



WAKE COUNTY BOARD OF EDUCATION
OPEN MINUTES – BOARD MEETING
February 19, 2002

Board Members Present:

Kathryn Watson Quigg, Chair	Patti Head
Susan Parry, Vice Chair	Amy White
Beverley Clark	Tom Oxholm
Bill Fletcher	Jeff York
Rosa Gill	

Staff Members Present:

Bill McNeal, Superintendent	
Jo Baker	Cindi Jolly
Karen Banks	Ray Massey
Brenda Barker	Toni Patterson
Danny Barnes	John Ringo
Maurice Boswell	Janice Shearin
Del Burns	Stella Shelton
Mike Burriss	Walt Sherlin
Ann Hooker	Jonibel Willis
Linda Isley	

Board Attorney Present:

Ann Majestic

Kathryn Watson Quigg called the meeting to order at 4:05 p.m. Ms. Lourdes Onate's 1st grade dance class recited the Pledge of Allegiance.

INFORMATION

Chairman's Comments

- *Kathryn Watson Quigg visited Apex Middle School to look at their facilities.*
- *Ms. Quigg visited Fuquay-Varina Elementary met with town people to talk about their building program.*
- *Attended the workshop "Law on Religion in Schools" at the Four Points Sheraton, Raleigh Crabtree.*

Superintendent's Report

- *The United Arts Council presented the Wake County Public School System with a 2002 Business Support of the Arts Award. The district has been involved with the arts for 20+ years and the district was named the top workplace campaign donors during the 2001 Campaign.*
- *The Association of School Business Officials (ASBO) International has awarded a Meritorious Budget Award for excellence in the preparation and issuance of a school system annual budget to Wake County Public School System again this year (2001-2002). This is the third consecutive year that the district has received this prestigious award.*

- *The Government Finance Officers Association has awarded a Distinguished Budget Presentation Award to the district for 2001-2002. This is an unprecedented 9th consecutive year the school system has won this state award.*
- *Vandora Springs Elementary School has been recognized as one of the State's 30 Super Safe Schools for 2001-2002. Vandora Springs was the only school in the Triangle to receive this award.*
- *Southeast Raleigh High School senior Josh Heffner will represent Wake and the Triangle in the International Brain Bee Competition to be held in March at the University of Maryland. Josh won the first Research Triangle Brain Bee and will move on to the finals where he will compete against winners from 30 other regional competitions for thousands of dollars in scholarships.*
- *The Enloe High School team won first place at the NC Regional Science Bowl. They will advance to the national competition held in Chevy Chase, Maryland, in May. Team members are: Brendon Shields, Alec Durrell, Meredith Gilliam, Edward Shu, and Alex Sheppard.*
- *Carnage Middle School's Garden was selected from 1100 students' gardening programs nationwide to receive a 2002 Youth Garden Grant from the National Gardening Association. Carnage was 1 of 400 winners from 45 states.*
- *Jessie Pierce and Tomika Tomlinson from Enloe have been named to the McDonald's All American Basketball Team.*
- *Enloe High School Men's Swim team won for the 4th year in a row the Men's State Championship. Scott Dettloff was named high school All American. He won the state Men's 100 fly competition. He and the other members of his team- Steve Miltz, Brent Buzek, and Joe Houchin-won the state 400 freestyle event. Carolyn Ackley from Enloe High School won the women's 100 freestyle.*
- *Resolution of Appreciation to Groundhog Job Shadow Day Participants, was presented. Over 2,600 Wake County middle and high school students participated in Groundhog Job Shadow Day on Friday, February 1, 2002. Mr. McNeal thanked the Wake County Board of Education for recognizing and thanked the School-to-Career Council of Wake County, Junior Achievement of Eastern North Carolina, the Business Education Leadership Council (BELC), and the business community of Wake County for their help and support in linking the world of school to the world of work in pursuit of career awareness and academic excellence for all students.*
- *Susan Parry was asked to be an interviewer for the Regional semifinalists of the North Carolina Teaching Fellows program. This program provides scholarships to students that are going into teaching as a career.*

APPROVAL OF MEETING AGENDA

- *Beverley Clark amended the agenda to move items # 1-5 on the action agenda to consent agenda.*

Bill Fletcher made a motion to approve the amended meeting agenda, seconded by Patti Head. The vote was unanimous.

