



WAKE COUNTY BOARD OF EDUCATION BOARD MEETING MINUTES

April 21, 2009

<u>Board Members Present</u>	<u>Staff Members Present</u>	
Rosa Gill, Chair	Superintendent Del Burns	Donna Hargens
Kevin L. Hill, Vice Chair	Terri Cobb	Don Haydon
Beverley Clark	Danny Barnes	Julye Mizelle
Eleanor Goettee	Kathy Chontos	David Neter
Patti Head	Marvin Connelly	Andre Smith
Anne McLaurin	Joe Desormeaux	Bev White
Ron Margiotta	Chuck Dulaney	Mark Winters
Lori Millberg	Michael Evans	
Horace Tart	Stephen Gainey	<u>Board Attorney</u>
	Lloyd Gardner	Ann Majestic

Chair Rosa Gill called the meeting to order at 3:05 p.m. Everyone recited the Pledge of Allegiance.

Chair's Comments

- Ms. Gill shared with everyone the loss of North Carolina Senator Vernon Malone. Ms. Gill stated that Senator Malone was a true friend to education. The Board had a moment of silence in remembrance of Senator Vernon Malone.
- A resolution in honor of Senator Vernon Malone was shared.
WHEREAS, the citizens of Wake County, and particularly its children, have lost a loyal friend and champion in the passing of Senator Vernon Malone; and

WHEREAS, Senator Vernon Malone built a legacy of leadership in many arenas with his highest priority being the nurturing, educating, and developing of our youth; and

WHEREAS, he served as an educator and administrator for many years before being appointed to the Raleigh School Board in 1972 and elected as Chair of the Wake County Board of Education in 1976; and

WHEREAS, Senator Malone remained on the Wake County Board of Education through 1984, then became a member and Chair of the Wake County Board of Commissioners through 2002, then was elected to four terms in the North Carolina Senate; and

WHEREAS, in all those roles, Senator Vernon Malone stood resolute in our community for education, providing courageous leadership and service through his commitment to learning for all children; now, therefore, be it

RESOLVED, that the Wake County Board of Education hereby pays special tribute to the memory of Senator Vernon Malone and extends sincere sympathy to his family, and, be it further

RESOLVED, that an official copy of this resolution be prepared for his family in commemoration of the lasting impact of Senator Vernon Malone on the health and strength of our children, our schools, and our community.

Approved and adopted this 21st day of April.

**Rosa U. Gill, Chair
Wake County Board of Education**

**Del Burns, Superintendent
Wake County Public School System**

Beverly Clark made a motion to approve the resolution; seconded by Patti Head. The motion was unanimously approved.

- Ms. Gill shared that on April 15, the reception for the Teacher of the Year finalists was held. Ms. Gill congratulated each teacher and thanked the Board members and staff who were in attendance. On May 14, the Teacher of the Year will be named at a Banquet which will be held at the Embassy Suites in Cary.
- On April 2-7, Ms. Gill attended the National School Board Association Conference. Ms. Gill shared that it was an outstanding conference with topics that were very interesting and very beneficial. Speakers included Arne Duncan, U.S. Secretary of Education, Judge Glenda Hatchett, author and former Juvenile Court Judge, Tony Morrison, Noble Prize winning author, Hill Harper, author and actor with CSI, and Julie Andrews, actress and author.

Superintendent's Comments

- Dr. Burns extended condolences on behalf of the employees of the Wake County Public School System to the family of state Senator Vernon Malone.
- Dr. Burns announced the 12 semi-finalists for Teacher of the Year. The reception for the semi-finalists was held on Wednesday, April 15 at the North Carolina Bar Association. The semi-finalists were:
 - Carla Tuttle of Panther Creek High School
 - Julia Robertson of Green Elementary School
 - Mark Townley of Holly Springs High School
 - Shana Broders of Wake Forest Elementary School
 - Heather Dinkenor of Leesville Road High School
 - Michelle Holt of Cary Elementary School
 - Arlie Harris of Moore Square Museum Middle School
 - Jaime Warkonyi of Stough Elementary School
 - Caroline Valentine of Knightdale High School
 - Judith Darling of Middle Creek High School
 - Rene' Herrick of Combs Elementary School
 - Colleen Kanters of Penny Road Elementary School

Dr. Burns thanked Allen Head and Board member Patti Head for allowing the reception to be held at the Bar Association.

