsibility has now fallen to school systems. This has caused a significant increase in the number of evaluations that we will need to complete. Our staff is unable to complete these additional evaluations without contracting with other agencies. In order to help ease the burden caused by these additional evaluations, the state has allotted additional funds in PRC 60. We are using these funds to contract with Shigley Family Services.

### **13. AMENDMENT #1 – THIRD PARTY AGREEMENT BETWEEN NORTH CAROLINA DEPARTMENT OF HEALTH AND HUMAN SERVICES, DIVISION OF VOCATION REHABILITATION**

There are eight employees housed at Noble Road occupying seven offices. Four of the eight employees are counselors and four are support staff. Four staff positions are composed of two casework technicians, one casework assistant, and one office assistant. These services include assessments, guidance and counseling, work adjustment training, job development, job placement, treatment, and the providing of adaptive equipment.

### **14. AGREEMENT BETWEEN WAKE COUNTY AND WAKE COUNTY PUBLIC SCHOOL SYSTEM**

This continuation contract funds Project Enlightenment to provide Parents As Teachers services to young children and families who meet “at risk” criteria through the Step-by Step program for substance abuse.

### **15. CONTRACT 06-232 BETWEEN WAKE COUNTY SMARTSTART, INC. AND WAKE COUNTY PUBLIC SCHOOL SYSTEM (PARENTS AS TEACHERS HOME VISITING)**

This continuation contract funds Project Enlightenment’s Parents As Teachers services for at-risk children in school nodes served by the East Wake Education Foundation and provides coordination for these services in other areas of Wake County. Research shows social success in school.

### **16. CONTRACT 06-267 BETWEEN WAKE COUNTY SMARTSTART, INC. AND WAKE COUNTY PUBLIC SCHOOL SYSTEM (CONSULTATION AND SUPPORT FOR CHILDREN WITH SPECIAL NEEDS)**

This continuation contract provides funding for Project Enlightenment to provide intervention services for at-risk children through consultation, resources, and support for their teachers and families.

### **17. CONTRACT 06-247 BETWEEN WAKE COUNTY SMARTSTART, INC. AND WAKE COUNTY PUBLIC SCHOOL SYSTEM (SUPPORTING CHILDREN’S TRANSITION TO KINDERGARTEN)**

This continuation contracts funds Project Enlightenment to coordinate transition services that promote success of kindergarten students entering the Wake County Public School System. Up to seven elementary schools in partnership with 28 pre-kindergarten programs serving large numbers of high-risk children will receive grants to implement approved transition activities.

**18. CONTRACT 06-268 BETWEEN WAKE COUNTY SMARTSTART, INC. AND WAKE COUNTY PUBLIC SCHOOL SYSTEM (SPEECH/LANGUAGE AND HEARING SCREENING PROGRAM)**

This contract extends SmartStart funding for Project Enlightenment to provide center-based training and speech, language, and hearing screening services that target hard-to-reach populations.

**19. CONTRACT BETWEEN WAKE COUNTY AND WAKE COUNTY PUBLIC SCHOOL SYSTEM**

A contract for intervention services has been effect since 1975. This contract reimburses WCPSS for intervention services provided to children and families through Project Enlightenment's demonstration preschool program.

**20. TRANSPORTATION AGREEMENT FOR PARENTS OF EXCEPTIONAL CHILDREN**

Staff recommends Board approval of the agreement form that is proposed to reimburse parents who transport their exceptional children to their assigned school. Reimbursement will be based on the actual mileage to and from school.

**21. GRANT PROPOSALS**

Competitive (#975): US Environmental Protection Agency, Clean School Buses Assistance Act/Central Office, Operational Services. Competitive (#976): US Department of Education, Emergency Response and Crisis Management/Central Office, Security. Competitive (#987): National Center for Family Literacy, Toyota Family Literacy Program/Central Office, English as a Second Language. Competitive (#988): SAS Institute, Inc., SAS in School/Central Office, Curriculum and Instruction.

