



## WAKE COUNTY BOARD OF EDUCATION BOARD OF EDUCATION MEETING MINUTES

May 22, 2007

BOARD MEMBERS PRESENT	STAFF MEMBERS PRESENT	
Patti Head, Chair	Superintendent Del Burns	David Holdzkom
Rosa Gill, Vice-Chair	Terri Cobb	Ann Hooker
Beverley Clark	Danny Barnes	Julye Mizelle
Eleanor Goettee	Maurice Boswell	David Neter
Ron Margiotta	Mike Burriss	Bev White
Lori Millberg	Kathy Chontos	Jonibel Willis
Carol Parker	Chuck Dulaney	Mark Winters
Susan Parry	Lloyd Gardner	Marvin Connelly
Horace Tart	Donna Hargens	<b>BOARD ATTORNEY</b>
	Don Haydon	Ann Majestic

The meeting was called to order by Patti Head at 2:04 p.m. Everyone recited the Pledge of Allegiance.

### INFORMATION

#### Chair's Comments

- Patti Head thanked Rosa Gill for her excellent leadership during the trying days that Patti was out of the country.
- Dr. Stripling, the lead auditor for the Curriculum Management Audit was here last week. We look forward to her report regarding the county. Patti personally thanked Dr. Burns, Dr. Hargens, and all involved in executing the audit.
- Ms. Head recognized all of the teachers in Wake County for Teacher Appreciation Week.
- Congratulations to Paige Elliott, Wake County Public School System's Teacher of the Year from Fuquay-Varina High School. Special thanks to the businesses that helped sponsor the Teacher of the Year Banquet.
- Thank you to Maurice Boswell and his staff for coordinating and executing the wonderful event.
- On May 16, 2007 the Board of Education and the County Commissioner's met. The Board shared their Plan for Student Success.
- June 4, 2007 the County Commissioners will hold a public hearing regarding the budget.
- Thank you to Michael Evans and David Neter for their work in posting Part II- Fact or Fiction questions related to the Board's Plan for Student Success. This tool continues to be very valuable in helping our community understand the budget process.

- The Board of Education will hold a work session from 9:00-4:00 on Wednesday, May 23, 2007 at Crossroads in Room 1412. This will be a continuation from the work session on the 17<sup>th</sup>. We will be discussing magnet schools. Board members should bring their notebooks that were given to them last week.
- Board members have been invited to the WCPSS Institute for Teacher Leaders celebration on Wednesday, May 23, 2007 from 5:30-8:00 at Crossroads II. This will be the last meeting for the first cohort.
- May 29, 2007, the Board will have their first student hearings. Please report at 2:30. and on June 4, 2007 please report at 11:45.

### **Superintendent's Comments**

- Congratulations to Paige Elliott, Wake County Public School System Teacher of the Year. Ms. Elliott is an alumnus of Fuquay-Varina High School and she has taught her entire career of 9.5 years at Fuquay-Varina High. Ms. Elliott teaches Honors English IV, Paideia, and a class on Shakespeare. She earned certification from the National Board of Professional Teaching Standards in 2004.
- Thank you to Maurice Boswell and the Human Resources staff for their outstanding work in organizing the event.
- Thank you to the Board Members for your presence. This is one of the most exciting nights of the year to celebrate teaching and learning for all students and to recognize Paige Elliott, our 2007-2008 Teacher of the Year.
- The 2007-2008 Teacher Assistant Banquet was held on May 14, 2007 at McKimmon Center. Patricia Vivanco, a kindergarten teacher assistant from Reedy Creek Elementary was named for this honor.
- Ms. Vivanco came from Ecuador with her husband three years ago so as he pursues his advanced degree. At her school, Ms. Vivanco readily volunteers to assist with tutoring, translating, or anything else that will benefit students.
- Congratulations to Ms. Vivanco and all Teacher Assistant of the Year finalists.
- To be selected for this recognition is definitely an honor. Thank you to Ida Ely and the Teacher Assistants' Association for their work in organizing this event.
- At the NCHSAA Annual meeting in Chapel Hill on May 3, Bobby Guthrie was elected to be on the NCHSAA Board of Directors. This is a twenty member group from North Carolina public schools that make decisions and governs activities/rules/regulations across the state. This is a four year appointment to the Board of Directors. Congratulations to Bobby.
- The NEED (National Energy Education Development Project), their Board of Directors has recently selected our Energy Savers Program for its National District of the Year award. This award will be presented to the school system in Washington, D.C. on Monday, June 25, 2007. Congratulations to Mazie Smith and the Organizational Development team for their work on this project.
- On May 15, 2007 the Office of Continuous Improvement and Professional Development held the end-of-year celebration for schools that participated in a year-long training model related to the topic "Understanding Economic Diversity". At this celebration, schools presented projects that were quite inspiring.

- Schools recognized at this celebration included: Millbrook Elementary, East Garner Middle, Wakelon Elementary, Kingswood Elementary, Carnage Middle, and Brooks Elementary.
- On May 17, a celebration was held for our schools that have participated in PBS (Positive Behavior Support), led by John Ringo. This celebration included 42 schools. This was a celebration, but it was also a time for sharing of successful strategies.
- Thanks to John Ringo and the entire PBS staff. This program definitely supports Teaching and Learning.
- Two WCPSS high school students have been named as 2007 National Merit Scholarship winners. Congratulations to Victoria J. Ma and Gregory F. Randolph of Broughton High School. They will each receive \$2,500.
- The two Broughton students were among 2,500 students across the country that was selected. They were among the 15,000 finalists for this scholarship.
- The finalists are judged on a combination of accomplishments, skills, and potential for success in rigorous college studies.
- Enloe High School Senior, Sam Lazoff has been named the General Hugh Shelton National Leadership Scholarship recipient for the 2007-08 school year at NC State University. The national scholarship is supported by the General Hugh Shelton Leadership Endowment in the NC State Foundation.
- It includes a \$10,000 annual support stipend toward NC State tuition, fees, and housing, etc. In addition, the recipient receives a stipend to fund student leadership enrichment experiences in the summer.
- Fifteen elementary schools will receive a total of \$450,000 (\$10,000 per school annually for three years) from the John Rex Endowment as part of the Wake to Wellness Grants Program. On April 30, 2007 the John Rex Endowment formally announced this grant and named the following schools as recipients: Baucom, Cedar Fork, Conn, Lincoln Heights, Olds, Penny Road, Vance, Baileywick, Farmington Woods, Middle Creek Elementary, Morrisville, Olive Chapel, Washington, Yates Mill, and Zebulon Elementary.
- The purpose of this grant is to support the development of programs that create healthier school environments.
- Enloe's Chamber Choir and Women's Ensemble traveled to Jamestown on May 10, 2007 to participate in the 400<sup>th</sup> anniversary celebration of the founding of Jamestown.
- Queen Elizabeth visited the area in the week prior to the celebration. President George W. Bush, Sandra Day O'Connor, the Governor of Virginia, and a number of other dignitaries were present for this celebration and heard the performance.
- Choirs from each of the fifty states were invited to audition. One choir was chosen from each state to participate. Enloe students joined with forty-nine other choirs and a four hundred piece symphony orchestra.
- On Saturday, May 12, the Enloe choirs traveled to Anniversary Park and performed a stand-alone concert which included many patriotic songs. Only a small number of choirs were selected to perform stand-alone, so we were honored. On Sunday, they joined with the entire group of singers and orchestra members to present two performances, one at 11:00 a.m., where President Bush spoke, and again at 6:30 p.m.

