



OPEN MINUTES –BOARD MEETING
Tuesday, February 1, 2005

Board Members Present	Staff Members Present	
<i>Susan Parry, Chair</i>	<i>Superintendent McNeal</i>	Mike Burriss
<i>Patti Head, Vice Chair</i>	Jo Baker	Jonbiel Willis
Kathryn Watson Quigg	Del Burns	Ann Hooker
Beverley Clark	Luther Cherry	
Rosa Gill	Maruice Boswell	
Carol Parker	Michael Evans	
Amy White	Donald Haydon	
Ron Margiotta	Bev White	
	Linda Isley	
	Janice Shearin	Board Attorney Present
	Cindi Jolly	<i>Ann Majestic</i>
	Toni Patterson	

Susan Parry called the meeting to order at 4:00 p.m. Everyone recited the Pledge of Allegiance.

INFORMATION

Chair’s Comments

- *Board chair Susan Parry welcomed everyone to the board meeting.*
- *Chairwoman Parry and several board members attended the Pancake Breakfast at East Millbrook Middle School. The proceeds from this event will go to the Tsunami relief fund.*
- *Ms. Parry thanked teachers, staff, cafeteria employees, and bus drivers for all the hard work and dedication during the ice storm on January 19.*
- *Ms. Parry also participated in a panel discussion at Meredith College involving the Teaching Fellows Program.*

Superintendent’s Report

- *Superintendent McNeal announced the new Emergency Management Task Force. The purpose of this task force is to look for ways to improve communication and responses efforts during emergency situations weather and other types. The district’s main objective is always the safety of the students and staff.*
- *Superintendent McNeal announced last January the district co-produced a half-hour special documentary on school violence and our critical incident planning with Channel 14 News Carolina. The program was awarded an Emmy Award from the National Academy of Television Arts & Sciences in the Regional Mid-South Competition.*
- *The next joint work session with the County Commissioners is Monday, February 14, at 9:00 a.m. at the Harriett B. Webster Center. There will be no joint luncheon on Wednesday, February 16.*
- *On February 22-25, the PTA, STAC, and DPAP will host “Elected Officials Go to School.” Mr. McNeal encouraged all elected officials to participate in a visit to a school that week.*
- *The Lights of Hope Awards will be on Tuesday, February 22, at the North Raleigh Hilton beginning at 6 p.m.*
- *Kathryn Watson Quigg attended the dedication of the Wendell Elementary School gym. She invited citizens and staff to visit schools that are in the renovation process so that the public can see how their tax dollars are spent.*

PUBLIC COMMENT

David Hegel, resident of Wakefield Plantation. Mr. Hegel apologized for the negative comments made about the DuBois location. He also stated that residents of Wakefield are will to working with staff at the DuBois location.

Billy Sutton, Wakefield Development Company. Mr. Sutton has offered “free” property to the school board and has agreed to pay for site clearing to accommodate modular schools on the Queensland property. He would like to see he modular school to in the Wakefield Plantation.

Tom Lehr, resident of Smithcreek Subdivision. Mr. Lehr expressed concerns about the travel distance between Wakefield and the DuBois location. He would prefer that the school system accept the offer of the “free” property from Wakefield Development Company.

Rodney Norris, resident Smithcreek Subdivision. Mr. Norris asked the board to consider other locations for the modular school site and not the proposed DuBois location.

Donna Souri, resident of Wakefield Plantation. She is concerned about the choice of the DuBois site and asked “Who stands to gain from the Dubois site?”

Lorraine Woodward, resident Wakefield Plantation. She asked the board to keep their families together by putting a modular school in the Wakefield Plantation community.

APPROVAL OF MEETING AGENDA

Patti Head made a motion to amend the meeting agenda to [add](#) under Action Agenda, Human Resources “Recommendation for Administrative Appointment.”

Patti Head amend the meeting agenda to add an Information Item prior to the Action Agenda in order for staff to present an overview of the process that led to the decision to place the modular school in the DuBois Campus. The précis is entitled “Background/Process for Modular School Site on DuBois Campus.”

Patti Head made a motion to amend the meeting agenda to add to the Consent Agenda under Human Resources – “Recommendation for Employment-Other Professional.