**FACILITIES**

**1. CONTINUANCE OF CONTRACT: TEMPORARY PERSONNEL SERVICES (PREFERRED PEOPLE STAFFING) FOR SCHOOL CAFETERIAS**

Staff requests board approval to continue the existing contract with Preferred People Staffing for temporary personnel for school cafeterias at a billing rate of \$9.99 per hour for assistants and \$10.58 per hour for cashiers. Estimated number of hours would be 47,000 and the total contracted amount is \$475,000.00 for the 2005-2006 school year. This is the second continuance of the contract first awarded in August of 2003. Fiscal Implications: Funding is available from the 2005-2006 current expense budget. Recommendation for Action: Board approval is requested.

**2. CONTINUANCE OF CONTRACT: TEMPORARY PERSONNEL SERVICES (TROJAN LABOR) FOR SCHOOL CAFETERIAS**

Staff requests board approval to continue the existing contract with Trojan Labor for temporary personnel for school cafeterias at a billing rate of \$10.85 per hour for assistants. Estimated number of hours would be 15,000 and the total contracted amount is \$163,000.00 for the 2005-2006 school year. This is the second continuance of the contract awarded in August of 2003. Fiscal Implications: Funding is available from the 2005-2006 current expense budget. Recommendation for Action: Board approval is requested.

**3. CONTINUANCE OF CONTRACT: RECYCLING SERVICES**

Staff requests board approval to continue the contract for Recycling Services to Orange Recycling for \$340,000.00. This is the third continuance of this contract that was first awarded in August of 2002. Fiscal Implications: Funding is available from the 2005-2006 current expense budget. Recommendation for Action: Board approval is requested.

**4. CONTINUANCE OF CONTRACT: PROCESSING OF USDA COMMODITY NON-FAT DRY MILK, CHICKEN, CHESSE, BEEF AND TURKEY**

Staff requests board approval to continue the commodity food service contracts as follows: Commodity Processing of USDA Non-Fat Dry Milk to Land O' Lakes in the amount of \$ 225,000.00; Commodity Processing of USDA Chicken to Kings Delight in the amount of \$ 185,000.00; Commodity Processing of USDA Cheese to Rich-Sea Pak Corporation in the amount of \$ 500,000.00; Commodity Processing of USDA Beef to JTM Provisions Company in the amount of \$ 425,000.00; and Commodity Processing of USDA Beef and Turkey to Zartic, Inc. in the amount of \$ 150,000.00. This is the first request for continuance of these contracts that were first awarded in July of 2004. Fiscal Implications: Funding is available from the 2005-2006 current expense budget. Recommendation for Action: Board approval is requested.

#### **5. DESIGN PHASE CHANGE ORDER NO. 1: APEX HIGH**

Enhanced Design Narratives are being done to clarify and confirm the scope of projects potentially in the next bond program. Due to the need to expedite the start of design, a contract was entered into between the parties to cover all of the work required for the Enhanced Design Narrative, but the Design Consultant was only authorized to proceed with services up to \$92,800. This Change Order in the amount of \$92,800 will fully fund the remaining portion of the Enhanced Design Narrative. Fiscal Implications: Funding is available from the total project budget of \$250,000, as provided in the next Building Program Start-Up component of the PLAN 2004 School Building Program. Recommendation for Action: Board approval is requested.

#### **6. DESIGN PHASE CHANGE ORDER NO. 1: ENLOE HIGH**

Enhanced Design Narratives are being done to clarify and confirm the scope of projects potentially in the next bond program. Due to the need to expedite the start of design, a contract was entered into between the parties to cover all of the work required for the Enhanced Design Narrative, but the Design Consultant was only authorized to proceed with services up to \$89,160. This Change Order in the amount of \$59,440 will fully fund the remaining portion of the Enhanced Design Narrative. Fiscal Implications: Funding is available from the total project budget of \$200,000, as provided in the next Building Program Start-Up component of the PLAN 2004 School Building Program. Recommendation for Action: Board approval is requested.

#### **7. DESIGN PHASE CHANGE ORDER NO. 1: WAKE FOREST ROLESVILLE HIGH**

Enhanced Design Narratives are being done to clarify and confirm the scope of projects potentially in the next bond program. Due to the need to expedite the start of design, a contract was entered into between the parties to cover all of the work required for the Enhanced Design Narrative, but the Design Consultant was only authorized to proceed with services up to \$88,000. This Change Order in the amount of \$22,000 will fully fund the remaining portion of the Enhanced Design Narrative. Fiscal Implications: Funding is available from the total project budget of \$200,000, as provided in the next Building Program Start-Up component of the PLAN 2004 School Building Program. Recommendation for Action: Board approval is requested.