- Congratulations to the Enloe's Chamber Choir and Women's Ensemble for their handwork and highlighting the arts.

### **Board Attorney's Comments**

- At the Board's last meeting, there was discussion about the contents of the consent letter to be sent to parents. At the table, the Board decided to add a sentence to the draft letter that the Superintendent and his staff presented. The following day, Ms. Majestic received a letter from the attorney for the plaintiffs that was sent to Judge Manning and copied to Ann Majestic indicating a challenge to the consent letter and requesting a conference call with the judge. Judge Manning convened the two attorneys on a conference call, Ms. Majestic provided him with the updated final letter that was agreed upon by the Board the night before, in the course of that conversation, the plaintiffs attorney withdrew his objection based upon seeing the final version his clients had given him the first draft, not the final draft. Judge Manning expressly approved the contents of the consent letter.

### **Board Member Comments**

- Ms. Parker shared that the S.E. Raleigh High School Odyssey of the Mind Team left last night headed to Michigan to compete in the National Competition.

## **RECOGNITION**

### **FINANCE**

#### **1. 2005-2006 STATE TREASURER'S AWARD FOR EXCELLENCE IN ACCOUNTING AND FINANCIAL MANAGEMENT**

The Wake County Board of Education is the winner of the 2005-2006 State Treasurer's Award for Excellence in Accounting and Financial Management in the category of School Units with Average Daily Membership of 12,000 and over. This awards program provides an excellent opportunity to recognize the Wake County Public School System and share with others its innovative approach to responsible fiscal management and improvements to current operations. Fiscal Implications: None. Recommendation for Action: None.

David Neter introduced Vance Holloman Deputy State Treasurer, and Sarah Shippy of the State Treasurers' Office. WCPSS submitted a project involving increasing the awareness of potential fraud, as well as strengthening the internal control systems of the schools. Mr. Holloman presented the 2005-2006 State Treasurer's Award for Excellence in Accounting and Financial Management to Wake County Public Schools.

### **Board Advisory Chair Reports**

- Chuck Dulaney shared information regarding the Transfer Process that the Board Advisory Councils worked on this year to critique and review. Mr. Dulaney regrets that Growth Management was not able to implement all of the suggestions that were given from the Advisory Councils. However, Growth Management has been able to do a number of things that have significantly improved the process including revisions of Board policy 6203 on Transfers; which describes the transfer process, what can and can not be done in the process, and how the process works. It led to a

new document that summarizes the design of the student assignment process; which is much clearer than the document that preceded it. We improved the Transfer Request Form; specific items were included from the Council as well as general items. In addition, Growth Management has improved its website design and links. We tried to use the feedback of the Councils to enhance it. Responsibilities were re-organized within the department for administrators to have a geographical basis so that each administrator is assigned an area of the county. Growth Management has implemented a new interactive database that was designed by one of the members of the department to track and schedule appointments that will be used for Board Appeal Hearings.

The following Board Advisory Councils reported to the Board information that they worked on throughout the year:

- **District 3 Board** Advisory Chair Robin Nelson reported that district 3 accomplished the two Board directed tasks. They provided recommendations on how to enhance communications and processes related to the Transfer and Appeal Policy and to provide the new high school graduation requirement information to their council. District 3 accomplished several of the district directed tasks. District 3 hosted a presentation by WCPSS and Friends of Wake County on the bond and the CIP prior to the election. After the bond passed, district 3 discussed ways to re-connect with the opposing sides; one recommendation was to establish a bond tracking website. At each meeting, good news was shared from each school. District 3 focused on communication. Ms. Parker and Ms. Nelson provided the weekly posting and board agenda to each parent representative on the council and Mrs. Parker provided regular updates from the Board regarding committee and board meetings.
- **District 4 Board** Advisory Chair Christine Kushner reported that district 4 Board Advisory Council is concerned about securing funding for the best teachers in all of our schools and we want to fully fund our system for quality facilities and for quality programs to this end, we fully support the Curriculum Audit. We applaud recent efforts to provide parents with the role in advising the school district on transportation issues. Transportation is an issue of great concern in district 4 and we suggest having transportation advisory committees if possible at the district level. Advisory council members support the Board of Education's efforts to secure equity and diversity in our school system so that all children and all students achieve in the classroom. District 4 supports the school system's method of providing choice; providing choice to parents while utilizing resources as equitably as possible. District 4 supports the magnet system as a pivotal strategy and an absolute necessity for the county.
- **District 5 Board** Advisory Chair Deborah Petersburg reported that District 5 Board Advisory Council is a healthy, enthusiastic council that meets four times a year with an average of 90% attendance on the roster. Ms. Parry and Ms. Petersburg worked hard to establish a cooperative and positive climate where everyone feels comfortable participating. Our information exchange has been two-way. A goal for District 5 that they have met is meeting in a

different school at each meeting. District 5 met the goals that they were given by the Board which included:

being educated about the bond referendum through the Friends of Wake County as well as by Alex Fuller from the Facilities Department who spoke about current and future facility needs for our schools and how the Board of Education, County Commissioners, and Facilities Department arrived at the \$1.056 billion dollar building program. He outlined challenges as well as potential solutions if the bond is passed.

Being educated on high school graduation rates and requirements by Dr. Donna Hargens.

Transfer Appeal Process Feedback- Ms. Parry gave an overview of the Transfer Appeal Process as it currently operated. Ms. Parry then asked that the members solicit feedback from any parent who has been through the process.

Special guest speakers were invited to District 5 council meetings. Caroline Massengill, Special Assistant for Year Round Education, shared extensively information on plans for converting 22 traditional schools to a year round calendar. Michael Evans, Chief Communications Officer, shared information on the initiatives and responsibilities of the Communication department. Last but not least, Dr. Burns, Superintendent of Wake County Schools visited with the group. He greeted each of the members personally and spoke on current issues concerning the county. He concluded with a question/answer session.

