



**BOARD MEETING MINUTES**  
February 7, 2006

<u>Board Members Present</u>	<u>Staff Members Present</u>	
Patti Head, Chair	Superintendent Bill McNeal	David Holdzkom
Carol Parker, Vice Chair	Del Burns	Ann Hooker
Lori Millberg	Mark Winters	Danny Barnes
Beverley Clark	Bev White	Chuck Dulaney
Rosa Gill	Donna Hargens	Mike Burriss
Eleanor Goettee	Michael Evans	Don Haydon
Horace Tart	Jonibel Willis	Jo Baker
Susan Parry	Kathy Chontos	Maurice Boswell
Ron Margiotta	Linda Isley	
	Toni Patterson	
	Janice Shearin	<b><u>Board Attorney Present</u></b>
	Lloyd Gardner	Ann Majestic

Patti Head called the meeting to order at 4 p.m. Everyone recited the Pledge of Allegiance.

**INFORMATION**

**Chair's Comments**

- On January 18, there was a joint meeting of the County Commissioners and the Board of Education. There was discussion of the fiscal impact of the Capital Improvement Plan scenarios as well as the funding streams that are presently in place, and there was an update on the master schedule for the bond referendum. At today's Committee of the Whole, there was discussion of the three Capital Improvement Plan scenarios, with the price tags included, that will be shared with the Raleigh Chamber of Commerce as they begin to poll the community for its support of the bond.
- The joint meeting of the Board of Education and County Commissioners scheduled for February 15 has been cancelled.
- On January 24, Superintendent McNeal, Patti Head, and Carol Parker attended the Blue Ribbon Committee meeting on the future of Wake County. Ms. Head shared interesting statistical data that emerged from the meeting, such as: In 1980, there were roughly 301,000 people in Wake County, and in 2005 - 750,000 people. In 1980 roughly 26% of people over the age of 25 were college graduates, and in 2004, the percentage was 49.3. In 1980, the per capita income was \$19,355, and in 2004, \$30,246 – an increase of 56%. In 1980, there were 54,431 students in WCPSS, and in 2005, there were 120,504 students – a growth of 121%. Sixty-eight people move to Wake County every day; there are a thousand new residential building permits each month; there are greater than 6,000 new WCPSS students each year; and 27 acres of land are converted from a natural state to a human-built environment every 24 hours. This data shows the tremendous growth in

- Wake County, and the Blue Ribbon Committee is dealing with a lot of these issues in order to make recommendations to the County Commissioners. At the Blue Ribbon Committee meeting on February 24, the focus will be Wake Tech and WCPSS. Ms. Head shared that Superintendent McNeal and staff will be presenting at this meeting.
- Ms. Head outlined the Student Assignment Plan timeline and noted the location changes of the Public Hearings as follows:
    - February 14, 2006 at 4 pm - Special Board Meeting to receive proposed student assignment plan from staff
    - March 1, 2006 at 6 pm - Public Hearings at North Garner Middle School and Wakefield High School
    - March 2, 2006 at 6 pm - Public Hearings at Green Hope High School and Sanderson High School
    - March 6, 2006 at 6 pm - Public Hearings at Middle Creek High School and Knightdale High School
    - March 8, 2006 at 9 am - Board Work Session (all-day session)
    - March 21, 2006 at 4 pm - Board Meeting – Vote on final Student Assignment Plan
  - Ms. Head reported on the three options for signing up for the Public Hearings:
    - 1) Sign up electronically on the WCPSS website.
    - 2) Call the WCPSS Customer Service Center at 850-1600 to be signed up electronically by Customer Service staff.
    - 3) Arrive one hour early (5 pm) at one of the locations and sign up at that time.

Ms. Head and Ms. Clark clarified that four board members will be present at each location with all public hearings being videotaped. This allows Board members to view all of the public hearings they were not able to physically attend.

- Ms. Head had a conversation with the chair of the County Commission, Tony Gurley, following the Commissioners' retreat. She reported that the Commissioners are interested in having a joint conversation in the near future regarding the operating budget as it pertains to maintenance of school facilities as well as discussion about the ownership of land and school facilities being carried on the County's assets. Ms. Head provided some documentation from the county as well as a copy of the Board's approved April 5, 2005, "Resolution to Find a Solution to GASB 34 Accounting Issues." Ms. Head suggested that the Board needed to cover this further either at a Committee of the Whole or a Board meeting. Another item also came up for discussion, perhaps at a Facilities Committee meeting – the idea of establishing a panel of service experts to work with the County and the Board as the Capital Improvement Plan is being developed and finalized. The Board will discuss these issues in more detail in the near future.

### **Superintendent's Report**

- Superintendent McNeal shared the February School Connection television program is a special report on the issues of growth, overcrowding of schools, year-round and long-range planning. In addition to the regular broadcasting of the program on the Raleigh Television Network, the Town of Cary channel and on the WCPSS website, each Board member received a copy of the program. Additional copies will be sent this week to each principal and each PTA president within the system. They are encouraged to use this information in staff and parent meetings over the next two months to help better

- inform our community on this very complex issue. Copies will also be shared with Wake Education Partnership as well as the Chamber of Commerce for their use.
- Superintendent McNeal congratulated Ligon Middle School teacher, Freddie-Lee Heath, who has been awarded the Middle School Teacher of the Year and K-12 Teacher of the Year for North Carolina by the Dance Association of North Carolina Educators.
  - Superintendent McNeal congratulated the Green Hope Women’s Swim Team on winning their second consecutive title at the Tri-7 Swimming and Diving Championships.
  - Ligon earned a national Save our History preservation grant awarded by The History Channel. Eighth grade students will be working with the NC Dept. of Cultural Resources on a project entitled “Recovery & Return: The Bill of Rights Comes Home,” to create a museum exhibit and video re-enactment of the events depicting the 1865 theft of the North Carolina handwritten copy of the Bill of Rights, which was recently recovered.
  - Superintendent McNeal extended congratulations to Bill Ferriter, Wake’s 2005 Teacher of the Year. He has been named the North Central State Regional Teacher of the Year and is now one of eight to be considered for the State Teacher of the Year recognition.
  - Superintendent McNeal gave a reminder that *Pieces of Gold* tickets are now on sale. The performance is Wednesday, March 8 at 7 p.m. at the Progress Energy Center for Performing Arts in downtown Raleigh.
  - The administration’s student assignment proposal will be presented to the Board of Education as an information item at a special Board meeting on Tuesday, February 14.