#### **8. DESIGN PHASE CHANGE ORDER NO.4: CARY HIGH ADDITIONS & RENOVATIONS**

Board approval is requested for Design Phase Change Order No. 4 to Pearce Brinkley Cease & Lee, P. A. This design phase change order, in the amount of \$177,557, is for 60,000 square feet of additional new design work plus a redesign of the fire protection system. Fiscal Implications: The total proposed project budget is \$27,833,762. Current available funds consist of \$1,276,290 from the PLAN 2000 School Building Program Start-Up, and \$26,557,472 from the PLAN 2004 School Building Program. Recommendation for Action: Board approval is requested.

#### **9. DESIGN PHASE CHANGE ORDER NO 1: E13 (GARNER AREA ELEMENTARY)**

Board approval is requested for Design Phase Change Order No.1 to Pearce Brinkley Cease & Lee, PA. This change order in the amount of \$206,841 is for additional design services related to revision to the prototype to two stories, extension of sewer line along Jones Sausage Road, master planning for joint-

use of site, and required designer participation needed for the re-zoning of the school site. Fiscal Implications: The total proposed budget is \$20,333,140 of which \$15,033,140 is currently available from the PLAN 2004 School Building Program. An estimated future reallocation of \$5,300,000 may be required in recognition of escalating construction costs. Recommendation for Action: Board approval is requested.

#### **10. RESOLUTION: LONG-RANGE BUILDING PROGRAM REALLOCATION/PROJECT CLOSINGS**

Resolution requests reallocation of project savings from various Plan 2000 projects to Program Contingency, East Cary Middle, and Heritage Middle. Program Contingency funds will be available for future needs, East Cary Middle funds are needed to fully fund the conversion to a year-round middle, and funds are needed to complete outstanding items at Heritage Middle. Total reallocation amount is \$4,389,520. Fiscal Implications: No additional appropriation of funding is necessary. Recommendation for Action: Board approval is requested.

#### **11. BIDS: MODULAR CLASSROOM ADDITIONS – PACKAGE ‘F’ 2005**

Bids were received on July 26, and July 29, 2005, for the site set-up of one six-classroom modular unit at Holly Spring Elementary, one 6 classroom modular unit at Wildwood Forest Elementary, and one eight-classroom modular unit at Middle Creek Elementary. Staff and Rotman Architecture, PA recommend award of the single-prime contract to C. Blake Lewis in the total amount of \$480,089. Fiscal Implications: Funding is available from the project budget of \$11,895,000 for the purchase and set-up of 146 classrooms (mobile/modular units) which is part of the \$31,100,000 Crowding Solution budget. Recommendation for Action: Board approval is requested.

#### **12. BIDS: WEST MILLBROOK MIDDLE SCHOOL IMPROVEMENTS**

Bids were received on July 22, 2005 for the West Millbrook Middle School Improvements to overlay asphalt on portions of the driveways and parking lots. Staff and Dewberry recommend award of the single-prime contract to Ruston Paving Company, Inc. in the amount of \$203,100. Fiscal Implications: Funding is available from the total project budget of \$326,528, as provided in the PLAN 2004 Deferred Maintenance component of the PLAN 2004 School Building Program. Recommendation for Action: Board approval is requested.

#### **13. LEVEL 4 JOINT USE AGREEMENT FOR THE HOLLY RIDGE MIDDLE SCHOOL SOFTBALL FIELD, MULTIPURPOSE FIELD, OUTDOOR BASKETBALL COURT, DESIGNATED PARKING AREA AND DRIVE ACCESS, AND THE HOLLY RIDGE ELEMENTARY SCHOOL DESIGNATED PARKING AREA AND DRIVE ACCESS**

The school will have priority use at all times. The Town will maintain Town Licensed Areas in exchange for the privilege to schedule the Town Licensed Areas when not needed or scheduled for school use. The term is 25 years. Fiscal Implications: Board purchased approximately 36.34 acres of land. Town is responsible for the maintenance and utilities for the Town Licensed Areas. The Board shall pay no utilities or fees to the Town for Board's use. Town is 100% responsible for maintaining the softball, multipurpose fields, and outdoor basketball court to the Level 4 JUA Landscape Maintenance Standards. Board and Town will share the maintenance of the designated parking areas and drive accesses. Recommendation for Action: Board approval is requested.