- **District 7 Board Advisory** Council Co-Chair Suzy Nisbet reported that District 7 Board Advisory Council is very focused on educating the council as well as the parents in district 7. One of the objectives that the Board gave to the council was to be educated on the bond. The council had several speakers come in and speak regarding that. Ms. Head also shared lots of information. Two of the schools in District 7 sponsored information sessions that were open to the public (the Leesville schools and Green Hope High). The graduation requirements were very enlightening. We learned a great deal. We spent several meetings discussing the transfer appeal process and giving feedback regarding the process. One of the topics that District 7 chose to learn about was Public-Private Partnerships. A speaker was brought in to discuss this topic as well as have Ms. Head share information with the council about how they work, what the advantages and disadvantages are, and the school system would look at that going forward. At each of the meetings the council discussed growth and the year-round conversions. One of the biggest highlights of the year were having principals stand up and give 3 major highlights from their school.
- **District 8 Board Advisory** Council Chair Glenn Astolfi reported that District 8 Board Advisory Council accomplished the Board assigned topics which included the School Bond and the Transfer Policy. In District 8 the bond issue was a little contentious. We did that in a very non-political way. District 8 appreciates the opportunity to participate in the Transfer Appeal Process and the revising of the policy. District 8 feels that there is still work

that needs to be done. District 8 tackled three other topics this year that included student achievement, school-to-career, and graduation project.

**Student Achievement** – Richard Murphy, Senior Director for High School Education presented information to the council. The two points arising from the discussion with Mr. Murphy that the council would like for you to know are the challenges to achieve Goal 2008 and how difficult of a task that is. The council would encourage the Board to educate as many parents as you can about the challenges that the school system is facing; specifically the number of children in multiple risk factors.

**High School Graduation Exit Standards** –The standards have increased and looking at those statistics, this is another topic that we should be out in front of. If you look at the Biology and C & E testing results that we did, you see the level of performance there; it makes you think what will happen down the road, if 65 and 70% of the children are not passing those tests. What will that mean to our graduation rates in this county if those levels are not brought up and increased?

**School-to-Career Initiative** - We identified three important issues from this presentation; 1). Globalization- the need to prepare students to compete for job opportunities not just on a local basis. 2). The school to career program is linked to the Business Alliance. This program is very dependent upon the support and volunteerism in the local business community. 3). There is a broad difference in the number of students seeking post secondary four-year college degrees and the number of NC based jobs requiring that level of education.

**The Graduation Project** - There is clear merit in all the requirements. The District 8 principals all appear to be fully informed and engaged on the issues. From the perspective of the Board Advisory Council, the scale and depth of community involvement seems daunting. The advisory council recommends that the Board should begin now to establish a system of community support for the Graduation Project. A broader coordination and information system needs to establish among schools so the knowledge and learning of best practices can be shared and not discovered at each school.

**District 9 Board Advisory Council** Laura Heinstschel reported that District 9 Board Advisory Council is a very effective council. District 9 met four times this year, three meetings were dedicated to the Board assigned topics and one meeting was dedicated to a topic that we chose. We discussed the bond referendum in September. In October, Laura Evans discussed with our council the Transfer Appeal process. Our recommendation focused mainly on communication between the school system and parents prior to the two-minute physical appeal that is done to the Board. In February, Richard Murphy came and spoke to the Council regarding high school graduation requirements. Our council is concerned that the graduation requirements are unfunded mandate, the burden that it places on individual schools. Parents that know about this are leery. Is there someone that can fill the void of a parent that is unable to help support their child? Is there enough community participation for this type of project? These are just a few of the concerns that we have. In April, district 9 had its final meeting. At

that meeting the council discussed middle school scheduling which was a topic that the council chose. Jackie Ellis was the guest speaker. In district 9, middle schools are moving away from three core classes a day and moving toward four core classes a day all year. This leaves two forty-five minute classes a day which includes one for P.E. and one for an elective or if appropriate, curriculum assistance. As parents, we would like to see more opportunities for electives. The council had a very productive year.

Ms. Head thanked all of the council members for their participation and commitments to the Board of Education. Ms. Head thanked the staff for their participation and information for all that they have done to extend information.

### **APPROVAL OF MEETING AGENDA**

Mr. Margiotta requested that the approval of Closed Session Minutes for May 4, 2007 move to Action. Ms. Head stated that the May 4, 2007 Closed Session Minutes will be removed from the Consent Agenda and will be placed on the Closed Session Agenda.

Ms. Head added to Closed Session, "To consult with an attorney employed or retained by the Board of Education to preserve the attorney-client privilege as provided under G.S. 143-318.11(a)(3)."

Eleanor Goettee made a motion to approve the amended agenda, seconded by Lori Millberg. The vote was unanimous.

### **PUBLIC COMMENT – 3 p.m.**

*Citizens who signed up to address the board during public comment will be called on in priority order first for items on the agenda and then for items not on the agenda. Each individual speaker will be allowed three minutes for remarks. Issues or concerns involving personnel matters are not appropriate for this public comment setting. After 30 minutes of public comment, any speakers remaining will be recognized at the end of the agenda for their comments.*

- **Holly Atkins** - Is a mother of a student at Harris Creek Elementary School. Ms. Atkins is a part of the majority vote regarding the bond referendum and year-round conversions.
- **Ms. Grybosky from East Millbrook Middle School 4 Students** – Participating in Project Citizen – is an international program that runs in Afghanistan, Iraq, and Russia, and the U.S. There are four steps for Project Citizen. The first being identifying a problem in your community- these students selected "book banning". The second being, choosing a class policy- to try and change the book banning policy. The third, being the Action Plan- the first action they are taking is signing a petition to fix book banning. The second action is they are making a book list for their school. The last action is that they are going to write a letter to the First Lady urging her to consider rating books, so that they will not be banned.
- **Chris Decker** – has concerns regarding the communication between the County Commissioners and the Board of Education. There are several issues within the county that need to be solved and he would like to see both Boards with in conjunction to have the issues solved.

- **Louise Lee** - Read names of parents that felt they had no choice in signing the Parental Consent Form for their child to attend a converted year-round school. Ms. Lee has concerns regarding the year-round schools.
- **Janice Sanders** – Bus drivers and cell phones. Issue regarding bus drivers not being allowed to use their Nextel phones while transporting children to and from school.

The Board took a ten-minute recess at 3:48 p.m. The Board reconvened at 4:03 p.m.

## INFORMATION ITEMS

### INSTRUCTIONAL PROGRAM

#### **1. PROJECT MAKE A DIFFERENCE**

Information will be presented in regards to Southeast Raleigh High School Band New Orleans Service Project field trip.