- Dr. Burns announced that WCPSS had 65 Teaching Fellows selected for 2009 and 8 alternates. 65 recipients out of 184 applicants were from WCPSS; 35% earned the scholarship. Dr. Burns congratulated all of the recipients and the alternates.
- Five WCPSS seniors have been awarded National Achievement Scholarships by the National Merit Scholarship Corporation. The winners include, Kaiya Aroyo from Middle Creek High School, Lariah Ijames from Apex High School, Amelia Lumpkin and Mariah Moore from Enloe High School, and Kelly Wyche from Broughton High School. Over 150,000 students from across the nation applied for the scholarship that is worth \$2,500 towards college tuition. Only 800 students receive the award annually. Dr. Burns congratulated the students.
- The North Carolina Geography Bee, sponsored by the National Geographic Society, was held at Wake Tech on Friday, April 3, 2009. WCPSS had 11 participants in the Bee out of 105 from the state. First place winner was Shantan Khorvvidi, a seventh grade student from Ligon Middle School. Shantan will be North Carolina's representative in Washington D.C. on May 19-20. Daniel Gham, a student from Lufkin Road Middle School placed 4th, and Lucas Bobay, a student at Centennial Campus Middle School placed 5th. Dr. Burns congratulated each of the students. Dr. Burns also thanked Melinda Stephani for serving as a moderator for the Bee.
- On April 2, "Stars on Stage" was held at Aversboro Elementary School. The program was sponsored by the Visual and Performing Arts teachers in the Garner Area Schools and the Garner Educational Foundation. There were 19 performances from 20 schools. The event truly highlighted the amazing talent of WCPSS students. Dr. Burns thanked the teachers, students, parents, principals, and community volunteers who made the event possible.
- Dr. Burns announced that Davis Drive won the regional Battle of the Books title on Thursday, April 2, 2009 at Selma Elementary School. The school will now compete at the state Battle of the Books competition in June. Dr. Burns congratulated the staff members who coordinated the team and the students for their hard work.
- Three Wake County Schools recently earned recognition in state competitions of Odyssey of the Mind. Teams from Joyner Elementary, Partnership Elementary, and Wakefield Middle School will compete in the World Competition at Iowa State University in May.
- Enloe High Future Problem Solving team won the North Carolina State Future Problem Solving Bowl on March 27th and 28th. Dr. Burns congratulated the students and their advisor, Suzanne Cottrell.
- The 10th Annual Hispanic Educational Summit was held at the McKimmon Center on the N.C. State University campus on Friday, March 27. It is the largest educational conference for middle and high school Hispanic students in North Carolina. More than 1,100 students in grades 6-12 attended from over 50 public school systems in North Carolina. Dr. Burns thanked the WCPSS Latino Outreach Program for assisting in coordinating registrations for the event.
- Five Wake County Public School students were winners at the N.C. Science and Engineering Fair on Saturday, March 28 at Meredith College. The winners include Broderick Huntwork from York Elementary, Yash Patil from Washington

Elementary, Nate Yando from Sycamore Creek Elementary, Xaview Joyner from Wake Early College of Health and Sciences, and Daniel Vitek from Enloe High School. The students presented research projects along with 200 students from around the state.

- The students in Ms. Jamie Warkonyi's 4th grade class at Stough Elementary recently wrote a book entitled, "If I were President...." The book was selected as a National Finalist in the 2008-2009 Nationwide Learning National Book Challenge. The class submitted their book, along with over 7,000 other entries into the national competition. Dr. Burns congratulated Ms. Warkonyi and her students.
- Broughton's Yearbook, The Latipac, has been featured in Jostens *2009 Gotcha Covered Look Book*. This is the 6th year that The Latipac has received this recognition. The *Look Book* is published annually by Jostens and features yearbook covers and spreads from across the country. It is a popular guide for yearbook staffs seeking creative design coverage ideas, trends, and inspirations. The Latipac staff advisor is Courtney Black. The student editors are Taylor Delbridge and Carly Dixon.
- Leesville Road High DECA Members were recognized as state winners at the N. C. Career Development Conference. Student state winners included, Nicole Resch for Creative Marketing Project, Daniel Walser, Jackson Tucker, and Brian Hunter for Business and Financial Services Marketing Research Project, Melike Atalay and Nasya Sturdivant for Advertising Campaign, Isaac Jordan for Quick Serve Restaurant Management, and Kevin Carney for Sports and Entertainment Marketing Management. The students competed among thousands of DECA members state-wide in various marketing-related events. These students will now represent North Carolina at the International DECA Competition in Anaheim, CA April 28-May 2, 2009.
- Leesville Road High DECA Advisor, Gwen Shaw-Deberry, was awarded the NC DECA Clifton Belcher Professional Division Award. Marketing Educators/DECA advisors from across N.C. nominated Shaw-Deberry for this honor based on her outstanding contributions to the organization and marketing curriculum. Dr. Burns congratulated Ms. Shaw-Deberry and thanked her for all that she does for our children every day.
- The Enloe Engineering Club competed in the Technology Student Association, a national organization that offers competitive events in engineering and technology. The Enloe team finished second in the state. First place winners and national qualifiers included:
 - Mo Chen,
 - Daniel Moges,
 - Hannah Levenson,
 - Tiffany Whitesett,
 - John Cuffney,
 - Alex Vitek, and
 - Dan Lipetzky
- Cary High School Senior Eloheim Palma was the #1 ranked wrestler in the United States back in February 2009. Eloheim finished the season ranked #1 by winning the Senior National Championship in Virginia Beach, Virginia.