*Patti Head made a motion to amend the meeting agenda to [add](#) to the closed session to establish, or instruct board’s staff or negotiating agents concerning the position to be taken by or on behalf of the board in negotiation of (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract. **The property if acquired will be uses for a new public school facility and is located on Franklin Street, Wake Forest, or off Queensland Road, Raleigh, North Carolina. G.S.143-318.11(a)(5).***

Carol Parker made a motion to move this land discussion to open session, seconded by Amy White. Ron Margiotta felt this discussion should be in public session so the public could respond. Ron Margiotta asked Ms. Majestic if there would be any legal issues for doing this. Ms. Majestic, board attorney stated that there was nothing prohibiting the board to discussion this land acquisition in open session but, there are other material terms for negotiation that are discussed in closed session.

Staff clarified that all the information regarding the option; choices would be shared in the information item just added to the agenda. With that clarification, Ms. White rescinded her second to Ms. Parker's motion. Motion died for lack of a second.

*Patti Head made a motion to amend the meeting agenda to **add** to the Consent Agenda under Human Resources – "Recommendation for Employment-Other Professional."*

*Beverley Clark made a motion to **remove** from the Consent Agenda, Facilities Item #1, "Name for New School Facility-Rolesville (E-14)"; "Item#2, Name for New School Facility- North Raleigh (E-9)"; and Item #3, "Name for New School Facility-Zebulon Area (E-15)."*

Beverley Clark asked that items regarding naming a school come before the board as an information item before a vote is requested.

Patti Head made a motion to approve the amended meeting agenda, seconded by Beverley Clark. The vote was unanimous.

CONSENT ITEMS

Rosa Gill made a motion to approve the Consent Agenda, seconded by Carol Parker. The vote was unanimous.

APPROVAL OF MEETING MINUTES

December 20, 2004 – Open Meeting
 January 18, 2005 – Committee of the Whole
 January 11, 2005 - Finance Committee Meeting
 Joint Work Session of the BOE and BOCC - December 15, 2004
 Joint Work Session of the BOE and BOCC - January 10, 2005
 January 11, 2005 - Instructional Program Committee Meeting
 January 11, 2005 – Human Resources Committee Meeting
 December 20, 2004 – Closed Session
 January 4, 2005 - Closed Session
 January 18, 2005 - Closed Session

INSTRUCTIONAL PROGRAMS

1. AMENDMENT II TO INTERPRETERS, INC., CONTRACT

In July 2003, the North Carolina Department of Public Instruction instituted guidelines for interpreters and transliterates. These guidelines combined with the current pay scale have resulted in a number of vacant interpreter positions. Therefore, we need to increase the contract with Interpreters, Inc., to provide these services to our students and parents/guardians that would have been provided by positions we are unable to fill.

2. GRANT PROPOSALS

1. Competitive (#925): Prudential Foundation / Weatherstone Elementary School.
2. Competitive (#926): NC Department of Public Instruction, Coordinated School Health Program/Central Office, Curriculum and Instruction
3. Competitive (#927): NC Department of Public Instruction/East Garner Middle School.
4. Competitive (#928): NC Governor's Crime Commission, Juvenile Justice Planning/Southeast Raleigh Magnet High School and Lincoln Heights Community Model Magnet Elementary School.

FACILITIES

1. BIDS: LEESVILLE ROAD MIDDLE ROOF REPLACEMENT

Bids for the roof replacement at Leesville Road Middle School were received on January 6, 2005. Staff and Roof Engineering, Inc. recommend award of the single-prime contract to Owens Roofing, Inc. in the amount of \$456,944. Fiscal Implications: Funding is available from the total project budget of \$892,000, as provided in the re-roofing component of the PLAN 2004 School Building Program. Recommendation for Action: Board approval is requested.

2. GRASS MOWING AT 111 SITES

The contract term is March 1, 2005, through June 30, 2005, for 110 school sites and one office site. Contracts will be awarded as follows: Baines' Landscaping, Inc., \$84,234; Herb's Lawn Care Service, \$73,383; Olive Farms, \$44,334; Pinnacle, Inc., \$105,429; Hensley's Lawn & Landscaping, \$51,056. Fiscal Implications: Funds for the period March 1, 2005 through June 30, 2005, in the amount of \$358,436, are available in our current expense budget. Recommendation for Action: Board approval is requested.