#### **14. JOINT USE AGREEMENT: HENRY ADAMS ELEMENTARY SCHOOL BASEBALL FIELD, COMFORT STATION, DESIGNATED PARKING AREAS AND DRIVE ACCESS**

The Miracle League of the Triangle, Inc. would like to develop a baseball field for physically challenged youths to be used by the league after school hours on Friday evenings, all day on Saturdays and all day on Sundays when the field is not needed by the school. Board will schedule use of field for times not assigned for league use. Board use will have first priority at all times. The Miracle League will be responsible for all permit requirements, and construction expenses associated with the development of

the field to include the relocation of the school's walking track. The Miracle League will be responsible for the maintenance of the baseball field, comfort station, and amenities added by the league as well as be responsible for any associated utility costs. The field's completion is scheduled for April 2006. Fiscal Implications: None. Recommendation for Action: Board approval is requested.

## **FINANCE**

### **1. GIFTS TO THE SYSTEM (Exhibit A)**

Forty-four gifts have been donated to the Wake County Public School System. The approximate value of the gifts is \$28,825.41. Fiscal Implications: Not applicable.

### **2. RENEWAL OF WCPSS WORKERS' COMPENSATION SELF-INSURANCE COVERAGE**

The estimated cost to operate a self-insured workers' compensation program for 2005-2006 is \$1,009,435. In comparison, the estimated premium for commercial insurance for 2005-2006 would be \$2,249,477. There continues to be substantial savings realized for WCPSS by self-insuring. It is recommended that coverage continue with Surry Insurance/Key Risk Management Services based on the following:

- ✓ Claim handling fees remain unchanged for 4<sup>th</sup> consecutive year
- ✓ Third Party Administrator of State Board of Education Self-Insured Workers' Compensation (state funded)
- ✓ Third Party Administrator of Office of State Personnel Self-Insured Workers' Compensation
- ✓ Provides efficient coordination of claims activities for workers paid from multiple funding sources.

Fiscal Implications: Funds are available in 2005-2006 in the amount of \$1,134,086. Funds will be appropriated from reserved fund balance as required to pay claims incurred in excess of the 2005-2006 budgeted amounts.

### **3. REPORT OF ADMINISTRATION APPROVED CONTRACTS**

The attached summaries are provided as information in accordance with Board Policy 8361. The summaries list all change orders, and contracts having a value greater than \$50,000 and not over \$100,000, and purchase orders in excess of \$250,000 for June 2005. Fiscal Implications: Not applicable.

### **4. AUTHORIZATION FORMS**

These authorization forms designate the persons authorized to sign vouchers for the payment of money on behalf of Apex Middle, Baucom Elementary, Cary High, Green Hope Elementary, Kingswood Elementary, Northwoods Elementary, Penny Road Elementary, and West Millbrook Middle, Wake County Public Schools. Fiscal Implications: These authorization forms are required for bank records.

## **HUMAN RESOURCES**

### **1. RECOMMENDATIONS FOR ADMINISTRATIVE APPOINTMENTS (Exhibit B)**

- A. Professional
- B. Support

### **2. REQUEST FOR LEAVES (Exhibit C)**

## **COMMITTEE CHAIRS' REPORTS**

*The joint meeting of the Board and County Commissioners was August 10 to share the Capital Program Planning Issues; the presentation was lead by Mr. Fletcher representing the Facilities Committee. The Facilities Committee will meet again on August 23 to finalize these assumptions.*

*Carol Parker announced that the Finance Committee would meet to review the draft RFP. She will announce the date at a later time.*

*The Human Resources Committee Meeting scheduled for Wednesday, August 10, 2005, has been canceled. The meeting has been rescheduled for September 2, 2005, at 12:30 p.m.*

*Instructional Program Committee Meeting scheduled for Wednesday, August 10, 2005, has been canceled.*

*Rosa Gill announced that the Community Relations Committee has canceled its meeting for the month of August 2005.*

## **INFORMATION ITEMS**

### **FINANCE**

#### **1. PRESENTATION BY MCGLADREY PULLEN *(Exhibit D)***

A presentation regarding the WCPSS annual financial audit will be provided to the Board of Education by partners of the firm. Fiscal Implication-None. Recommendation for Action-Information only.