Other Board members shared the following comments:

- Beverley Clark shared that the Enloe Boys’ and Girls’ Swim Teams won the regionals as well as the conferences and are headed to the State Championships which will be held at the Koury Natatorium at UNC this Friday afternoon and Saturday.
- Carol Parker attended the Emerging Issues Forum at NCSU on February 6 and 7 hosted by former Governor Hunt. The topic of the forum was on financing the future, which tied in with the Blue Ribbon Committee’s task of financing the future. The basic message from the notable speakers emphasized the need to restructure our tax revenue income and to look at aligning our local government services and revenues more closely to responsibilities. One hour of the forum was dedicated to education, and the need for more money and facilities was emphasized by all of the speakers.
- Patti Head attended Leesville Road High School’s mid-year graduation, and she congratulated all of the early graduates.

### **PUBLIC COMMENT**

*Citizens who signed up to address the board during public comment will be called on in priority order first for items on the agenda and then for items not on the agenda. Each individual speaker will be allowed three minutes for remarks. Issues or concerns involving personnel matters are not appropriate for this public comment setting. After 30 minutes of public comment, any speakers remaining will be recognized at the end of the agenda for their comments.*

- **Jean Crowle, parent.** Ms. Crowle read the letter she is sending to Superintendent McNeal and the Board of Education commending and thanking staff members of Leesville Road High School and emergency personnel for the lifesaving measures they took when her son, Jack, went into cardiac arrest while sitting at his desk during second period. He is expected to make a full recovery.

Ms. Head echoed Ms. Crowle's praise of the staff at Leesville High, and she expressed her thanks to Dr. Bill Atkinson of WakeMed for providing the AEDs for the school system. Ms. Head thanked Ms. Crowle for coming and sent the Board's best wishes to Jack.

- **Paul Capps, parent and member of Advocates for a Greater Garner.** He thanked the Board for the job it is doing and asked for the Board's support in attaining a more equitable balance of F&R percentages in Garner schools.

***PUBLIC COMMENT NOTICE:*** *The 2006-07 Proposal for Student Assignment was posted to the district's website on Monday, December 12, 2005, for a public comment period through January 1, 2006. The Board will receive the proposed plan in February 2006. After that presentation is made, the Board of Education will set public hearing(s) to receive public comment on the proposed plan; therefore, student assignment comments **will not** be heard as part of the Board's regular business meeting public comment.*

## RECOGNITION

### 1. **SCHOOL COUNSELING AWARDS: SOUTHEAST RALEIGH HIGH SCHOOL RECEIVES NATIONAL RECOGNITION FOR SCHOOL COUNSELING PROGRAMS AND WCPSS ELEMENTARY COUNSELOR RECEIVES NORTH CAROLINA ELEMENTARY SCHOOL COUNSELOR OF THE YEAR AWARD**

The National Model will be implemented systemwide over a five-year period. It is a framework for a results-based counseling program that will improve academic success. Southeast Raleigh High School has received the Recognized ASCA Model Program (RAMP) award from the American School Counselor Association (ASCA). This award recognizes schools that have implemented a results-based, comprehensive, data-driven school counseling program that shows measurable results in improving student achievement, attendance, and behavior.

Aimee Allen, counselor at Lincoln Heights Elementary School, was named as North Carolina Elementary School Counselor of the Year. She will represent North Carolina in the national awards program sponsored by the American School Counselor Association. Fiscal Implications: None. Recommendation for Action: For recognition only.

Patti Head introduced Eric Sparks who recognized Southeast Raleigh High School for receiving the Recognized ASCA Model Program (RAMP) Award from the American School Counselor Association. This award designates a school that has implemented the new Nation Model for School Counseling, which is a framework to help school counseling programs set up a program to improve student achievement, attendance, and behavior. Southeast Raleigh High School is one of three schools that have implemented this model in just two years.

Eric Sparks also recognized Aimee Allen, counselor at Lincoln Heights Elementary, for being named Elementary School Counselor of the Year by the North Carolina School Counselor Association. Ms. Allen was not able to be present due to giving birth to twins last week. Mr. Sparks hopes to recognize her at a future Board meeting.

Ms. Head thanked Mr. Sparks for his presentation and congratulated Southeast Raleigh High School and Aimee Allen for being the recipients of these outstanding awards. Beverly Clark invited Board members to attend tomorrow's Instructional Program Committee where the focus will be transitions from elementary to middle school and middle to high school, with guidance counselors also present as part of the meeting.

## **APPROVAL OF MEETING AGENDA**

Rosa Gill made a motion to amend the meeting agenda to add “Administrative Transfer” to Closed Session under the Action Agenda.

Ron Margiotta made a motion to amend the meeting agenda to pull from the Consent Agenda under Facilities, Item #3: “Designer Selection: Professional Services Package 2005C” and add this item to the Action Agenda.

Carol Parker made a motion to amend the meeting agenda to pull from the Consent Agenda under Finance, Item #6: “Change Order to McNatton Technologies LLC Service Agreement” and add this item to the Action Agenda.