PUBLIC HEARING

- ***Cy King** spoke in opposition to the Army Junior ROTC Program. He felt the public school system is not the proper place to train soldiers for the Army. Approval of the JROTC program will send a wrong message to the students that war is okay. The schools should teach non-violence.*
- ***Leo Klohr-** concerned citizen. He stated that there are hidden cost factors in having the JROTC program at Wake Forest-Rolesville High School*

- **Sue Wooding**-parent. *Against the Army Junior ROTC program. Schools are not the places to train soldiers.*
- **Sandy Irving**-parent. *Against the Junior Army ROTC program. Does not want the ROTC program expanded to another high school. Does not want the school system to teach students how to shoot guns or about war.*
- **Dennis Boos**- *against the Junior Army ROTC program. WCPSS should not have the Junior Army ROTC program in the high schools. It is being used as a recruiting tool for the military.*
- **Dana Blackman**-*employed at Planned Parenthood of Wake County as an Educator/ Outreach Worker. She would like to see the expansion of the sex education program in WCPSS. She states “students have been misinformed on pregnancy prevention, disease prevention, and general sexuality knowledge.” Asked the board to hold a public hearing and to expand the sexual education curriculum.*

CONSENT ITEMS

Beverley Clark made a motion to approve the consent agenda, seconded by Jeff York. The vote was unanimous.

APPROVAL OF MINUTES

January 8, 2002 - Facilities Committee Meeting

January 8, 2002 - Policy Committee Meeting

FACILITIES

Bids: Cleaning Supplies and Small Equipment

Staff requested board approval to award food services contracts as follows: Cleaning Supplies to (1) Brame Specialty Company, in the amount of \$7,912.00; (2) Calico Industries, in the amount of \$36,496.60; (3) Pate Dawson, in the amount of \$49,295.50; (4) PFS Sales, in the amount of \$180,197.50, and (5) Unisource, in the amount of \$92,493.75. Small Equipment to (1) Anchor Industries, in the amount of \$696.06; (2) Calico Industries, in the amount of \$37,226.68; (3) Edward Don Company, in the amount of \$1,482.00, and (4) Unisource, in the amount of \$2,821.44. Fiscal Implications - Funds are available in the 2001-2002 child nutrition operating budget.

Bids: Baucom Elementary Renovations

Bids for Baucom Elementary renovations were received on January 24, 2002. Staff and H.S. Annis Architect, AIA recommend award of the general construction contract to McKenna Construction Company, Inc., in the amount of \$223,816, the mechanical contract to Comfort Systems USA, Inc., in the amount of \$498,000, and the electrical contract to Bondo Electrical, in the amount of \$75,000. The total of these multi-prime bids is \$796,816. The lowest single-prime bid was \$834,686. Fiscal Implications - Funding is available from the total project budget of \$1,104,646, as provided in the PLAN 2000 School Building Program.

Bids: East Wake High Additions and Renovations

Pre-approval is requested for bids scheduled to be received on February 26, 2002. A condition of the pre-approval is the requirement that bids received are within the construction contract

award price (CCAP) of \$6,455,473. Staff will provide a recommendation for award and the bid tabulations at a future board meeting. Pre-approval allows acceleration of preliminary construction activities at minimal financial risk. Fiscal Implications - Funding is available from the total project budget of \$8,130,061, as provided in the PLAN 2000 School Building Program. Recommendation for Action - Board pre-approval is recommended, with the condition that bids are within the CCAP.

Bids: Replacement of Heating and Cooling Equipment - East Wake Middle

Pre-approval is requested for bids scheduled to be received on February 26, 2002. A condition of the pre-approval is the requirement that bids received are within the construction contract award price (CCAP) of \$175,000. Staff will provide a recommendation for award and the bid tabulations at a future board meeting. Pre-approval allows acceleration of preliminary construction activities at minimal financial risk. Fiscal Implications - Funding is available from the total project budget of \$208,750, consisting of \$120,000 from the Fund 2 operating budget for 2001-2002 and \$88,750 from the deferred maintenance component of the PLAN 2000 School Building Program. Recommendation for Action - Board pre-approval is recommended, with the condition that bids are within the CCAP.

Bids: Leesville High Addition and Renovations

Bids for the PLAN 2000 addition and associated renovations for Leesville Road High were received on January 31, 2002. Staff and The Freelon Group recommend awarding a single-prime contract to Beers Skanska, Inc., in the amount of \$7,190,700. The low multi-prime bid was \$7,147,983. Fiscal Implications - Funding is available from the PLAN 2000 total project budget of \$16,349,949.

- Saving of \$5 million.

Bids: Roof Replacement – Powell Elementary

Bids for a partial roof replacement for Powell Elementary were received on January 22, 2002. Staff and Rooftop Systems Engineering, P.C. recommend award of the contract to Curtis Construction Co., Inc., in the amount of \$248,580. Fiscal Implications - Funding is available from the total project budget of \$300,000, as provided in the deferred maintenance component of the PLAN 2000 School Building Program.