### **PROGRAM**

#### **1. ASSIGNMENT OF NEW SUBDIVISIONS TO SCHOOLS**

The staff of the Office of Growth Management will present recommendations for the following subdivisions: Amber Ridge (Phase 9); Cedar Grove at Wakefield Plantation (Phase 2); and Pine Knoll Townhomes.

### **FACILITIES**

#### **1. CONSTRUCTION STATUS FOR 2005 OPENINGS *(Exhibit E)***

Staff will present an update of the status of the school construction along with the status of mobile/modular completions. Fiscal Implications: None. Recommendation for Action: For information only.

### **CLOSED SESSION**

*Kathryn Watson Quigg made a motion to go into closed session at 6 p.m. to consider confidential personnel information protected under G.S. 115C-319; to establish, or instruct Board's staff or negotiating agents concerning the position to be taken by or on behalf of the Board in negotiation of (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract G.S.143-138.11 (a)(5); and to preserve the attorney-client privilege pursuant to G.S. 143-318.11(a)(3). The motion was seconded by Ron Margiotta. The vote was unanimous.*

**RECONVENED AT 7:30 P.M.**

## **ACTION ITEMS**

### **FACILITIES**

#### **1. DESIGN PHASE CHANGE ORDER NO. 2: EAST WAKE HIGH**

On October 7, 2003 the board approved the design consultant agreement for East Wake High School with Pearce, Brinkley, Cease & Lee. The proposed compensation for the design consultant equaled \$1,287,374. Contracts were issued for the design phase only for \$836,793. Approval of the Board is now requested for Design Phase Change Order No. 2 to Pearce, Brinkley, Cease, and Lee, P.A., in the amount of \$450,581 for the construction administration phase of the basic contract. Approval of this change order will fully fund the design consultant agreement. This change order also includes proposed compensation of \$399,425 for modifications to the design to allow multiple construction options and to accommodate the new high school program for the four (4) small schools within one (1) campus concept

created from the Gates Foundation grant and to allow multiple construction options. This portion of the change also includes packaging the project to maximize the use of the funds allocated for this project by including a base bid for the auditorium and alternates for the balance of the original program scope of work. Thus, the total amount of this change order is \$850,006. Fiscal Implications: Funding is available from the total project budget of \$20,233,278. Current available funds consist of \$1,079,172 from the PLAN 2000 School Building Program Start-Up and \$19,144,106 from the PLAN 2004 School Building Program. This will fully fund the design but only a portion of the construction. Thus, the balance of the construction work will be funded from CIP 2006. Recommendation for Action: Board approval is requested.

*Bill Fletcher made a motion to approve, seconded by Rosa Gill. The vote was unanimous.*

## **FINANCE**

### **1. AUDIT REQUEST FOR PROPOSALS *(Exhibit A)***

The attached RFP has been developed by the Finance Committee. Fiscal Implications- To be Determined. Recommendation for Action-Approval is recommended.

*Carol Parker gave a brief update on the Finance Committee meeting. Ms. Parker provided information and recommendations regarding the Board of Education's request for an audit. Board members and the Finance Committee Advisors (attorneys, Local Government Commission and CPAs) reviewed several draft RFPs.*

*Amy White voiced her concerns on how the Board would pay for this audit. Ms. White feels the Board should not use fund balance to pay for this audit.*

*Ms. Clark stated that all Board members share the same concerns and requested that the Board of Education chair and the County Commission chair should discuss how to pay for this audit. Ms. Clark reiterated that the County Commissioners paid for the last financial audit of the school system.*

*Jonathan Blumberg suggested that the Board change Item # 14 to read: "Provide a detail schedule for completing the audit." All Board members were in agreement.*

*Carol Parker made a motion to approve the revised Audit Request for Proposal that was developed and reviewed by the Finance Committee, seconded by Rosa Gill. The vote was unanimous.*

## **POLICY**

### **1. POLICY 2571-NAMING OF INDIVIDUALS SCHOOLS, BUILDINGS, ROOMS, STRUCTURE, FURNISHINGS, BOOKS, AND SCHOLARSHIPS**

#### ***(Revised Second Reading)***

The existing policy 2571 is being revised by the addition of a sentence in paragraph 2571.1D, which specifies the appropriate time for submitting nominations.