- The North Carolina Athletic Directors' Association (NCADA) recently presented Bobby Guthrie with two awards at the NCADA Conference. The first award is the National Federation of State High School Associations (NFHS) Citation Award. Mr. Guthrie is the North Carolina representative and will now be considered for one of the National Citation Awards. The second award was the NCADA NGHS Coach Educator of the Year Award. Dr. Burns congratulated Mr. Guthrie for his recognitions.
- On April 16, Dr. Burns attended the 2008-2009 PTA Volunteer Recognition Program. Eighteen schools had volunteers recognized. Dr. Burns thanked Sarah Martin, Wake PTA President for coordinating the event.
- Dr. Burns shared that the divisions and departments within Central Services have been meeting to better align their mission, vision, and values with the schools and the Board of Education. Dr. Burns thanked the chief officers and the special assistants to the area superintendents for facilitating much of the work. He also thanked the administrators for their work in making the alignment possible.

Board Members' Comments

- Ms. Clark shared that she visited Brooks Elementary to read on April 20, 2009 along with other members from the community. Ms. Clark shared two books, one of them being "Normal", the self-published author from WCPSS, Sarah McLeod.
- Ms. Goettee thanked Chuck Dulaney for joining her Thursday, April 16, at the Raleigh Regional Association of Realtors Lunch and Learn Meeting in Cary. Mr. Dulaney spoke regarding growth and planning to over 100 realtors who were eager to get more information. His presentation was well received by all.
- Ms. Head shared that she attended the Growth Issues Task Force Meeting on April 16. The committee met with a panel of municipal planners from 7 municipalities. The committee continued to discuss the issues that are involved with growth in Wake County including water, sewer, roads, and the school system. Ms. Head shared that it was interesting discussion and that the planners were very complimentary about the school system's participation in all of the monthly meetings to discuss what is going on in the municipalities. There was conversation regarding affordable housing to assist with diversity issues and how it affects growth including the school system. Adequate facility ordinances were discussed along with impact fees and consequences from plans of individual municipalities on schools, capacities, and assignment issues. Ms. Head shared that a report will be issued and brought back to the Board. Ms. Head shared and clarified that individuals on the committee will sign the report. However, the representatives from the Board of Education will not sign the report on behalf of the Board, but as individuals themselves.
- Ms. Clark shared that the City of Raleigh's Human Relations Commission is hosting an event for students across the county at the Raleigh Convention Center on Saturday, April 25, 2009. Students and parents are invited to attend the Youth Empowerment event.

APPROVAL OF THE MEETING AGENDA

Ms. Gill added Policy 1510, Policy Development for a first reading with a request to waive the second reading, and Policy 1036- Board Member Conflict of Interest for a first reading to the Action Agenda.

Ms. Gill added Policy 1050- Vacancies on the Board for first reading and Policy 1215- School Finance Officer for first reading to the Consent Agenda.

Ms. Head requested to move Consent Agenda Item #6, Wakefield High Request for Tuition-Based Summer School Course to the Action Agenda.

Ron Margiotta made a motion to approve the amended Meeting Agenda. The motion was seconded by Patti Head. The motion was unanimously approved.

RECOGNITION

1. RECOGNITION OF THE WINTER SPORTS SEASON ATHLETIC STATE CHAMPIONS

The North Carolina High School Athletic Association (NCHSAA) recognizes athletic accomplishments by providing state championships in 22 sports throughout the school year. Several other areas of sport competition also award state championships. The winter sports season is complete, and Wake County schools have received the following state championships. They are:

- Cary High School Boys' Wrestling team won the Individual and Team NCHSAA State Championships.
- Southeast Raleigh High School Boys' Indoor Track team won the NCHSAA State Championships.
- Panther Creek High School Girls' Gymnastic team won the State Championship.

Resolutions for each school recognizing these accomplishments will be presented to the head coaches for each of the respective teams. Fiscal Implications: None.

Recommendation for Action: For recognition only.

Bobby Guthrie presented the teams to be recognized and their respective coaches. Coach Jerry Winterton introduced the athletes from the Cary High School Boys' Wrestling Team NCHSAA 4A State Champions. Coach Eddie Harden introduced the Southeast Raleigh High School Boys' Indoor Track Team NCHSAA 4A State Champions. Jalisa Wilson and Kelly O'Connor introduced themselves to the Board from the Panther Creek High School Gymnastics Team State Champions. Mr. Guthrie read the Resolution Certificates for all teams. Mr. Guthrie also updated the Board on several other athletic accomplishments for the Winter Season.

PUBLIC COMMENT – 4 P.M.

Citizens who signed up to address the board during public comment will be called on in priority order first for items on the agenda and then for items not on the agenda. Each individual speaker will be allowed three minutes for remarks. Issues or concerns involving personnel matters are not appropriate for this public comment setting. After 30 minutes of public comment, any speakers remaining will be recognized at the end of the agenda for their comments.

- **Vivian Harper (Teacher Assistant)** - Ms. Harper spoke to the Board regarding the role of a teacher assistant. Ms. Harper shared the various duties and responsibilities

of teacher assistants and her role personally. Ms. Harper invited Board members to attend the Teacher Assistant of the Year Banquet on Monday, April 27, 2009 at 6:00 p.m. at the McKimmon Center on the campus of N.C. State University. The guest speaker will be Ira David Wood, III.