Carol Parker made a motion to amend the meeting agenda to pull from the Action Agenda under Facilities, Item #2: “Real Estate Services Support Firms Agreement.” Staff asked that this item be pulled.

Carol Parker made a motion to amend the meeting agenda to pull from the Closed Session Agenda under land acquisition items, two parcels described as:

- Parcel located at the intersection of Banks Road and Chambers Road in Fuquay-Varina (PINs 0688.642547 and 0688.652248) and
- Parcel located at the intersection of Leesville Road and Leesville Church Road, Raleigh (PINs 0778952399 and 0778851532).

Eleanor Goettee made a motion to approve the amended meeting agenda, seconded by Rosa Gill. The vote was unanimous.

## **CONSENT ITEMS**

Rosa Gill made a motion to approve the consent agenda, seconded by Carol Parker. The vote was unanimous.

## **APPROVAL OF MEETING MINUTES**

January 17, 2006 – Committee of the Whole Minutes

January 17, 2006 – Board Meeting Minutes

January 17, 2006 – Closed Session Minutes

January 11, 2006 – Human Resources Committee Minutes

December 14, 2006 – Instructional Program Committee Minutes

December 13, 2006 – Finance Committee Minutes

## **FACILITIES**

### **1. EASEMENT: WAKE FOREST-ROLESVILLE HIGH GREENWAY - RIPARIAN BUFFER EASEMENT AND WETLANDS CONSERVATION EASEMENT**

Town of Wake Forest in cooperation with the Clean Water Management Trust Fund, an agency of the State of North Carolina, desires to stabilize Richland Creek, the stream that crosses the northwestern edge of property and streams tributary thereto, to protect wetlands, riparian areas and surface waters within the watershed, and to protect and preserve the forested wildlife,

natural heritage and other conservation values of the area. Town of Wake Forest has requested that the Wake County Board of Education grant and convey by deed an area of 314,195 square feet (7.21 acres more or less) of the Wake Forest-Rolesville High School property as needed to establish a greenway, riparian buffer easements (2.148 acres more or less), and wetlands conservation easement (5.065 acres more or less) to facilitate its goals. The requested easement areas will not interfere with the Wake County Public Schools present or future use of the property. A copy of the plat is attached which indicates the areas of the easement. The Town of Wake Forest, and its successors in interest or assigns, shall be responsible for repair, improvement and maintenance of the greenway, riparian buffer easement and wetlands conservation easements. Fiscal Implications: None. Recommendation for Action: Staff request Board approval.

**2. EASEMENT: BAILEYWICK ELEMENTARY – DEDICATE SEWER EASEMENT AS BUILT**

The City of Raleigh has asked WCPSS to dedicate to the City of Raleigh an “as built” sewer easement at Baileywick Elementary as defined on the preliminary plat dated January 13, 2006. The requested easement will not interfere with the Wake County Public School System’s present or future use of the property. A copy of the plat is attached which indicates the areas of the easement. The City of Raleigh shall be responsible for sewer maintenance. Fiscal Implications: None. Recommendation for Action: Staff requests Board approval of the City of Raleigh sewer easement as built on the Baileywick Elementary School property.

**3. BIDS: MODULAR SET-UP AT FUQUAY-VARINA ELEMENTARY**

Bids were received on January 19, 2006, for the site set-up of a six-classroom modular complex. Staff and Rotman Architecture, PA, recommend award of the single-prime contract to Beau Chene Co., LLC, in the amount of \$187,000. Fiscal Implications: Funding is available from the project budget of \$12,960,000 for the purchase and set-up of 151 classrooms (mobile/modular units) which is part of the \$29,900,000 Crowding Solution budget for 2005. Recommendation for Action: Board approval is requested.

**4. BIDS: WAKE FOREST-ROLESVILLE MIDDLE COOLING TOWER REPLACEMENT**

Bids for the construction of the cooling tower replacement at Wake Forest-Rolesville Middle School were received on January 19, 2006. Staff and Dewberry recommend award of the single-prime contract to Boiler Masters, Inc. in the amount of \$112,000. Fiscal Implications: Funding is available from the total project budget of \$1,473,488 from the systemwide component of the PLAN 2004 School Building Program. Recommendation for Action: Board approval is requested.

**5. CHANGE ORDER NO. 103: HOLLY GROVE ELEMENTARY (E18) AT HOLLY SPRINGS HIGH**

Board approval is requested for Change Order No. 103 to DeVere Construction Company, Inc. This change order, in the amount of \$120,977.75 is for the conversion of the three-story classroom wing (F) for use of Holly Grove Elementary School per 2006 Crowding Solution. Fiscal Implications: Funding is available from the total project budget of \$750,000, which is part of the \$5,385,000 Crowding Solution budget for 2006. Recommendation for Action: Board approval is requested.

## FINANCE

### 1. BUDGET AMENDMENTS AND TRANSFERS, 2004-2005

To report changes in the budget resolution resulting from transactions processed during 2004-2005. These are the final adjusting entries included in the Annual Financial Report.

Fiscal Implications:

Adjust State Public School Fund	+	\$	241,246
Adjust Local Current Expense Fund	+	\$	251,600
Adjust Federal Programs Fund	+	\$	495,414
Adjust Capital Outlay Fund	+	\$	72,000
Adjust Multiple Enterprise Fund	+	\$	0
Net Changes	+	\$	1,060,260

### 2. BUDGET AMENDMENTS AND TRANSFERS, 2005-2006

To report changes in the budget resolution resulting from transactions processed during October – December, 2005.