*Bill Fletcher made a motion to approve, seconded by Amy White. After short discussion, Rosa Gill called for the question. The vote was unanimous.*

### **2. POLICY 7212 – INTEGRATED PEST MANAGEMENT**

#### ***(New-Second Reading)***

The Integrated Pest Management Policy Formalizes the practice of Auxiliary services to implement and adhere to the Integrated Pest Management program to control pests on school properties while minimizing exposure of students, faculty, and the public to pesticides and other chemical materials. Fiscal Implications-None. Recommendations for Action-Staff recommends approval.

*Rosa Gill made a motion to approve, seconded by Amy White. The vote was unanimous.*

### **3. POLICY 7250 DISPOSAL OF REAL PROPERTY AND GRANTING EASEMENTS**

#### ***(Revised; First Reading)***

Board policy 7250 establishes procedures for disposal of real property deemed no longer necessary for the school system operations and for granting of easements. Attorneys for the Board of County Commissioners and the Board of Education negotiated and drafted a revision to the policy, which provides that once a parcel of property is found to be surplus, the Board of Education determines the fair-market value and then offers the parcel to the County for purchase. If the County desires to purchase the property, the County then agrees to pay the fair-market value of the parcel to the Board of Education, with the payment being deferred to the next fiscal year. The Board of Commissioners approved the concept of the revised property disposal policy on May 2, 2005. Fiscal Implications-This policy change that in the event the County Commissioners elect to purchase excess property, the capital fund will be credited with the fair market value of the property. Recommendation for Action-Staff recommends approval.

*Rosa Gill made a motion to approve, seconded by Susan Parry. In the discussion, it was requested that we work with the Board of County Commissioners as to what happens to surplus property to continue to build a cooperation spirit and working relationship with the city. The vote was unanimous.*

### **4. POLICY 7265-PROFESSIONAL SERVICE SELECTION**

#### ***(New; Second Reading)***

The Professional Services Selection policy formalizes practices in the selection of design consultants and ensures that design consultants are selected in a fair and uniform manner and that they are qualified and experienced in designing facilities desired by the Wake County Board of Education. This policy also ensures that every design consultant has an opportunity to be considered for providing services to the Wake County Public Schools Systems. Fiscal Implications-None. Recommendation for Action-Staff recommends approval.

*Bill Fletcher made a motion to approve, seconded by Rosa Gill. The vote was unanimous.*

### **ACTION ITEMS (cont'd.)**

#### **HUMAN RESOURCES**

##### **1. RECOMMENDATIONS FOR ADMINISTRATIVE APPOINTMENTS**

*A motion was made by Amy White, seconded by Rosa Gill to approve the following administrative appointments. The vote was unanimous.*

- *Christopher Knott, applicant, to principal at Joyner Elementary School, effective date August 10, 2005.*
- *Joseph Bunden, teacher at Garner High School to assistant principal at Garner High School, effective date August 10, 2005.*
- *Nadine Morton, retiree part-time teacher at Bridges to Success, to 50% assistant principal at Wildwood Forest Elementary School, effective date August 10, 2005.*
- *Debbie Ray, assistant principal intern at Leesville Road Middle School to 50% assistant principal and 50% IRT at West Cary Middle School, effective date August 17, 2005.*
- *Paula Trantham, teacher at Centennial Campus Middle School to assistant principal at Millbrook Elementary School, effective date August 10, 2005.*
- *Jerry Griffith, assistant principal at Sanderson High School to assistant principal at Millbrook High School, effective date August 10, 2005.*

**ADJOURNMENT**

*There being no further business before the Board, a motion to adjourn was made by Amy White, seconded by Carol Parker. The vote was unanimous. The meeting was adjourned at 8:15 p.m.*

*Respectfully submitted,*

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Elwanda K. Farrow, Recording Secretary

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Bill McNeal, Superintendent, WCPSS

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Patti Head, Wake County Board of Education Chair