- Performed in Jackson Square for the public
- Performed for Clark High School seniors in New Orleans
- Delivered donated items: band instruments, band uniforms, Visual Arts materials, materials used in Fine and Performing Arts programs, sheet music, in an effort to help rebuild Performing Arts programs.
- Assisted the New Orleans community in the area of clean up and light construction
- Met with Mayor Ray Nagin and City Council
- Developed an awareness of the needs of others through the relationships established during the service project.

Fiscal Implications: None. Recommendation for Action: None.

Beulah Wright, Clifton Scott, Makendra Umstead, and Mr. Ward presented information regarding the Southeast Raleigh High School Band New Orleans Service Project field trip. Teaching and Learning is not all about teaching and test scores, it is also about enhancing lives, instilling values, and building character in students. That is what this trip did. The students learned a great deal about the geography of New Orleans and why some areas flooded and why some did not. The students played in Jackson Square and had some fun, however most of their time was spent in giving and doing, and working with the mission group. It was about character building and value building for the students that participated on the trip. There was a reflection session after visiting the school that SERHS adopted, and at that point, faculty, staff, and chaperones were able to see that the students learned to value their homes, their parents, and S.E. Raleigh High School. The most rewarding experience for the children was working in the Lower Ninth Ward.

#### **2. POSITIVE BEHAVIOR SUPPORT (PBS)**

PBS is currently being implemented in 42 schools in Wake County (elementary, middle and high) with 30 additional schools coming on-board in 2007-2008. The purpose of PBS is to improve the achievement of all students by reducing the number of office discipline referrals; reducing the number of suspensions; increasing staff morale and improving school climate. This overview will give the Board an awareness of the foundations and features of PBS as well as show preliminary school data. Fiscal Implications: None Recommendation for Action: Information.

John Ringo presented information to the Board. Mr. Ringo stated the mission of PBS as well as the guiding principles. The foundations of PBS are: Focused on building sustainable change (rigorous 3 to 5 year process), Tailored to the unique needs of each individual school, data-based decision making. The features of PBS are clearly defined expectations, teaching component for behavior, reinforcing appropriate behavior, correcting problem behavior, and interventions for challenging behaviors. The guiding principles of PBS are: all students are valuable and deserve respect, all students can be taught to demonstrate appropriate behavior, punishment does not work to change behavior, school climate is a shared responsibility among administrators, teachers, staff, students, and families, school personnel must be willing to examine their own behavior as students are taught to change theirs, cultural differences exist and need to be understood, and positive relationships between students and adults are key to student success. The PBS training is seven days of module training throughout the school year and ongoing staff development at schools. This training requires active administrative involvement, one of the top three priorities for the school, ongoing faculty commitment, and be open to new ideas and embrace change.

### **CONSENT ITEMS**

Ron Margiotta made a motion to approve the Consent Agenda, seconded by Lori Millberg. The vote was unanimous.

### **APPROVAL OF MEETING MINUTES**

March 6, 2007	-	Board of Education Closed Session Minutes
March 20, 2007	-	Board of Education Closed Session Minutes
April 17, 2007	-	Facilities Committee Meeting Minutes
May 1, 2007	-	Facilities Committee Meeting Minutes
May 4, 2007	-	Board of Education Closed Session Meeting Minutes
May 8, 2007	-	Committee of the Whole Meeting Minutes

### **FINANCE**

#### **1. REPORT OF ADMINISTRATION APPROVED CONTRACTS**

The attached summaries are provided as information in accordance with Board Policy 8361. The summaries list all change orders, and contracts having a value greater than \$50,000 and not over \$100,000, and purchase orders in excess of \$250,000 for April 2007. Fiscal Implications: Not applicable. Recommendation for Action: Not applicable.

### **FACILITIES**

#### **1. GRANT OF EASEMENT TO CITY OF RALEIGH (WAKE FOREST-ROLESVILLE HIGH)**

The City of Raleigh is requesting a public water supply and distribution permanent easement from the Board to facilitate the installation, improvement and enhancement of the public water system for the people living in the Town of Wake Forest. The Raleigh City Council authorized the above referenced non-assessable project in January 2005 and the City is ready to start the project. The requested easement encompasses 22,540 square feet and is located along a portion of Stadium Drive on the Wake Forest-Rolesville High campus. Board approval is requested for the granting of the permanent easement to the City of Raleigh so that recordation of said dedication can occur. The requested easement will not interfere with the Wake County Public Schools' present or future use of the

property. A copy of the proposed Easement Plat is attached with the area of the easement identified thereon. Fiscal Implications: None. Recommendation for Action: Staff requests Board approval.

**2. BIDS: RELOCATE MODULAR UNIT TO MIDDLE CREEK HIGH**

Bids were received on April 19, 2007 for the disassembly of an eight-classroom modular unit at Millbrook High, and subsequent relocation and reassembly, with all services (power, water, sewer, ADA access, data, fire protection, security) required for permitted occupancy, as high school classrooms at Middle Creek High. The modular unit is owned by WCPSS; therefore, no rental fees are involved. Staff and H.S. Annis Architect, AIA, recommend award of the single-prime contract to C. Blake Lewis Construction in the amount of \$229,713, or \$28,714 per classroom. Design costs are \$3,375 per classroom, in addition to remaining projected costs of approximately \$5,500 per classroom for furniture, and \$150 per classroom for final cleaning and waxing. This results in a total of \$37,739 per classroom. Fiscal Implications: Funding is available from the total project budget of \$16,935,553, all of which is from the CIP 2006 Mobile Classroom Relocation and Leasing, 2007-2009 project. Recommendation for Action: Board approval is requested.

**3. BIDS: RELOCATE MODULAR CLASSROOM BUILDING TO GREEN HOPE HIGH SCHOOL**

Bids were received on May 1, 2007 for the disassembly of an eight-classroom modular unit at Millbrook High, and subsequent relocation and reassembly, with all services (power, water, sewer, ADA access, data, fire protection, security) required for permitted occupancy, as high school classrooms at Green Hope High. The modular unit is owned by WCPSS; therefore, no rental fees are involved. Staff and Rotman Architecture, PA, recommend award of the single-prime contract to Beau Chene Company, LLC in the amount of \$271,900, or \$33,988 per classroom. Design costs are \$4,050 per classroom, in addition to remaining projected costs of approximately \$5,500 per classroom for furniture, and \$150 per classroom for final cleaning and waxing. This results in a total of \$43,688 per classroom. Fiscal Implications: Funding is available from the total project budget of \$16,935,553, all of which is from the CIP 2006 Mobile Classroom Relocation and Leasing, 2007-2009 projects. Recommendation for Action: Board approval is requested.