- **Jennifer Robinson (Cary Town Council Member)** - Ms. Robinson spoke to the Board regarding the Cary Town Council hosting a forum for municipal and county leaders, business leaders, and parents of students in the Wake County School Board on May 11th. The forum, “Climate for Student Success will largely be a presentation by Ellen McEwen, a nationally known expert on school systems. In addition to the presentation, there will also be a case study presented from another North Carolina school system. There will also be an opportunity for local leaders to discuss how municipalities can support the school system in its initiatives. Ms. Robinson emphasized that the forum is a collaborative dialogue that will be productive and will help support an effective school system.
- **Robin Rose (Miracle League of the Triangle)** - Mr. Rose thanked the Board of Education for taking confidence in the Miracle League of the Triangle. Mr. Rose gave a special thanks to Zackery Davis, Joint Use Administrator, and Doug Hooper, Principal of Adams Elementary for supporting the program.
- **Tammi Dittmar (Miracle League of the Triangle)** – Ms. Dittmar shared that in February 2006, the Miracle League of the Triangle broke ground at Adams Elementary School with the hope of having 40 children on 4 teams play baseball. Currently, there are approximately 250 children playing baseball every weekend at Adams Elementary School with over 700 volunteers from the community that work with the children. There are 18 teams with children in ages ranging from 5 to 21. The opportunity that is being provided is something that all of the parents of these children dreamed of. Ms. Dittmar invited all of the Board members to come out on a weekend and watch the games. Ms. Dittmar thanked the Board for supporting the program and giving the children a chance to succeed.

CONSENT ITEMS

Patti Head made a motion to approve the Consent Agenda, seconded by Kevin L. Hill. The motion was unanimously approved.

APPROVAL OF MEETING MINUTES

March 10, 2009	-	Policy Committee Meeting Minutes
March 24, 2009	-	Facilities and Operations Committee Meeting Minutes
March 24, 2009	-	Student Achievement Committee Meeting Minutes
March 24, 2009	-	Board of Education Work Session Minutes
March 31, 2009	-	Committee of the Whole Minutes
March 31, 2009	-	Board of Education Meeting Minutes
March 31, 2009	-	Closed Session Meeting Minutes

FINANCE

1. REPORT OF ADMINISTRATION APPROVED CONTRACTS

The attached summaries are provided as information in accordance with Board Policy 8361. The summaries list all change orders, and contracts having a value greater than

\$50,000 and not over \$100,000, and purchase orders in excess of \$250,000 for March 2009. Fiscal Implications: Not applicable. Recommendation for Action: Not applicable.

2. GIFTS TO THE SYSTEM

One-hundred and twenty-eight gifts have been donated to the Wake County Public School System. The approximate value of the gifts is \$ 133,236.00. Fiscal Implications: Not applicable. Recommendation for Action: No action is required.

FACILITIES

1. JOINT USE AGREEMENT AMENDMENT #1: HENRY ADAMS ELEMENTARY

The Board of Education approved a Joint Use Agreement (JUA) on August 9, 2005 with the Miracle League of the Triangle for the development of a baseball field for physically challenged youths. The JUA allows for after school hours usage on Friday evenings, all day on Saturdays, and all day on Sundays when the field is not needed by the school. The term of this agreement was for a period of ten (10) years. The projects, as previously approved by the Board of Education, include rubberized softball field, play surface and track, comfort station, increased parking area, and retaining walls have been completed at the sole expense of the League. Because of the success of the shared use, increase in the League's participation, and the interest in sponsorship donations, the League would like to extend their commitment to twenty (20) years and evaluate further improvements to the site. With the number of League participants exceeding the original projections and the potential for additional sponsorships, the League desires to increase the number of days of access to include weekdays when not used for school activities. The terms of the Joint Use Agreement and the Amendment will not adversely affect Wake County Public School System's current or future use of the property. A copy of the proposed Joint Use Agreement Amendment is attached. Fiscal implications: None. Recommendation for action: Board approval is requested.

2. CHANGE ORDER NO. G-25: FOREST PINES DRIVE ELEMENTARY (E-9) AND NORTH FOREST PINES DRIVE ELEMENTARY (E-12)

Board approval is requested for Change Order No. G-25 to DeVere Construction Company, Inc. This change order, a reduction in the amount of \$354,450, is the credit for unused allowances for Forest Pines Drive Elementary and North Forest Pines Drive Elementary. Fiscal implications: Funding is available from the total combined project budget of \$37,875,232, of which \$601,719 is from PLAN 2000 Start-up and \$37,273,513 from PLAN 2004. It is anticipated that savings from this project will be available for reallocation to PLAN 2004 Program Contingency in the near future. Recommendation for action: Board approval is requested.

3. CHANGE ORDER NO. 3: WAKE FOREST-ROLESVILLE HIGH

Board approval is requested for Change Order No. 3 to Davis Kane Architects, P.A. This change order, in the amount of \$848,414, is to fund the balance of the design consultant agreement and authorize the design consultant to provide construction administration and closeout services. The design consultant had previously been authorized to provide services through the permitting and bidding phase for a fee of \$2,507,628 out of a total fee of \$3,356,042. Fiscal implications: Funding is available from the current total project budget of \$62,800,000, of which \$57,350,000 is from CIP 2006, \$200,000 from PLAN

2004 Start-Up, and \$5,250,000 from projected savings on other projects.
Recommendation for action: Board approval is requested.