Fiscal Implications:

Adjust State Public School Fund	+	\$	22,132,372
Adjust Local Current Expense Fund	+	\$	3,330,911
Adjust Federal Programs Fund	+	\$	4,405,545
Adjust Capital Outlay Fund	+	\$	35,464,490
Adjust Multiple Enterprise Fund	+	\$	1,607,541
Net Changes	+	\$	66,940,859

### 3. CHANGE ORDER TO POMEROY IT SOLUTIONS BREAK AND FIX SERVICE AGREEMENT

Technology Services initiated a Request For Proposal in April 2004 related to the repair of the district's desktops, laptops and printers. From the five proposals submitted, Pomeroy was chosen to provide these services and a one-year contract was approved by the Board on June 15, 2004. This contract allowed for renewal after the initial term of up to four consecutive one-year terms. Technology Services exercised this option for the 2005-06 fiscal year. Initial amount encumbered has been depleted and an additional \$55,000 is forecasted to cover remaining invoiced amounts through June 30, 2006.

Fiscal Implications: Total amount of change order is \$55,000 thus bringing overall total for 2005-06 to \$110,000. Funding for contracted services was identified and planned for in the Technology Services 2005-06 current expense budget.

### 4. TIME WARNER CABLE DEDICATED INTERNET ACCESS SERVICE AGREEMENT

The current three-year contract with Time Warner Telecom for 100 megabit (Mbps) ethernet Internet service with Border Gateway Protocol (BGP) routing capability will expire in January 2007. Due to federal requirements for application of E-rate discounts against these services and in order to meet application deadlines, vendor proposals were recently reviewed for services to be provided beyond January 2007. The most cost-effective bid was Time Warner Cable (TWC).

Pursuant to a three-year contract being signed, TWC will provide 200 Mbps ethernet Internet service with BGP routing capability beginning in January 2007 at a monthly recurring cost of \$11,800. The increase in bandwidth is based on future usage expectations. There is no installation cost associated with the switch in service providers. Fiscal Implications: Total amount of 3-year contract will be \$424,800. No additional funding required this fiscal year. Anticipated amount required in 2006-07 will be \$59,000. In 2007-08 and 2008-09, \$141,600 will be required each year. In 2009-2010, \$82,600 required to complete term. Funding for contracted services was identified and planned for in the Technology Services 2006-07 current expense budget request.

#### **5. TIME WARNER CABLE FIBER NETWORK AGREEMENT**

The current three-year contract with Time Warner Cable (TWC) for dedicated circuit connections (point-to-point fiber) to schools in the Wake Forest and Fuquay-Varina areas, as well as a 1000 megabit (Mbps) circuit to 3600 Wake Forest Road, will expire in October 2006. Due to federal requirements for application of E-rate discounts against these services and in order to meet application deadlines, vendor proposals were recently reviewed for services to be provided beyond October. TWC has been chosen to continue providing these services for another three-year term through October 2009. As part of the new agreement, TWC will upgrade from 5 to 10 Mbps connections to elementary campuses and 10 to 25 Mbps connections to secondary campuses in the impacted areas to align bandwidth with sites throughout the rest of the district. Circuit to 3600 Wake Forest Road will remain at 1000 Mbps. Even with bandwidth to these school sites doubling, monthly recurring charge for service will only increase \$685, from \$8,870 to \$9,555. Fiscal Implications: Total amount of 3-year contract will be \$353,980. No additional funding required this fiscal year. Amount required in 2006-07 will be \$81,218. In 2007-08 and 2008-09, \$114,660 will be required each year. In 2009-2010, \$33,442 required to complete term. Funding for contracted services was identified and planned for in the Technology Services 2006-07 current expense budget request.

### **HUMAN RESOURCES** (Exhibit A)

#### **1. RECOMMENDATIONS FOR EMPLOYMENT**

- a. Professional
- b. Support

#### **2. 2005-2006 SALARY SCHEDULES** (Exhibit B)

### **COMMITTEE CHAIRS' REPORTS**

#### **Finance Committee**

Carol Parker provided Board members with a written Finance Committee Report regarding the audit committee concept that the Finance Committee has been discussing for the last few months. The Sarbanes-Oxley Act of 2002 was designed, after there was much fraud and scandal in the business community, to strengthen the corporate governance and restore public confidence. The new law defined that the role of an audit committee would be to be proactive as a Board in the oversight of financial reporting and auditing process. That law does not include state and local governments but it is the feeling of many that it is just a matter time because as state and local governments issue bonds and have finances that could be of concern, those laws will be extended to the government sector.

McGladrey and Pullen have been doing the external audits, and they have recommended for the last two years that an audit committee be formed. They have produced a book giving information as to how they see the government sector forming an audit committee.

At the December meeting of the Finance Committee, Vance Holloman from the Local Government Commission, brought to the committee's attention the General Statute 115C-447 that states the independent auditor should be selected by and report directly to the Board of Education. Mr. Holloman reviewed a matrix for government units of issues that need to be addressed when forming an audit committee.

At the January meeting, Greg Allison with the UNC School of Government provided information on the audit committees that have been established around the country at different school systems. The Finance Committee decided it would be helpful to continue the Finance Committee with delegated responsibilities from the Board Work Plan but also set up a special audit committee that would be responsible for procurement of the external financial auditor, oversight of that auditor, and resolution of the findings. The committee will address that issue at the next meeting and discuss in more detail how the audit committee would be staffed. There was discussion about putting out an RFP for the next financial audit. There is a request on tonight's Action Agenda to have the Finance Committee be involved in the selection of the auditor.