**4. BIDS: RELOCATE MODULAR UNIT TO PENNY ROAD ELEMENTARY**

Bids were received on April 26, 2007 for the disassembly of a five-classroom unit at Daniels Middle School, and subsequent relocation and reassembly, with all services (power, water, sewer, ADA access, data, fire protection, security) required for permitted occupancy, as elementary classrooms at Penny Road Elementary. The modular unit is owned by WCPSS; therefore, no rental fees are involved. Staff and H.H. Architecture, recommend award of the single-prime contract to C. Blake Lewis Construction in the amount of \$201,841, or \$40,368 per classroom. Design costs are \$3,701 per classroom, in addition to remaining projected costs of approximately \$5,500 per classroom for furniture, and \$150 per classroom for final cleaning and waxing. This results in a total of \$49,719 per classroom. Removal location and site work contributed to higher per classroom cost. Fiscal Implications: Funding is available from the total project budget

of \$16,935,553 all of which is from the CIP 2006 Mobile Classroom Relocation and Leasing, 2007-2009 project. Recommendation for Action: Board approval is requested.

**5. BIDS: BROUGHTON HIGH RENTAL MODULAR UNITS**

Bids were received on April 2, 2007 from Vanguard Modular Building Systems (the rental company) to install two six-classroom modular units for \$112,000, or \$9,333 per classroom, at Broughton High. Work includes the delivery of the units, installation of footers, set-up, and trim work for the units. Staff recommends award of the rental contract, per the master lease agreement, to Vanguard Modular Building Systems in the amount of \$112,000. Independent of this rental contract, Beau Chene Company (single-prime contract) will provide power, water, sewer, ADA access, data, fire protection and security for \$267,900 or \$22,325 per classroom for the two six-classroom modular rental units. Design cost is \$2,655 per classroom, in addition to project costs of approximately \$150 per classroom to relocate furniture and \$150 per classroom for final cleaning and waxing. This results in a total cost of \$34,613 per classroom. This total does not include the yearly rental rate of \$36,984 for each six-classroom modular unit. Fiscal Implications: Funding is available from the total project budget of \$16,935,553, all of which is from the CIP 2006 Mobile Classroom Relocation and Leasing, 2007-2009 project. Leasing payments will be made from the operating budget. Recommendation for Action: Board approval is requested.

**6. BIDS: BROUGHTON HIGH CONSTRUCTION SERVICES FOR OCCUPANCY OF RENTAL MODULARS**

The City of Raleigh is requiring that Wake County Public Schools remove the sixteen single mobile classroom units, located in the front of Broughton High, by December 2007. Bids were received on May 10, 2007 for single-prime construction services (power, water, sewer, ADA access, data, fire protection, security) required to obtain permitted occupancy for two-six classroom modular rental units which will replace the mobile classrooms being removed. This single-prime construction services contract will also include the preparatory work for removal of the sixteen single mobile classrooms. The rental company costs to return these sixteen units will be handled by a separate contract of approximately \$32,000. Staff and Rotman Architecture, PA, recommend award of a single-prime contract to Beau Chene Company, LLC, in the amount of \$267,900, or \$22,325 per classroom. Independent of this single-prime contract, Vanguard Building Systems (the rental company) will install two six-classroom modular units for \$112,000, or \$9,333 per classroom. Design costs are \$2,655 per classroom, in addition to projected costs of approximately \$150 per classroom to relocate furniture and \$150 per classroom for final cleaning and waxing. This results in a total cost of \$34,613 per classroom. This total does not include the yearly rental rate of \$36,984 for each six-classroom modular unit. Fiscal Implications: Funding is available from the total project budget of \$16,935,553, all of which is from the CIP 2006 Mobile Classroom Relocation and Leasing, 2007-2009 projects. Leasing payments will be made from the operating budget. Recommendation for Action: Board approval is requested.

**7. BIDS: FUQUAY-VARINA HIGH CONSTRUCTION SERVICES FOR OCCUPANCY OF RENTAL MODULAR**

Bids were received on May 8, 2007 for single-prime construction services (power, water, sewer, ADA access, data, fire protection, security) required to obtain permitted occupancy for one eight-classroom modular unit at Fuquay-Varina High School. Staff and Rotman Architecture, PA, recommend award of the single-prime contract to C. Blake Lewis Construction in the amount of \$214,608, or \$26,826 per classroom. Although Devin Construction submitted a lower bid at the bid opening, they failed to acknowledge the addendum transmitted to them and failed to provide the required bid security in the form of a bond, as required by section B-2 of the general conditions of the bid documents. Therefore, Devin Construction's bid was considered non-responsive. Independent of this single-prime contract, Comark Building Systems, Inc., (the rental company) will install the eight-classroom modular for \$81,122, or \$10,140 per classroom. Design costs are \$3,425 per classroom, in addition to remaining projected costs of approximately \$5,500 per classroom for furniture, and \$150 per classroom for final cleaning and waxing. This results in a total of \$46,041 per classroom. Construction of additional sidewalks and sewer line through parking lots contributed to the higher per classroom cost. This total does not include the yearly rental rate of \$52,072 for each eight-classroom modular unit. Fiscal Implications: Funding is available from the total project budget of \$16,935,553 all of which is from the CIP 2006 Mobile Classroom Relocation and Leasing, 2007-2009 project. Leasing payments will be made from the operating budget. Recommendation for Action: Board approval is requested.

**8. BIDS: GARNER HIGH 9th GRADE CENTER**

Staff has evaluated Structural Insulated Panels (SIPS) as a construction method to compliment WCPSS present use of modular constructed buildings. Construction for the SIPS buildings is comparable to modular construction with significant maintenance and energy savings. Bids were received on March 29, 2007 for two eight-classroom units. Staff and H.S. Annis Architect, AIA recommend award of the single-prime contract to Beau Chene Company, LLC in the amount of \$1,579,969 or \$98,748 per classroom. Design costs are \$6,328 per classroom, in addition to remaining projected costs of approximately \$5,500 per classroom for furniture, and \$150 per classroom for final cleaning and waxing. This results in a total of \$110,726 per classroom. Fiscal Implications: Funding is available from the total project budget of \$12,518,625, all of which is from the CIP 2006 9th Grade Center project. Recommendation for Action: Board approval is requested.

**9. DESIGN CONSULTANT AGREEMENT: M-6 MIDDLE SCHOOL**

The CIP 2006 School Building Program includes a new middle school (M-6) to be built southwest of Rolesville. Negotiations have been completed with Skinner Lamm & Highsmith Architects, PA, for the design of this project. The form of agreement is the standard form approved by the Board attorney. The Board approved the offer to purchase this property at its March 6, 2007 meeting. Fiscal Implications: Funding is available from the total project budget of \$ 42,509,271, all of which is from CIP 2006. The total project budget includes proposed compensation for the design consultant of \$1,204,750. Recommendation for Action: Board approval is requested.