Design Phase Change Order 1: – Cedar Fork Elementary

Board approved the request for Design Phase Change Order 1 to the design consultant, Small Kane Architects, PA, for the PLAN 2000 Cedar Fork Elementary (E4). This design phase change order, in the amount of \$158,980, is to incorporate the community park components for the Town of Morrisville. Fiscal Implications - The Town of Morrisville will reimburse the school system for all costs associated with the design of the community park. The total project budget of \$10,821,535 consists of \$10,662,555 from the PLAN 2000 School Building Program and \$158,980 from the Town of Morrisville.

Change Order No. 33: Middle Creek High

Board approved the request for Change Order 33 with DJB Construction Group for Middle Creek High. This change order is a credit, in the amount of \$101,983.81. This credit is associated with the unused contract allowances for earthwork. Fiscal Implications - The total project budget is \$38,562,000, consisting of \$17,870,191 from the Phase IIIB/IIIB+ building programs, \$15,629,809 from the 1996 State Building Program, \$32,000 from Wake County, and \$5,030,000 from the Town of Cary. Recommendation for Action - Board approval of the change order is recommended.

Resolution: Funding for PLAN 2000 School Building Program

Funding resolution requested funds for planning, design, and construction of projects in PLAN 2000 School Building Program previously approved by the board. This request will provide start-up funding for four PLAN 2000 school building projects and construction funding for the Underwood Elementary PLAN 2000 renovations project. Fiscal Implications - Total of this appropriation request is \$10,735,715. PLAN 2000 appropriations to date, including this request, total \$417,671,430.

Resolution: Funding Reallocation - Long-Range Building Programs

Resolution requests reallocation of project savings from the Phase IIIB project at Wakefield High to Mobile Classrooms and Project Management. Resolution also requests reallocation from PLAN 2000 Code Compliance and Environmental Compliance to Underwood Elementary. Total reallocation amount is \$3,189,104. Fiscal Implications - No additional appropriation of funding is necessary.

Termination of Design Consultant Agreement – Northwoods Elementary Renovations

Ellinwood Design, LTD has repeatedly failed to meet the management schedule for delivery of documents, has provided incomplete documents, and has provided documents which are not in compliance with applicable laws, ordinances, and codes for the Northwoods Elementary renovations project. Staff recommends termination of the design consultant agreement with Ellinwood Design, LTD. A replacement contract will be negotiated in accordance with designer selection procedures. Fiscal Implications - Will be determined following negotiations with design consultants.

Construction Documents: Apex Elementary Addition and Renovations

Staff presented construction documents prepared by Ramsay GMK for the design of the addition and renovations to Apex Elementary. Fiscal Implications - Funding is available from the total project budget of \$11,283,615, as provided in the PLAN 2000 School Building Program. Recommendation for Action - Board approval of construction documents is recommended.

Construction Documents: Cedar Fork Elementary

Staff presented construction documents prepared by Small Kane Architects, PA for the design of PLAN 2000 Cedar Fork Elementary and the free-standing gymnasium that will be funded by the Town of Morrisville. Fiscal Implications - Funding is available from the total project budget of \$10,821,535, consisting of \$10,662,555 from the PLAN 2000 School Building Program project budget and \$158,980 from the Town of Morrisville for the gym design. Recommendation for Action - Board approval of construction documents is recommended.

Construction Documents: Millbrook Elementary Addition and Renovations

Staff presented construction documents prepared by Innovative Design for the design of the addition and renovations to Millbrook Elementary. Fiscal Implications - Funding is available from the total project budget of \$8,128,021, as provided in the PLAN 2000 School Building Program. Recommendation for Action - Board approval of construction documents is recommended.

Construction Documents: Project Enlightenment Addition and Renovations

Staff presented construction documents prepared by The Roberts Group for the design of the addition and renovations at the Project Enlightenment campus on Boylan Avenue. Fiscal Implications - Funding is available from the total project budget of \$5,205,103, as provided in the PLAN 2000 School Building Program. Recommendation for Action - Board approval of construction documents is recommended.

Construction Documents: Stough Elementary Addition and Renovations

Staff will present construction documents prepared by Brown & Jones Architects, Inc. for the design of the addition and renovations to Stough Elementary. Fiscal Implications - Funding is available from the total project budget of \$1,728,405, as provided in the PLAN 2000 School Building Program. Recommendation for Action - Board approval of the construction documents is recommended.

PROGRAM

Grant Proposals

Competitive (#624): Toshiba America Foundation, Inc. / Apex High School. Competitive (#625): NEC Foundation of America / Apex High School. Competitive (#626): Women's Sports Foundation / GoGirlGo / Carnage GT Magnet Middle School. Competitive (#627): U.S. Department of Education / Smaller Learning Communities / Garner Senior High School. Fiscal implications vary by grant.

Assignment of New Subdivisions to Schools

Staff presented recommendations for the following subdivisions: Town Hall Place and Downing Glen (phase 4). Transportation costs will increase due to travel distance. Other facility-related costs will be avoided. This item is presented for board approval.