### **Facilities Committee**

Lori Millberg reported on the two main topics of the Facilities Committee meeting, the first being a discussion involving an update on the consideration of multi-track year-round high schools. At the last meeting of the Board and the County Commissioners, the Board provided the County Commissioners some information regarding the fiscal portion of trying to convert high schools to year-round, the costs associated with this, and the benefits provided. The County Commissioners asked for more detailed information, to include utilities, to be presented in a format that would be easier to compare the cost savings of the increased capacity vs. the increased operational costs. The committee made some recommendations in this regard in preparation for the next meeting with the County Commissioners. The second topic was further discussion of the three scenarios that were presented at today's Committee of the Whole.

### **Instructional Program Committee**

Beverley Clark had previously shared that the Instructional Program Committee will meet on Wednesday, February 8 at 2:30 p.m.

Patti Head gave calendar updates as follows:

Facilities Committee – February 14 at 9:30 a.m.

Policy Committee – February 14 at 12:30 p.m.

Finance Committee – February 14 at 2:30 p.m.

Special Board Meeting – February 14 at 4 p.m.

Ms. Head also reported that she has asked Summerford Accountancy to provide an update to the Finance Committee on February 14, and March 7 is the target date for Summerford to provide their report to the Board.

## **ACTION ITEMS**

### **FACILITIES**

#### **1. SCHEMATIC DESIGN: EAST MILLBROOK MIDDLE**

Staff will present the schematic design documents prepared by The Roberts Group, for the Phase I construction and renovation of East Millbrook Middle School. If directed by the Board, a 600-seat auditorium can be included. See the attached listing of auditorium capacities at other Wake County Public School System middle schools. Fiscal Implications: The total current budget will be determined with the development of the next building program. The estimated current budget is approximately \$30,000,000, of which \$3,470,802 is currently available from the PLAN 2004 School Building Program. The remainder of the funds will come from the next building program. Recommendation for Action: Board approval is requested.

Ron Margiotta made a motion to approve, seconded by Carol Parker. Mike Burriss provided schematic design handouts, and Sheri Green made a presentation and answered questions from the Board. Beverley Clark expressed her appreciation to staff for their efforts. The vote was unanimous.

Before continuing to the next item on the Action Agenda, Patti Head recognized and welcomed visiting students from Meredith College who were in attendance as part of their course requirements.

#### **2. NAME FOR NEW SCHOOL FACILITY – JONES SAUSAGE AND RADIO STATION ROAD - (E-13)**

On April 5, 2005, the Board of Education approved of a contract to acquire approximately 27 acres of land on Jones Sausage and Radio Station Road, Garner, for an elementary school. Naming of the new facility is now required. The Town of Garner, Board of Alderman, at its meeting on January 17, 2006, recommended that the school be named “East Garner Elementary School.” Fiscal Implications: None. Recommendation for Action: Staff requests Board approval to officially name the facility East Garner Elementary.

Horace Tart made a motion to approve, seconded by Eleanor Goettee. Mike Burriss made a presentation to the Board. Mr. Burriss shared that the Town of Garner asked for consideration that they be allowed to suggest the name, and the staff has concurred with the Town of Garner’s suggestion that E-13 be named East Garner Elementary School. Beverley Clark expressed her support of the name but had a concern with towns being involved in the naming of schools. Carol Parker, Ron Margiotta, and Horace Tart expressed their support of communities having input into the naming of the schools. The vote was unanimous.

#### **3. CHANGE ORDER NO. GC-102: HOLLY SPRINGS HIGH ROAD IMPROVEMENTS (PHASE A – CASS HOLT ROAD)**

Board approval is requested for Change Order No. 102 to DeVere Construction Company, Inc. This change order, in the amount of \$356,327.86 is for road improvements to Cass Holt Road as required by NC DOT. This is the first phase of the NC DOT improvements for Cass Holt Road and Avent Ferry Road. The remaining road improvements (Phase B – Cass Holt Road and Avent Ferry Road intersection and improvements of Avent Ferry Road) are currently in negotiation for funding partnership with the Town of Holly Springs and will be submitted as a future Change Order. Fiscal Implications: Funding is available from the total project budget of \$41,066,941, of which \$1,546,945 is from the PLAN 2000 School Building Program, \$459,036 is

from City and County, \$9,000 is from PLAN 2000 Modernization and \$39,051,960 is from PLAN 2004. Additional funding will be needed to accomplish the total road improvement. Recommendation for Action: Board approval is requested.

Ron Margiotta made a motion to approve, seconded by Rosa Gill. Ken Fuller made a presentation to the Board. The school system's portion of this cost is \$1,028,000.00. Beverley Clark expressed her concern over the high cost of these road improvements, and Carol Parker echoed Ms. Clark's views. Discussion ensued, and Mr. Fuller answered questions from Board members. The vote was 7 to 1 with Carol Parker, Susan Parry, Rosa Gill, Horace Tart, Lori Millberg, Eleanor Goettee, and Ron Margiotta voting "yes," and Beverley Clark voting "no." The motion passed.

#### **4. DESIGNER SELECTION: PROFESSIONAL SERVICES PACKAGE 2005C**

In accordance with the designer selection procedures adopted by the Wake County Board of Education, the selection committee recommends selection of the below listed design firms for the following Capital Improvement Plan (CIP) building and campus improvement projects:

Aversboro Elementary	Ramsay GMK
Lacy Elementary	Skinner, Lamm & Highsmith
Poe Elementary	Gurel Architecture
Smith Elementary	Brown & Jones Architects
Wilburn Elementary	Moseley Architects
Conn Elementary	Cherry Huffman Architects

Fiscal Implications: Design fees will be negotiated in accordance with designer selection procedures. Recommendation for Action: Board approval is requested.

Ron Margiotta made a motion to approve, seconded by Lori Millberg. Mike Burriss made a brief presentation and responded to questions asked by Ron Margiotta. The vote was unanimous.