**10. CONSTRUCTION MANAGER AT RISK AGREEMENT: M-6 MIDDLE SCHOOL**

The CIP 2006 School Building program includes a new middle school (M-6) to be built southwest of Rolesville. Negotiations have been completed with D.H. Griffin Construction Company, for the construction manager's pre-construction services only. The form of agreement for Construction Management at Risk has been previously reviewed and approved by the Board. Modifications to this agreement have been approved by the board's attorney and are noted on the attached summary. These changes will all be incorporated into the next revision of the standard form of agreement. Skinner, Lamm & Highsmith Architects, PA, was previously selected as the designer for this project. Fiscal Implications: Funding is available from the total project budget of \$42,509,271, all of which is from CIP 2006. The total project budget includes proposed compensation for the Construction Manager of \$70,000 for pre-construction basic services. Recommendation for Action: Board approval is requested.

**11. CHANGE ORDER NO. GC-02: EAST WAKE HIGH (PHASE 2A)**

Board approval is requested for Change Order No. GC-02 to the joint venture of Heery International, Inc., and D.H. Griffin Construction, LLC, for a Construction Management at Risk contract for construction of East Wake High additions and renovations. This change order, in the amount of \$14,742,788 is to establish a guaranteed maximum price (GMP) for work packages needed to complete Phase 2A construction. A list of bid packages is attached. Phase 2A GMP includes asbestos abatement, demolition of one story building, and construction of new two story building, cafeteria renovation, and road improvements. The next phase of construction, Phase 2B, will include renovations to the Administration Building, 1976 Classroom Building, and construction of a new softball field. The GMP for Phase 2B is expected to be presented to the BOE on December 4, 2007. Fiscal Implications: Funding is available from the total project budget of \$22,856,566 for both phases, of which \$125,000 is from PLAN 2004 Start Up, \$22,428,769 from CIP 2006, and \$302,797 from CIP 2006 Offsite Improvements. Recommendation for Action: Board approval is requested.

**12. CHANGE ORDER NO. CM-02: CARY HIGH ADDITIONS (CIP 2006)**

Board approval is requested for Change Order No. CM-02 to Balfour Beatty Construction, LLC for their Construction Management at Risk contract for construction of the three-story addition to the PLAN 2004 three-story classroom building at Cary High School. This change order, in the amount of \$10,416,307 is to establish the final guaranteed maximum price (GMP) for the work packages needed to accomplish the construction of this project. A list of the bid packages is attached. This change order also modifies the contract to use reimbursable general conditions. Fiscal Implications: The total proposed budget is \$12,524,174, of which \$500,000 is currently available from PLAN 2004 Crowding Solution, \$175,000 from PLAN 2004 Start-Up, and \$9,932,867 from CIP 2006. A future reallocation of \$1,916,307 will be presented to the Board for approval. CIP 2006 Program Contingency is being used to fully fund the contract until the additional funding is reallocated. Recommendation for Action: Board approval is requested.

### **13. RESOLUTION: CIP 2006 3rd QUARTERLY FUNDING FOR SCHOOL BUILDING**

#### **PROGRAM**

Resolution requests funds for the CIP 2006 School Building Program previously approved by the Board. This request will provide funding of projects in accordance with the master schedule.

Fiscal Implications: Total of this appropriation request is \$17,484,804. Appropriations for CIP 2006 to date total \$515,499,366. The total CIP 2006 appropriation, including this request, will equal \$532,984,170. This leaves a balance of \$522,890,667 to be appropriated from the total Building Program sum of \$1,055,874,837. Recommendation for Action: Board approval is requested.

### **14. RESOLUTION: PLAN 2000 LONG-RANGE BUILDING PROGRAM FUNDING REALLOCATION**

Resolution requests reallocation of project savings from the PLAN 2000 projects at Millbrook Elementary, Douglas Elementary, Fuquay-Varina Middle and Program Contingency to Wake Forest Elementary HVAC system project. Reallocation from these three projects will close these projects. The Wake Forest Elementary HVAC project scope increased after full evaluation of the current HVAC system and controls. New controls, for the entire school, were added to the project. Total reallocation amount is \$350,000 (approximate amount – actual amount to be provided prior to Board meeting). Fiscal Implications: No additional appropriation of funding is necessary at this time. Recommendation for Action: Board approval is requested.

## **INSTRUCTIONAL PROGRAM**

### **1. SUMMER CAMP**

- Schools may select from one of two different fee structures that are based on a specific summer camp curriculum.
- Model A: (\$125 per week) will offer students new learning opportunities with trips to area museums, parks, and other low-cost sports and recreational centers. Swimming is not offered.
- Model B: (\$145 per week) will offer students new learning opportunities with numerous field trips that include swimming, bowling, and ice-skating.
- Both models are available to parents if space and appropriate staff are available.
- A non-refundable registration fee of \$50 is required.

Fiscal Implications: Two separate fee structures help schools meet the different needs of parents for summer care programs and still maintain fiscal accountability to be self-supporting. Recommendation for Action: Recommended approval for fee increase.

### **2. 2008-2009 MODIFIED CALENDAR**

The 2007-08 calendar was adopted in 2005. The calendar presented is for 2008-09.

- The modified year-round instructional calendar combines features of the traditional and year-round calendar.
- The first semester is similar to Track 4 of the year-round calendar and the second semester is similar to Track 1.
- The calendar provides a summer break of approximately seven weeks.

- The first day for students will be Thursday, July 24, 2008. The last day will be Tuesday, May 27, 2009. On this calendar, the four-day Easter weekend coincides with the spring break on the traditional calendar.
- Plans are to use this calendar at Southeast Raleigh Magnet High School, Centennial Campus Magnet Middle School, Moore Square Magnet Middle School, Carver Elementary School, and Partnership Elementary School.

Fiscal Implications: There are no fiscal implications. Recommendation for Action: Board approval is requested.

### **3. MEMORANDUM OF UNDERSTANDING BETWEEN REX HEALTHCARE, INC. AND WAKE COUNTY PUBLIC SCHOOL SYSTEM**

Rex Healthcare proposes to provide an asthma education program to elementary and middle-school-aged students diagnosed with asthma. The program will be provided over a two-year period and will teach children ways to better manage their asthma. The desired outcome is a reduction in the frequency of asthma attacks, resulting in improved school attendance. Fiscal Implications: There are no fiscal implications associated with this MOU. Recommendation for Action: Board approval is requested.

### **4. GRANT PROPOSALS**

- Competitive (#1164): US Department of Education, NC Department of Public Instruction, 21<sup>st</sup> Century Community Learning Centers / Wakefield High School.