4. CHANGE ORDER NO. CM-05: WAKE FOREST-ROLESVILLE HIGH ADDITIONS AND RENOVATIONS

Board approval is requested for Change Order No. CM-05 to Clancy & Theys Construction Co. for their Construction Management at Risk contract for additions and renovations to Wake Forest-Rolesville High School. This change order, in the amount of \$17,725,228, is to establish a guaranteed maximum price (GMP) for Release 2, which includes 14 of the 42 construction packages for this project. A list of bid packages is attached. Release 1 was approved by the Board on March 31, 2009 for 12 bid packages. A future change order will be brought to the May 19, 2009 Board meeting to establish the GMP for the total project. This expenditure has been discussed with and approved by Wake County staff. Fiscal implications: Funding is available from the current total project budget of \$62,800,000, of which \$57,350,000 is from CIP 2006, \$200,000 from PLAN 2004 Start-Up, and \$5,250,000 from projected savings on other projects.
Recommendation for action: Board approval is requested.

5. CHANGE ORDER NO. GC-16: WAKELON ELEMENTARY (E-15)

Board approval is requested for Change Order No. GC-16 to Clancy & Theys Construction Co., for their Construction Management at Risk (CMAR) contract for the new Wakelon Elementary School. This change order, a reduction in the amount of \$918,336.64, provides final reconciliation of the remaining construction manager contingency, unused general conditions, and allowances. This change order will complete this contract. The final Guaranteed Maximum Price for this contract is \$17,738,504. The CMAR contracts allow for unused construction manager contingency funds to be credited to the construction manager as follows: 40% for meeting substantial completion; 20% for meeting final completion; and 40% for meeting specific performance measures. This construction manager met substantial and final completion, and met 88% of the performance measures. The attachments show how the unused construction manager contingency was calculated, the process for evaluation of their performance, and other key criteria about this contract. Fiscal implications: Funding is available from the total project budget of \$22,073,088, of which \$21,876,183 is from PLAN 2004, \$74,963 from the Town of Zebulon, and \$122,953 from the Wake County Parks and Recreation. It is anticipated that savings from this project will be available for reallocation to PLAN 2004 Program Contingency in the near future. Recommendation for action: Board approval is requested.

6. APPROPRIATION OF RESTRICTED FUND BALANCE

Wake County Public Schools Transportation Services is requesting the appropriation of Restricted Fund Balance in the amount of \$133,000, for the purpose of purchasing Activity Buses. Fiscal implications: These funds have been collected from a Lease/Purchase program through Transportation services with WCPSS Middle & High Schools over a number of years and are restricted to buy Activity Buses to have on hand to lease back to schools. Recommendation for action: Board approval is requested.

STUDENT ACHIEVEMENT

1. AMENDMENT ONE TO ACCURATE COMMUNICATION & TRANSPORTATION, INC.

We are providing additional required services under this contract this school year. Services include providing interpreters for two (2) vacant positions, providing an interpreter for a new student, providing comparable services for a new student until the IEP could be amended, and providing additional substitutes for interpretation because of increased absences; therefore we are increasing this contract by \$83,500.00. Fiscal Implications: Funding is available in the Special Education Services' budget in the amount of \$83,500.00 to cover the cost of these services.

Recommendation for Action: Board approval is requested.

2. AMENDMENT ONE TO PEDIATRIC SERVICES OF AMERICA CONTRACT

The amount of nursing services needed this year has increased. There have been less frequent absences and more time in school. We are increasing this contract by \$40,200.00. Fiscal Implications: Funding is available in the Special Education Services' budget in the amount of \$40,200.00 to pay the cost of these services. Recommendation for Action: Board approval is requested.

3. AMENDMENT ONE TO SOUTHEAST FAMILY SERVICES CONTRACT

Special Education Services has contracted with Southeast Family Services to conduct independent evaluations and multidisciplinary evaluations for preschool student for several years. This year we added an additional evaluation team. We are also experiencing slower growth in our preschool program resulting in the need for fewer evaluations. Fiscal Implications: Southeast Family Services contract is being reduced by \$34,500.00.

Recommendation for Action: Board approval is requested.

4. GRANT PROPOSALS

- Competitive (#007309): Professional Educators of NC (PENC) / Individual Schools.
- Competitive (#007409): US Department of Agriculture, Equipment Assistance Grant / Individual Schools.
- Competitive (#007509): Captain Planet Foundation / Individual Schools.
- Competitive (#007609): Lois Lenski Covey Foundation, Inc. / Individual Schools.

Fiscal Implications: Any required cash and/or in-kind matching contributions vary by grant program. Recommendation for Action: Staff is requesting Board approval.

5. SIXTH MONTH K-3 INDIVIDUAL CLASS SIZE WAIVER REQUESTS

Chapter 4, section III B of The School Attendance & Student Accounting Manual states in part:

- Local boards of education are responsible for assuring the class size and teacher daily load requirements set forth in G.S. 115C-301 are met.
- The superintendent shall immediately determine whether the requirements have in fact not been met. If the superintendent determines the requirements have not been met, he/she shall make a report to the next local board of education meeting.
- The local board of education shall take action to meet the requirements of the statute (area superintendents have worked with individual schools to correct all

overages to the extent possible). If the local board cannot organizationally correct the exception and if any of the conditions set out below are met; it shall immediately apply to the State Board of Education for additional personnel or waiver from the standards set above.