### **FINANCE**

#### **1. BOARD OF EDUCATION WORKPLAN**

The Finance Committee recommends to the Board involvement in the selection of an external financial auditor, to be reflected in the Board of Education work plan. Fiscal Implications: None. Recommendation for Action: Board approval recommended.

Carol Parker made a motion to approve; no second was needed. Mark Winters made a brief presentation to the Board. He reported that the only issue at the present time is one of timing. The external auditors are on site the first week of June. At the Finance Committee's next meeting or the following meeting, an RFP will need to be approved by the Finance Committee and released to the public so a selection can be made. Susan Parry asked for more clarification on the responsibilities of the Finance Committee and how this differs from the procedure used in the past, and Mark Winters responded. Carol Parker clarified the suggested role of the Finance Committee. Lori Millberg reported for those not present at the Finance Committee meeting that the committee is suggesting taking on this obligation due to time constraints, with the idea of moving toward an audit committee possibly performing this function in the future. Beverley Clark concurred that she feels this is a transition process, which will help to inform Board members as to whether this needs to be a function of the Finance Committee or whether it should be delegated to the audit committee. After further discussion, Mark Winters shared

that there is approximately a one-month window of time between when the Finance Committee approves the RFP and when the proposals are expected to be back. The vote was unanimous.

## **2. CHANGE ORDER TO MCNATTON TECHNOLOGIES LLC SERVICE AGREEMENT**

Technology Services initiated a Request For Proposal in March 2005 offering qualified vendors an opportunity to bid on four areas of service: workstation support, WAN/LAN support, UNIX systems administrative support services and application development and programming. McNatton Technologies was the vendor chosen to provide UNIX systems administrative support services and a contract was approved by the Board on June 21, 2005. A flat monthly rate of \$50,700 is being charged for their services. Additional scope has been added to the contract related to software development thus requiring an additional \$31,540 per month to cover two additional contracted personnel needed through June 30, 2006. New monthly flat rate will be \$82,240 through June 30 at which time the monthly amount will revert to \$50,700. A one-time charge of \$15,000 will be incurred for development of a database to enable more robust tracking of technology equipment. Fiscal Implications: Total amount of change order is \$179,000 which brings contract total to \$787,400. Funding for the inventory project will be paid from the Technology Services 2005-06 contracted services budget. Funding for additional contract personnel will be paid through the Instructional Services 2005-06 current expense budget.

Before asking for a motion, Patti Head clarified that this item was removed from the Consent Agenda and added to the Action Agenda because of wording that needed to be changed on the original Precis. A new Precis was provided to Board members, and Bev White explained the changes. Carol Parker made a motion to approve, seconded by Beverley Clark. The vote was unanimous.

## **POLICY**

### **1. POLICY 4430 – REDUCTION IN FORCE: NONCERTIFIED EMPLOYEES, *First Reading***

Staff is requesting approval of revisions in Policy 4433- Reduction in Force: Non-Certified Employees. The revisions clarify the factors to be considered by the superintendent in making reduction in force recommendations to the board. The revisions also include information to be included in written notification to employees. Fiscal Implications: None. Recommendation for Action: Staff is requesting Board approval.

Carol Parker made a motion to approve, seconded by Rosa Gill. Toni Patterson made a presentation to the Board. The vote was unanimous.

## **INFORMATION**

## **FACILITIES**

### **1. ASSIGNMENT OF NEW SUBDIVISIONS TO SCHOOLS**

The staff of the Office of Growth Management will present recommendations for the following subdivisions: Bishops Grant (Phase 1A); Bowling Green (Phase 2A); Glenlake (Phase 1); Heritage South, Wildflower Townhomes; and Heritage Village Apartments. Fiscal Implications: Transportation costs will increase due to travel time. Other facility-related costs will be avoided. Recommendation for Action: Staff is presenting for information.

Ramey Beavers made a presentation to the Board. Dr. Beavers will be bringing this item back as a recommendation for Board approval at the next meeting.

## **FINANCE**

### **1. POTENTIAL CHANGES IN LOCAL EXPENDITURES FOR 2005-2006**

To report potential changes in local expenditures for 2005-2006 as of December 31, 2005. Fiscal Implications: Potential adjustments within the local budget. Transactions transferring budget between accounts will be reported to the Board of Education with all Budget Amendments and Transfers quarterly.

Del Burns began his presentation with an overview of the Potential Changes in Local Expenditures Report. This report is also known as the “Over/Under Report,” because it is comprised of items that are over budget or under budget. Each quarter when this report is presented, new items or any change to an item are represented with an asterisk. Dr. Burns continued his presentation by explaining and summarizing each page of the report. Patti Head thanked Dr. Burns for his informative presentation.

## **LEGISLATIVE**

### **1. 2006 LEGISLATIVE AGENDA**

The 2006 Legislative Agenda has been reviewed by the Legislative Committee and is being presented for information. Fiscal Implications: Undetermined at this time. Recommendation for Action: Information at this time.

Susan Harrison made a presentation to the Board for information purposes of the draft 2006 Legislative Agenda, and she will be bringing this item back at the February 21, 2006, Board meeting. She outlined the changes that have been made and the five top priority initiatives. Patti Head thanked Beverley Clark for serving on the Legislative Committee as the Board liaison, and Beverley Clark expressed her appreciation for the opportunity to serve on the committee. Several Board members asked questions regarding the Legislative Agenda, and Ms. Harrison responded. Susan Parry requested that if there are any strong inclinations to make changes, she would like to have a list of those items by the next Committee of the Whole meeting for discussion purposes prior to the Board meeting. Patti Head asked Board members to send her any suggested additions, and Ms. Head will work with Susan Harrison in this regard.

Patti Head called for a 10-minute recess at 6:20 p.m.