Renewal of Driver Education Contract 2002-2003

Service report: 2001-2002 Jordan Driving School Status Report. Jordan Driving School has provided quality service to students and has cooperated regarding all program modifications. Therefore, plans are to continue with the three-year renewable contract issued to them in July 2001. Total projected cost is \$1,664,000.00. The N.C. Department of Transportation Allocation will fund all costs of the program for Driver Education. No local funds will be used to support this program. This item is presented to the board for approval to renew the contract for Driver Education with Jordan Driving School for the period of July 1, 2002 to June 30, 2003.

HUMAN RESOURCES

1. Recommendation for Leave (*Exhibit A*)

COMMITTEE CHAIRS' REPORTS

- *Community Relations Committee continued its discussion on better ways of communicating with the community.*
- *Finance Committee continued discussion on financial implications of small schools Also, Ann Majestic, Attorney from Tharrington Smith, was asked to speak about the legal services her firm has provided for Wake County Public Schools for the last 25 years.*
- *The Human Resources Committee continued its discussion of several findings that were brought to the HR Department for follow up. Those finding were Supplement Advancement, Job Sharing, Substitute Training, Superintendent's Teacher Advisory Council, Employee of the Month, National Focus, and Exit Interview.*
- *Program Committee continued discussion of the potential impact of the modified calendar.*
- *The Policy Committee is still receiving and reviewing input from the community on the dress code and plans to report on this issue in April. The topic of study on School*

Naming and Building Naming to the Board was discussed and reviewed. The committee plans to address the wireless devices policy issue in March.

ACTION ITEMS

LEGISLATIVE

The 2002 Legislative Agenda has been reviewed by the Legislative Committee and was presented for board approval. Fiscal Implications- Undetermined at this time. Recommendation for Action-Board approval was requested. **(Exhibit B)**

Bill Fletcher made a motion to approve, seconded by Rosa Gill. The vote was unanimous.

FACILITIES

PLAN 2000 Inflation Factor and Unfunded Capital Needs

Staff presented cost calculations based on reductions of the inflation factor used in the building program from 4 _ percent to 4 percent and from the 4 _ percent to 3 _ percent for projects that have not received funding from the county commissioners and have not started design. Staff recommended reducing the assumed inflation factor from 4 _ percent to 3 _ percent for these projects. Fiscal Implications - Any adjustment will decrease future PLAN 2000 project budgets. The available project balances may be directed (by reallocation) to other priorities as established and approved by the board of education and board of county commissioners. Recommendation for Action - Staff requested board approval to adjust the inflation factor used for PLAN 2000 projects to 3 _ percent for projects that have not received funding from the county commissioners. **(Exhibit C)**

Beverly Clark made a motion to approve, seconded by Jeff York. The vote was unanimous.

PROGRAM

Army Junior ROTC Program

Wake Forest-Rolesville High School applied for an Army Junior ROTC program and has received conditional approval from the Department of the Army. The support from the Department of the Army will include half the salary for an officer and half the salary for a non-commissioned officer. The school must commit to pay the other half of each salary. Additionally, the Department of the Army will provide equipment, uniforms, and supplies to support the program. WCPSS will provide classroom space, storage space, and proof of insurance. Students and instructors will be included under the system's insurance. Wake Forest-Rolesville High School will absorb the start-up costs and the personnel to support the program from its school operating budget and ADM allocation. Staff recommended that the board approve entering into this contract with the Department of the Army for an Army Junior ROTC program at Wake Forest-Rolesville High School.

Bill Fletcher made a motion to approve, seconded by Jeff York. The vote was 7 "for" with Susan Parry voting "no."

CLOSED SESSION

Jeff York made a motion to go into closed session at 5:45 p.m. to consider confidential personnel information protected under G.S. 115-319, seconded by Amy White. The vote was unanimous.

The Board reconvened into open session at 6:05 p.m.

HUMAN RESOURCES

Recommendation for Administrative Appointment

Jacqueline S. Jordan, assistant principal at Lincoln Heights Elementary School, to principal at Lincoln Heights Elementary School.

Rosa Gill made a motion to approve, seconded by Amy White. The vote was unanimous.

Revised Non-Certified Support Salary Schedules

The administration requested approval of the revised salary schedules for non-certified support staff. The new schedules reflect the distribution of \$4 million that the board set aside to improve support salaries. The administration recommended that the board approve the schedules retro to July 2001. (Exhibit D)

Tom Oxholm made a motion to approve, seconded by Bill Fletcher. The vote was unanimous.

ADJOURNMENT

There being no further business, Kathryn Watson Quigg adjourned the meeting at 6:30 p.m.

Respectfully submitted,

Elwanda K. Farrow, Recording Secretary

Bill McNeal, Superintendent, WCPSS

Kathryn Watson Quigg, Chair