- Within 45 days of receipt of the request, the State Board, within funds available, may allot additional positions or grant waivers for the excess class size or daily load if the exception resulted from exceptional circumstances, emergencies, or acts of God; large changes in student population; organizational problems caused by remote geographic location; or classes organized for a solitary curricular area and if the local board cannot organizationally correct the exception.

Fiscal Implications: None at this time. Recommendation for Action: Board approval is requested to submit K-3 class size waivers to the State Board of Education.

HUMAN RESOURCES

1. RECOMMENDATIONS FOR EMPLOYMENT

- a. Professional
- b. Support

INFORMATION ITEMS

1. THE CURRICULUM MANAGEMENT AUDIT QUARTERLY REPORT

The Curriculum Management Audit report was presented to the Board by lead auditor, Dr. Roseanne Stripling on September 4, 2007. The first of regular quarterly report was presented to the Board on April 8, 2008. The report provided an overview of how the work of the implementation of the action steps has been mapped over seventeen quarters.

Seven quarters of work has been done so far. The April quarterly report will highlight the accomplishments since the October, 2008 Quarterly Report and the Superintendent's Mid-Year report. Fiscal Implications: None. Recommendation for Action: None.

Dr. Donna Hargens presented information to the Board. Dr. Hargens shared that the work of the audit is mapped out over 17 quarters with the option of having a post audit evaluation in the fall of 2011. Dr. Hargens shared that a highlight of the past two quarters was a presentation to the Student Achievement Committee by Dr. Fenwick English, the "Father of the Curriculum Management Audit". During the last quarter, the Superintendent's Leadership Team took an inventory of the 117 action steps. The Superintendent's Leadership Team found that 42 items had been completed and 34 items are under way, a total of 76 items or 65% of the items have been addressed in the Curriculum Management Audit.

Dr. Hargens stated that the audit calls for the review of all policies and the establishment of 19 policies. Seven of the 19 policies have been completed and 5 are in process. The following policies have been approved,

- Revision of Policy 1510: Policy Development
- Policy 5100: Curriculum Management
- Revision of Policy 5600 and its R & P Program Evaluation
- Policy 5100 was revised to include the requirement of the assessment of achievement in the evaluation of the effectiveness of the curriculum.

Dr. Hargens shared items with the Board that were underway in the audit.

Recommendation #1 -Team Members are working with the Board to develop concepts to be included in a policy regarding equality and equity. Team members are also reviewing reports and data to ascertain the equitable distribution of resources. Also underway is the development of a comprehensive planning process, the evaluation of all programs, data training, and revision of job descriptions, and tables of organization. Dr. Hargens shared that funds have been repurposed to support curriculum development. A comprehensive curriculum plan is being designed.

In quarter 8, staff will begin to implement a comprehensive planning process and an inventory of job descriptions, the development of policies for a comprehensive professional development program and establishing a reporting schedule for reporting important efforts in the curriculum management audit. Fourteen Instructional Services Division staff members were trained as individual school auditors, so that they are able to collect sources data, documents, interview, and observation data so that they are able to provide feedback to schools in a written report letting schools know how they measure up to the six standards and 50 characteristics of high performing schools.

Dr. Hargens shared that 16 items still need to be reviewed to decide if they should be placed on the implementation timeline. The Communications Department was thanked for placing current and up-to-date information on the website.

Dr. Burns thanked Dr. Hargens for her leadership with the Curriculum Management Audit and the internal control around learning.

2. THE SUCCESS SERIES

The *Success Series* is a collection of multi-media lessons, taught by master Wake County Public School (WCPSS) teachers, in high school mathematics, Biology, social studies. The latest additions to the Success Series are English I, and Spanish I. Students can access the *Success Series* through our web site. Fiscal Implications: None. Recommendation for Action: For information only.

Tom Huffstetler, Meagan Seymour, Catherine Trudell, and Laura Woodard presented information to the Board regarding the implementation of English I and Spanish I to the Success Series. Mr. Huffstetler shared that the Spanish I Success Series is available online as well as downloadable for IPod use. Spanish I was developed first as it had the potential to reach many of the middle and high school students who are studying the language. Meagan Seymour shared with the Board how her school uses the Spanish I Success Series as a teaching tool and as a remediation tool.

Catherine Trudell shared that as the English I Success Series was created, staff began with grammar because it makes up approximately 30% of course. Staff analyzed goal 6 piece by piece so that the information could be provided to students in smaller quantities. Laura Woodard shared with the Board how her school and class uses the English I Success Series as a remediation tool and teaching tool during SMART Lunch and with Homebound students.