The meeting reconvened at 6:30 p.m.

## **RECOGNITION**

### **SPOTLIGHT ON STUDENTS (Exhibit C)**

Nineteen students will be recognized as Spotlight on Students award winners. Fiscal Implications: There are no fiscal implications. Recommendation for Action: Recognition

Eric Sparks presented each of the students for recognition. Patti Head shared with the students the meaning of February 14 –Valentine’s Day and how this is the day when we share with people in our lives how much we care about them. She thanked the students for giving the Board an “Early Valentine,” and she praised them for the characteristics they possess that made them Spotlight on Students award winners. Ms. Head asked that everyone congratulate the students by giving them a standing ovation.

## **CLOSED SESSION**

Carol Parker made a motion to go into Closed Session at 6:48 p.m. to consider confidential personnel information protected under G.S. 115C-319; to consider confidential student information protected under the Family Educational Rights and Privacy Act (FERPA) and G.S. 115C-402; to consult with an attorney employed or retained by the Board in order to preserve the attorney-client privilege between the attorney and the Board pursuant to G.S. 143-318.11(a)(3); and to establish or instruct the Board's staff or negotiating agents concerning the position to be taken by or on behalf of the Board in negotiation of (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract pursuant to G.S. 143-318.11(a)(5). The properties, if acquired, are located at the intersections of Leesville Road and Sedgefield Drive, Raleigh (PIN 0778.02990322); at near Green Level to Durham Road and Courtland View Lane, Cary (PIN 0735.002296); and a portion of property and improvement located on Laura Duncan Road, Cary (PIN 0753104815). The motion was seconded by Rosa Gill. The vote was unanimous.

The Board reconvened into Open Session at 9 p.m.

## **ACTION ITEMS (contd.)**

### **HUMAN RESOURCES**

#### **1. RECOMMENDATION(S) FOR ADMINISTRATIVE APPOINTMENT**

Rosa Gill made a motion to approve the following administrative appointments, seconded by Susan Parry:

- Jacob N. Bryant, Assistant Principal at Morrisville Elementary School, to Principal at Jeffreys Grove Elementary School, effective date 2/8/06
- Lois Hart, Applicant, to Principal at School E-19, effective date February 13, 2006
- Rhonda Jones, Assistant Principal at Ballentine Elementary School to Principal at Rand Road Elementary School, effective date to be determined
- Cynthia Keech, Assistant Principal, Leesville Road Middle School, to Principal at Stough Elementary School, effective date to be determined
- Walter J. Lewis, Assistant Principal at Green Year-Round Elementary School, to Principal at Green Year-Round Elementary School, effective date 2/9/06
- Charles Miller, Assistant Principal, Weatherstone Elementary School, to Principal at Middle Creek Elementary School, effective date to be determined
- Kenneth Proulx, Applicant, to Principal at Holly Ridge Middle School, effective date to be determined
- Bradley McMillen, Senior Administrator, Evaluation and Research, to Senior Director, Evaluation and Research, effective date February 8, 2006
- Kathleen Benningfield, Teacher at Southeast Raleigh High School, to Assistant Principal at Southeast Raleigh High School, effective date February 8, 2006
- Angela Bryant, applicant, to Assistant Principal at Holly Springs High School, effective date March 1, 2006
- Kristine Harris, applicant, to Assistant Principal at Lead Mine Elementary School, effective date February 20, 2006
- R. Gregory Welsh, Teacher at Green Hope High School, to Assistant Principal at Panther Creek High School, effective date February 15, 2006.

The vote was unanimous.

## 2. ADMINISTRATIVE TRANSFERS

Rosa Gill read the following administrative transfer:

James Palermo, Principal at Lufkin Road Middle School, to Principal at Wake Early College of Health and Sciences, effective date to be determined.

Carol Parker made a motion to amend the agenda to add the six Facilities items (land acquisitions) to the Action agenda, seconded by Ron Margiotta. The vote was unanimous.

## FACILITIES

### 1. OFFER TO PURCHASE AND CONTRACT – NORTH RALEIGH ELEMENTARY (E-17)

Terms and conditions of an Offer to Purchase and Contract have been reached with Lenwood C. Barlow, Jr., unmarried, Brenda R. Christopher and spouse, Lonnie E. Christopher to acquire approximately 20.3 acres on Leesville Road, Raleigh, for a new elementary facility. Fiscal Implications: Estimated land cost at \$153,000 per acre is \$3,105,900.00, and would come from the Land Acquisition Component of Plan 2004 Funds. Recommendation for Action: Staff requests Board approval of an Offer to Purchase and Contract with Lenwood C. Barlow, Jr., unmarried, Brenda R. Christopher and spouse, Lonnie E. Christopher to acquire approximately 20.3 acres of land at a cost of \$153,000 per acre.

Ron Margiotta made a motion to approve, seconded by Carol Parker. The vote was unanimous.

### 2. FUNDING AND ACQUISITION RESOLUTION – NORTH RALEIGH AREA ELEMENTARY (E-17)

Terms and conditions of an Offer to Purchase and Contract have been reached with Lenwood C. Barlow, Jr., unmarried, Brenda R. Christopher and spouse, Lonnie E. Christopher to acquire approximately 20.3 acres on Leesville Road, Raleigh, for a new elementary facility. A Resolution to the Wake County Board of Commissioners is required to approve of the acquisition and funding. A copy of the contract and a plat is attached. Fiscal Implications: Estimated land cost at \$153,000 per acre is \$3,105,900.00, and would come from the Land Acquisition Component of Plan 2004 Funds. Recommendation for Action: Staff requests Board approval of a Resolution to the Wake County Board of Commissioners to approve of the acquisition and funding for approximately 20.3 acres on Leesville Road, Raleigh.