Fiscal Implications: Any required cash and/or in-kind matching contributions vary by grant program. Recommendation for Action: Staff is requesting Board approval.

### **5. SCHOOL IMPROVEMENT PLANS AND SCHOOL WAIVERS**

- Board Members can access School Improvement Plans online. Instructions for accessing plans online are attached. Paper copies are also available in the Board Library.
- The nine (9) schools that opened during the 2006-2007 school year, recently completed School Improvement Plans including waivers. The nine schools are Barwell Road Elementary, Brier Creek Elementary, Carpenter Elementary, Holly Grove Elementary, River Bend Elementary, East Wake School of Integrated Technology, Holly Springs High School, Panther Creek High, and Wake Early College of Health and Science.
- The seven (7) schools opening during the 2007-2008 school year requested two waivers to be utilized at the beginning of the school year. These schools include East Garner Elementary, North Forest Pines Elementary, Sanford Creek Elementary, East Cary Middle, Wendell Middle, East Wake School of Arts, Education and Global Studies, and East Wake School of Engineering Systems.
- One (1) school submitted a waiver related to class size not included in their initial plan.
- Several high schools submitted a waiver related to State BOE seat time requirements for course credit in order to allow early release time to implement professional learning communities.
- One (1) high school submitted a waiver related to altering the start time of their school day.
- Copies of waivers requiring Board approval are attached.

Fiscal Implications: None Recommendation for Action: Staff is requesting approval for School Improvement Plans and three (3) waivers.

## **6. AMENDMENTS THREE AND FOUR TO THE CONTRACT WITH KIDS R US THERAPY, INC. (DONNA GREENE, OTR/L)**

We currently have vacant occupational therapy positions. We are contracting with Kids R Us to provide services due to these vacancies. Since the vacancies remain, we have to add additional funds to continue to provide services for the students covered under this contract. Our contract with Kids R Us is currently for occupational therapy services. We have a need for speech services because of a maternity leave (Lincoln Heights Elementary). Kids R Us can provide this service. We are adding speech services to the contract at \$60.00 per hour and increasing the contract for occupational therapy by \$60,000.00. Fiscal Implications: We are requesting that the current contract amount (\$145,000) be increased by \$60,000 for occupational therapy and \$13,500 for speech services for a total of \$218,500. Funds are in 2.5200.032.311.0136.0820. Recommendation for Action: Staff is requesting Board approval.

## **HUMAN RESOURCES**

### **1. REQUEST FOR LEAVE**

#### **COMMITTEE CHAIRS' REPORT**

Mr. Tart reported that the Facilities Committee met on May 15, 2007 at that meeting, RFQ for the Public-Private Partnerships were discussed. At that meeting there was a request for proposals for Public-Private Partnership project to develop and build school facilities and provide financing options for an educational facility for grades K-5 for Wake County Public Schools. There will be a draft available for review it will include assembly and an overview for these proposals. The second item discussed were the options for use of CPI; the 2006 savings. There are 41,941,301.00 funds available for reallocation from the 2006 CPI. There was discussion on potential items/projects that we can use these funds for. The Citizens' Facilities Advisory Committee will meet on May 23, 2007 at 4:00 p.m. at the Public Safety Center. The next facilities committee meeting will be on June 12 from 9:30-11:00.

In an effort to clarify questions raised by the County Commissioners, Ms. Head stated that expenditures and savings in our CIP account do balance and that we will be glad to refer to savings as a reserve if that is the preference of the County Commissioners.

Ms. Parry reported that Policy Committee met last Tuesday. The protection of identity and confidentiality policy was reviewed and worked on comprehensively with 30 members from staff. The staffs worked to ensure that not only were students and teachers protected, but also employees. It gives Wake County a new way of doing business. Marvin Connelly and Carol Jenkins were the staff liaisons were presented on behalf of the 30 staff members who worked to ensure that we implemented this new policy.

Carol Parker reported from the Finance Committee and thanked the Board for giving a recommendation to add a citizen from your district or from your recommendation. We kept adding to the responsibilities. We asked them to come back in May to give some suggestions to us on our budget book, which wasn't in the original charge. We were working on simplification of the budget and we thought that since we have gotten them this far in understanding the finances that it would be helpful to get their ideas on suggestions for next year's budget book. Initially, Mrs. Parker asked for the Board's old copy, but then decided

to just send them the new Board of Education budget books. They brought it and gave a lot of great input and suggestions for the Board to think about. The minutes will reflect those ideas. There will not be a June Finance Committee Meeting.

Ms. Clark shared that she thought the original charge to the Citizens' Facilities Advisory Committee was to "*study the building procedures of both the school system and the county building.*" It appears from most of the reports that most of the efforts have been focused on school system building and of course the county is expending rather substantial sums in its building as well. We did receive the county budget today; it might be worthwhile to get copies of the county budget to the members of the finance committee so that they could take a look. It seems to bear study that they look at both things and see ways that perhaps the county needs to better understand some of the information that we're sharing and to see that we didn't explain it enough to go forward, and they may be able to help bridge that gap.

Ms. Parker will email the public advisors of the June 4, 2007 public hearings. Ms. Parker also shared that the North Carolina School Board's Association had committee meetings last Friday and Ms. Parker is on the conference planning committee and they reviewed the results of last November's annual meeting in Greensboro. There were 539 attendees, of that 360 were board members from across the state. District 3, which is the one that Wake County is in, has 102 board members, 50% of the Board members in District 3 attended. 55% rated the conference as excellent, and 41% as good. For 2007, the November conference will be November 5-7, 2007. Two powerful national speakers have been contracted for the conference. We decided and strongly supported the idea of doing a governor's debate. Ms. Parker encourages our staff and Board members to think about what clinic opportunities we might want to volunteer for. Ed Dunlap, Executive Director President of the organization did share his involvement in a coalition for Partnership for North Carolina's Future that a press conference will happen tomorrow. The purpose of the coalition is to support additional revenue options for counties for infrastructure needs.

The Goals and Directions Committee is to review the Superintendent's standards that the State Board of Education is working on. They shared a draft of what a committee put together. Suggestions were given back to the committee. Ms. Parker has a copy of the standards if you would like one. There were seven areas that they identified as standards: leadership, strategic, instructional, cultural, human resources, managerial, external development (they offered a name change of partnership leadership), and relational leadership, Ms. Parker suggested adding more fiscal accountability at the top. The State Board is to approve this in June.

Ms. Head stated that Kevin Howell was appointed to the North Carolina State Board of Education. He works in the Chancellor's Office at North Carolina State University.