ACTION ITEMS

FINANCE

1. RECOMMENDATION OF EXTERNAL AUDIT CONTRACT

An independent financial audit is required each year per board policy 8210. As recommended by the independent audit committee, established by board policy 8810, the audit is to be bid every three years. The finance division bid the contract for fiscal years 09-11 this spring. Proposals were reviewed by staff and presented to the Independent Audit Committee for final selection. The attached auditor is the final recommendation of the independent audit committee. Fiscal Implications: Funds available in the 09-10 budget. Recommendation for Action: Board Approval

Mark Winters presented information to the Board. Mr. Winters shared that in November 2008, the Independent Audit Committee recommended that staff release a RFP for external auditors. Last fall was the end of the three year contract with Cherry, Bekaert, and Holland. On March 4, 2009, staff released the RFP, proposals were due back to staff on March 25th. Staff reviewed 7 proposals internally and shared the information with the Independent Audit Committee on April 16th with 4 recommended finalists. The Independent Audit Committee then reviewed the 4 recommended finalists.

Phylis Pearson, Chair of the Independent Audit Committee shared that the Independent Audit Committee met on April 16 and reviewed the proposals from the 7 public accounting firms and evaluated each firm based on the following criteria,

- N.C. public school experience and experience with the local government commission,
- Number of staff members that had experiences with schools and governmental experience,
- Results of peer review report,
- Audit approach, including how they intended to evaluate the information technology procedures and policies of the organization,
- Level of partner involvement and management involvement in the actual field work.

Four firms were eliminated based on their audit approach or their experience levels and the number of staff that was available to conduct the audit. The final decision of the committee was based on the cost to complete the work. The Independent Audit Committee recommended that the Board of Education consider renewing the contract with Cherry, Bekaert, and Holland based on their experience, their audit approach, and the cost that they provided in their proposal.

Patti Head made a motion to approve the recommendation, seconded by Eleanor Goettee. The motion was unanimously approved.

STUDENT ACHIEVEMENT

1. WAKEFIELD HIGH REQUEST FOR TUITION-BASED SUMMER SCHOOL COURSE

Wakefield High School requests permission to offer Healthful Living I during the

summer for first-time credit. The cost to students who elect to take the course will be \$360. The precedent for offering tuition-based courses during the summer was set by Enloe and Broughton High School. Fiscal Implications: There is no increase in staff or facility costs. Tuition for students taking Healthful Living will be utilized to fund the teacher and any instructional materials required. Recommendation for Action: Permission be granted to Wakefield High School

Andre Smith presented information to the Board. Mr. Smith shared that Wakefield High requests permission to offer Healthful Living I during the summer for first-time credit. The cost for the course is \$360. The reason for offering the course during the summer is to offer choice and opportunity to students.

The Board asked clarifying questions regarding the cost of the program, was whether the course was restricted to Wakefield students only or is it open to all WCPSS students. Superintendent Burns clarified that Wakefield High School students would have first priority for the class, but then would be opened to all WCPSS students.

Patti Head made a motion to approve, seconded by Kevin L. Hill. The motion was unanimously approved.

FACILITIES

1. POLICY 7100- GOALS OF TRANSPORTATION SERVICES

Policy 7100, Goals of Transportation Services, is a new policy, modeled after a North Carolina School Boards Association template. The Transportation Advisory Committee recommended adopting this policy. Fiscal implications: None. Recommendation for action: Board approval is requested.

Don Haydon presented the policy to the Board. Mr. Haydon shared that the Facilities and Operations Committee has begun reviewing and updating all of the transportation policies. Staff believes that 8 policies will be implemented to clearly define the transportation practices and procedures that have been in place. The process that staff will use includes, staff preparing a draft of new policies with legal counsel input, the Transportation Advisory Committee reviewing the policy revising if necessary, the policy will then be taken to the Superintendent's Leadership Team for review, and then on to the Facilities and Operations Committee, and final review in Committee of the Whole.

Kevin L. Hill made a motion to approve, seconded by Patti Head. The motion was unanimously approved.

2. POLICY 7110- TRANSPORTATION RESPONSIBILITIES

Proposed Policy 7110 is a new policy that delineates transportation responsibilities, incorporating and replacing the following policies: 7110 – Appointment of Transportation Director; 7110 – Duties of the Transportation Director; 7120 – Transportation Department staff; 7130 – Duties of Principal in Transportation Program; and 7131 – Duties and Responsibilities of School Bus Drivers. Policy 7132 – Duties and Responsibilities of School Bus Monitors is eliminated, because WCPSS no longer has bus monitors. The Transportation Advisory Committee recommended adopting this policy. Fiscal implications: None. Recommendation for action: Board approval is requested.

Don Haydon presented information to the Board. Mr. Haydon shared that the policy delineates the responsibilities for transportation and incorporates several existing policies into one consolidated policy. Mr. Haydon stated that the policy combines former Policy 7110 – Appointment of Transportation Director; 7110 – Duties of the Transportation Director; 7120 – Transportation Department staff; 7130 – Duties of Principal in Transportation Program; and 7131 – Duties and Responsibilities of School Bus Drivers. Staff is recommending that Policy 7132 – Duties and Responsibilities of School Bus Monitors be eliminated, because WCPSS no longer has bus monitors.

Beverly Clark made a motion to approve, seconded by Patti Head. The motion was unanimously approved. Board Attorney, Ann Majestic clarified that at some point there will need to be a motion to delete the policies that have been replaced with Policy 7110.