Carol Parker made a motion to approve, seconded by Susan Parry. The vote was unanimous.

### 3. AGREEMENT FOR CONVEYANCE OF PROPERTY AND DEVELOPMENT AGREEMENT – NORTHWEST CARY/MORRISVILLE AREA ELEMENTARY (E-22)

Terms and conditions of an Agreement have been reached with Town of Cary and Panther Creek-Raleigh Limited Partnership (1) to acquire approximately 20 acres on Green Level to Durham Road, Cary, for a new elementary facility, (2) to agree to the timing of development of the site and disbursement of \$5,500,000 towards the same, and (3) to contract for an option to later acquire a middle school site of approximately 30 acres in the same vicinity. Fiscal Implications: Estimated land cost for the elementary school site is zero, as the land for the elementary school site is being donated by the Town of Cary pursuant to a Memorandum of Understanding previously entered into by the parties. There is no current fiscal implication associated therewith. Panther Creek-Raleigh Limited Partnership will provide to the Wake

County Board of Education the sum of Five Million Five Hundred Thousand Dollars (\$5,500,000.00) towards the construction of an elementary school upon the site. There is no current fiscal implication associated therewith. In the event the option for the middle school site option is exercised at any time prior to the end of 2011, the cost of 30 acres at \$21,225 per acre will be approximately \$636,750.00 at the time of acquisition of the property. There is no current fiscal implication associated with the acquisition of the option. Recommendation for Action: Staff requests Board approval of the Agreement for conveyance of property and development agreement with Town of Cary and Panther Creek-Raleigh Limited Partnership.

Eleanor Goettee made a motion to approve, seconded by Horace Tart. The vote was unanimous.

**4. OFFER TO PURCHASE AND CONTRACT – SOUTHEASTERN CARY/APEX AREA ELEMENTARY (E-26)**

Terms and conditions of an Offer to Purchase and Contract have been reached with Laurel Park Associates, LLC to acquire approximately 15 acres and an industrial building (containing approximately 92,000 square feet) on Laura Duncan Road, Cary, for a new elementary facility. Fiscal Implications: Total cost of the land, building and site improvements is \$5,000,000.000, with an estimated land value at \$65,000.00 per acre of \$975,000.00, and with an estimated building and site improvement value of \$4,025,000.00. Funding for this acquisition would come from the Land Acquisition Component of Plan 2004 Funds. Recommendation for Action: Staff requests Board approval of an Offer to Purchase and Contract with Laurel Park Associates, LLC to acquire approximately 15 acres and an industrial building for a new elementary facility at a cost of \$5,000,000.00.

Susan Parry made a motion to approve, seconded by Lori Millberg. The vote was unanimous.

**5. FUNDING AND ACQUISITION RESOLUTION – SOUTHEASTERN CARY/APEX AREA ELEMENTARY (E-26)**

Terms and conditions of an Offer to Purchase and Contract have been reached with Laurel Park Associates, LLC to acquire approximately 15 acres and an industrial building (containing approximately 92,000 square feet) on Laura Duncan Road, Cary, for a new elementary facility. A Resolution to the Wake County Board of Commissioners is required to approve of the acquisition and funding. Fiscal Implications: Total cost of the land, building site and site improvements is \$5,000,000.00, with an estimated land value at \$65,000.00 per acre of \$975,000.00, and with an estimated building and site improvement value of \$4,025,000.00. Funding for this acquisition would come from the Land Acquisition Component of Plan 2004 Funds. Recommendation for Action: Staff requests Board approval of a Resolution to the Wake County Board of Commissioners to approve of the acquisition and funding approximately 15 acres and an industrial building for a new elementary facility on Laura Duncan Road, Cary.

Eleanor Goettee made a motion to approve, seconded by Ron Margiotta. The vote was unanimous.

**6. LEASE AGREEMENT – FORMER WINN DIXIE BUILDING IN NORTH RALEIGH/WAKE FOREST AREA**

Terms and conditions of a Lease Agreement have been reached with FRO LLC, VII to lease a building formerly occupied by Winn Dixie (containing approximately 52,474 square feet of space) and adjacent parking lots (containing 377 surface parking spaces) on Durham Road, Wake

Forest, under a ten year lease beginning July 1, 2006, with options to extend the term for up to an additional 3 years. The projected use is as 9<sup>th</sup> grade center. Fiscal Implications: Base rental costs for year 1 (2006-2007) is \$393,555 (\$7.50 per foot), for years 2-5 is \$446,029.00/year totaling \$1,784,116.00 (\$8.50 per foot), and for years 6-10 is \$498,503.00/year totaling \$2,492,515.00 (\$9.50/foot). The total rent over the ten year term is estimated at \$4,670,176.00, for an average cost of \$8.90/foot. Funding for the lease would come from the Operating Budget and is contingent upon Board of Commissioners approval. Recommendation for Action: Staff requests Board approval of a Lease Agreement with FRO LLC, VII to lease a building formerly occupied by Winn Dixie (containing approximately 52,474 square feet of space) and adjacent parking lots (containing 377 surface parking spaces) on Durham Road, Wake Forest, for ten year term.

Rosa Gill made a motion to approve, seconded by Susan Parry. The vote was unanimous.

Ron Margiotta made a motion to reconvene Closed Session, seconded by Carol Parker. The vote was unanimous.

### **ADJOURNMENT**

There being no further business coming before the Board, a motion was made to adjourn by Rosa Gill, seconded by Carol Parker. The vote was unanimous. The meeting was adjourned at 9:35 p.m.

Respectfully submitted,

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Melanie A. Upton, Recording Secretary

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Bill McNeal, Superintendent, WCPSS

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Patti Head, Chair, Wake County Board of Education