Beverly Clark made a motion to go into Closed Session at 5:19 p.m. to consider confidential personnel information protected under G.S. 143-318.11(a)(6) and 115C-319, to consult with an attorney employed or retained by the Board in order to preserve the attorney-client privilege as provided in G.S. 143-318.11(a)(3) due to litigation involving Wake Cares, et al. vs. Wake County Board of Education, to consult with the Board's attorney to preserve the attorney-client privilege pending litigation in the case of David and Rhonda Bailey, for and on behalf of Brittany Bailey, a minor child v. Wake County Board of Education, No. 07 CV

004542, to establish or give instructions concerning the Board's negotiating position related to a potential acquisition of real property, as provided in G.S. 143-318.11(a)(5), to discuss the Closed Session Minutes from May 4, 2007, to consult with an attorney employed or retained by the Board in order to preserve the attorney-client privilege as provided in G.S. 143-318.11(a)(3). The motion was seconded by Ron Margiotta. The vote was unanimous.

### **ACTION ITEMS (cont'd)**

#### **HUMAN RESOURCES**

##### **1. RECOMMENDATION FOR CONTRACT RENEWAL**

###### **Principals**

Ve-Lecia Council – Baucom Elementary  
Kathy Marynak – Cedar Fork Elementary  
Lisa Spalding – Green Elementary  
Windell Harris – Holly Springs Elementary  
Christopher Knott – Joyner Elementary  
Allison Hiltz – Partnership Elementary  
James Argent – Swift Creek Elementary  
Winston Pierce – Wendell Elementary  
Kathy Warren – West Lake Elementary  
Delores Fogg – Carnage Middle  
Robert Smith – Durant Road Middle  
Bradford Shackelford – East Wake Middle  
Scott Lyons – Ligon Middle  
Dalphine Perry – Zebulon Middle  
Roy Teel – Broughton High  
A. Craig Baker – East Wake School of Health & Science  
James Hedrick – Green Hope High  
Mark Savage – Wakefield High

###### **Assistant Principals**

Cecelia Chapman – Adams Elementary  
Ruth Ann Freeman – Bugg Elementary  
Frank Graham – Cedar Fork Elementary  
Edna Jones – Forest Pines Elementary  
April Hill – Green Hope Elementary  
Debora Horning – Highcroft Elementary  
Cheryl Fenner – Hilburn Drive Elementary  
Lisa Brown – Leesville Road Elementary  
Kelly Bradshaw – Middle Creek Elementary  
Paula Trantham – Millbrook Elementary  
Syreeta Smith – North Forest Pines Elementary  
Mark Kenjarski – Partnership Elementary  
Steven Moore – Timber Drive Elementary  
Linda Roberson – Wakefield Elementary  
Nancy Houston – Wakelon Elementary  
Douglas Cox – West Lake Elementary  
Jennifer Carfano – West Lake Elementary  
Jennifer Spain – Zebulon Elementary

Robert Bowden – North Garner Middle  
Sharon Floyd – West Lake Middle  
Janet Roberts – West Millbrook Middle  
Michael Lentz – Broughton High  
Shekina Moore – Enloe High  
Drew Cook – Garner High  
Carter Hillman – Knightdale High  
Brian Pittman – Middle Creek High  
Jerry Griffith – Southeast Raleigh High  
Jody Hinds – Wakefield High

**Central Services**

Joyce Gardner – Academically Gifted – Director  
Dan Turner – Academically Gifted – Administrator  
Portia Bradley-Lambright – Counseling & Student Services – Senior Administrator  
Eric Sparks – Counseling & Student Services – Director  
Thomas Huffstetler – Secondary School Education – Senior Administrator  
Sherrill Miller- Elementary School Education – Senior Administrator  
Craig Pendergraft – Secondary School Education – Senior Administrator  
David Rockefeller – Secondary School Education – Director  
Catherine Horne – Elementary School Education – Senior Administrator  
Ruth Steidinger – Elementary School Education – Director  
Athena Kellogg – Secondary School Education – Senior Administrator  
Melinda Stephani – Secondary School Education – Senior Administrator  
Dawn Dawson – Instructional Services – Senior Director  
Cynthia Kennedy – Instructional Services – Senior Director  
Francine Riddick – Instructional Services – Senior Administrator  
Judy J. Williams – Intervention & Prevention – Director  
Jane Parker – Library Media- Director  
Tamani Anderson-Powell – Magnet Programs – Director  
Margaret Henderson – Magnet Programs – Director  
Caroletta Baker – Special Education Services – Senior Administrator  
Lia Christakos – Special Education Services – Senior Administrator  
Janet Godbold – Special Education Services – Director  
Cherie Hampton – Special Education Services- Senior Administrator  
Jennifer High – Special Education Services – Senior Administrator  
Camilla Lopes – Special Education Services – Senior Administrator  
Gay Lytton – Special Education Services – Senior Administrator  
Lorenzo Melton – Special Education Services- Senior Administrator  
Cora Mitchell-Hayes – Special Education Services – Director  
Jacqueline Russell – Special Education Services – Senior Administrator  
Nancy Spencer – Special Education Services – Director  
Robert Sturey- Special Education Services – Senior Director  
Stacey Weddle – Special Education Services – Senior Administrator  
Caroline Massengill – Year Round – Senior Director  
Cynthia Chamblee – Instructional Services – Director

**2. RECOMMENDATION FOR ADMINISTRATIVE APPOINTMENT(S)**

- (1) Dhedra Cross, Assistant Principal at Heritage Middle School to Principal at Heritage Middle School, effective date July 1, 2007. (Permanent Position)
- (2) Eloise Sheats, Assistant Principal at Poe Elementary School, to Principal at Lynn Road Elementary School, effective date May 23, 2007 (Permanent Position)
- (3) Michael Williams, Assistant Principal at Knightdale Elementary School, to Principal at Knightdale Elementary School, effective date, June 1, 2007 (Permanent Position)
- (4) Kimberly Grant, Teacher at Yates Mill Elementary School, to Assistant Principal at Yates Mill Elementary School, effective date June 8, 2007 (Converted Position)
- (5) John Toscano, PBS Coach, Student Services to Assistant Principal, Ligon Middle School, effective date July 1, 2007 (Permanent Position)

### **3. ADMINISTRATIVE TRANSFER(S)**

- (1) Kimberly Mitchell, Assistant Principal at Kingswood Elementary School, to Assistant Principal at Middle Creek Elementary School, effective date July 1, 2007 (Permanent Position)

### **ADJOURNMENT**

There being no further business coming before the Board, Susan Parry made a motion to adjourn, seconded by Beverley Clark. The meeting adjourned at approximately 7:35 p.m..

Respectfully submitted by,

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Patti Head, Chair, Wake County Board of Education

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Del Burns, Superintendent, WCPSS

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Melissa R. Christmas, Recording Secretary