3. CAPITAL IMPROVEMENT PROGRAM SCHEDULE CHANGES

On February 16, 2009, the County approved the sale of \$100M in bonds for school construction in addition to what has already been provided. The remainder of the approved \$1.056B would be provided in yearly increments. This will impact the schedule of the remaining schools that have not begun construction and also when seats will become available. Staff recommends adjusting the scheduled start of the projects as shown on the attachment in order to reflect the timing of available funding. Staff will continue to monitor the availability of funding with County staff. Fiscal implications: To be determined. Recommendation for action: Board approval is requested.

Don Haydon presented information to the Board. Mr. Haydon shared that in November 2006, voters approved the sale of bonds for construction of new schools and renovations of existing schools called Capital Improvement Plan 2006 (CIP 2006). All projects will be completed however, due to economic conditions, the anticipated 4-year completion schedule must be lengthened to 7 years.

Mr. Haydon shared that Wake County is receiving lower than budgeted revenues from property and sales taxes and as a result has made two changes in the process for funding school projects. First, the county sold bonds just in time when funds were needed to pay construction contractors. Going forward, bonds are going to be sold before the construction contracts are awarded. Because of reduced revenues, the schedule for the sale of bonds will be changed so that sales slightly over \$100 million each are scheduled for 2009, 2010, 2011, and 2012.

Staff drafted proposed changes to the construction schedule in light of the revised funding schedule. The Facilities and Operations Committee reviewed the schedule and made changes.

Major Projects

Wake Forest-Rolesville High School
Forest Ridge High School
Wilburn Elementary Renovation
Rolesville Middle School

Revised Completion Schedule

August 2011
August 2012
January 2012
July 2013

Walnut Creek Elementary School

July 2013

Other Projects	Revised Completion Schedule
Life cycle repair projects	2007-2012
Land	2007-2012
Start-up design	2011-2012
Equipment replacement	2007-2012
Environmental & ADA	2007-2012
Forest Ridge Stadium	August 2013
Technology	2007-2011
Mobile-modulars	2007-2011

Mr. Haydon shared that the Board did raise questions regarding bond sales including, 1). asking if the county would look at changing some of the restrictions on the issuances and allow the Board of Education to start some projects before all of the money is available,

2). could projects be split.

Mr. Haydon said that Dr. Burns did have a conversation with County Manager David Cooke and that Mr. Cooke was not able to make a change in the schedule at this time, but they would like to continue to watch the results of other bond sales that they have to see how they go before they make any changes in the schedule, but would continue to monitor the process.

With no questions from the Board, Patti Head made a motion to approve, seconded by Kevin L. Hill. The motion was unanimously approved.

POLICY

1. POLICY 1510: POLICY DEVELOPMENT

Policy Revision: First Reading, Request Waiver of Second Reading

This policy was presented to the Committee of the Whole on April 21, 2009 with revisions addressing the policy review process. The revision in policy will provide direction when presenting policies to the Board that have been reviewed and no changes are recommended. Fiscal Implications: None. Recommendation for Action: Staff is requesting Board approval.

Terri Cobb presented information to the Board. With no questions from the Board, Beverley Clark made a motion to approve, seconded by Horace Tart. The motion was unanimously approved.

2. POLICY 1036: BOARD MEMBER CONFLICT OF INTEREST

Policy Revision: First Reading

This policy was recommended by the Policy Committee as a result of the adoption of Policy 1035- Code of Ethics for Board Members. This policy is recommended by the NC School Boards Association. Fiscal Implications: None. Recommendation for Action: Staff is requesting Board approval.

Terri Cobb presented information to the Board. With no questions from the Board, Beverley Clark made a motion to approve, seconded by Patti Head. The motion was

unanimously approved.

CLOSED SESSION

Kevin L. Hill made a motion to go into Closed Session at 5:31 p.m. to consider confidential personnel information protected under G.S. 143-318.11(a)(6) and 115C-319, to consult with an attorney employed or retained by the Board in order to preserve the attorney-client privilege as provided in G.S. 143-318.11(a)(3), and to consult with the Board of Education attorney and preserve the attorney-client privilege as provided in G.S. 143-318.11(a)(3) due to current litigation, Watson v. Wake County Board of Education. The motion was seconded by Lori Millberg. The motion was unanimously approved.

At 6:20 p.m. the Board returned to Open Session.

ACTION ITEMS – Cont’d

HUMAN RESOURCES

1. RECOMMENDATION FOR ADMINISTRATIVE APPOINTMENT(S)

Patti Head made a motion to approve the following Administrative Appointment(s):
(1). Tammy Jahad, Assistant Principal at Apex Middle School to Principal at Baucom Elementary School, effective date April 22, 2009. (Permanent position)

The motion was seconded by Eleanor Goettee. The motion was unanimously approved.

ADJOURNMENT

With no further business coming before the Board, Lori Millberg made a motion to adjourn, seconded by Beverley Clark. The motion was unanimously approved. The meeting adjourned at 6:25 p.m.

Respectfully submitted,

Rosa U. Gill, Chair, Wake County Board of Education

Del Burns, Superintendent, WCPSS

Melissa R. Christmas, Recording Secretary