3. BRIER CREEK ELEMENTARY SCHOOL - JOINT USE AGREEMENT WITH PROVISIONS FOR SHARING THE USE OF INTERIOR SPACES IN THE SCHOOL AND COMMUNITY CENTER

WCPSS and City have agreed to divide the jointly purchased 20-acre track of land and provide a simple fee deed to WCPSS for approximately 10.3 acres. City agreed to pay for the design and construction costs to upgrade the Brier Creek Elementary School multipurpose room to a full-size gym and community center with additional parking. **The community center will be principally used for City purposes during school and non-school hours.** Fiscal Implications-WCPSS and City have agreed to exchange indoor and outdoor maintenance services. WCPSS shall provide routine structural maintenance for the community center and full-size gym. City will provide maintenance of the school grounds and outdoor amenities. WCPSS shall annually allocate to the City a monetary credit amount for the City performed outdoor maintenance to be used in lieu of City's payment of a WCPSS interior maintenance fee. City credit in excess of interior maintenance fee may be used towards charges for the City's use of areas of Brier Creek Elementary School other than the community center and gym until the credit amount is exhausted or until the end of the WCPSS fiscal year. Recommendation for Action - Board approval is requested.

4. HOLLY SPRINGS ELEMENTARY SCHOOL - LEVEL 4 JOINT USE AGREEMENT FOR THE USE OF THE MULTIPURPOSE ATHLETIC FIELD, MULTIPURPOSE CONCRETE PAD, PLAYGROUNDS, OUTDOOR BASKETBALL COURTS, PARK ENTRANCE PLAZA, WALKING TRACK, DESIGNATED PARKING AREAS AND DRIVE ACCESSES

Town will maintain the multipurpose athletic field, multipurpose concrete pad, playgrounds and equipment, outdoor basketball courts, park entrance plaza, walking track, and share in the maintenance of designated parking areas and drive accesses. The school shall have priority of use both during school and non-school hours. **The term of this agreement is 25 years.** Fiscal Implications Town will maintain the designated areas to the Level 4 Joint Use Agreement Landscape Maintenance Standards in exchange for drive access to Jones Park and the privilege to schedule and rent the designated areas of Holly Springs Elementary School when those areas were not needed or scheduled for school use. Recommendation for Action - Board approval is requested.

5. VANDORA SPRINGS ELEMENTARY SCHOOL - LEVEL 4 JOINT USE AGREEMENT FOR THE USE OF THE OPEN PLAY AREAS, PLAYGROUNDS, SHELTER, AND TOT LOT LOCATED ON BOARD PROPERTY AND THE TOWN OF GARNER USE AGREEMENT FOR THE PARKING AREA AND DRIVE ACCESS LOCATED ON TOWN PROPERTY IDENTIFIED AS JAYCEE PARK

Town has agreed to maintain the open play areas, playgrounds, shelter, and tot lot located on Board property along with the adjacent parking area and drive access located on Town property identified as Jaycee Park. The school shall have priority of use during school and non-school hours. **The term of this agreement is 25 years.** Fiscal Implications - Town shall be responsible to maintain the designated areas to the Level 4 Joint Use Agreement Landscape Maintenance Standards in exchange for the privilege to schedule and rent the designated areas when those areas are not needed or scheduled for school use. Recommendation for Action - Board approval is requested.

6. SALEM MIDDLE SCHOOL - LEVEL 4 JOINT USE AGREEMENT FOR THE USE OF THE BASEBALL FIELD, SOFTBALL FIELD, MULTIPURPOSE FIELD WITH TRACK, OPEN PLAY/PRACTICE FIELD, DESIGNATED PARKING AREAS, DRIVE ACCESSES, AND FUTURE CONCESSION/RESTROOM BUILDING

Town will maintain the baseball field, softball field, multipurpose field, open play/practice field, track, designated parking areas, drive accesses, and future concession/restroom building. The school shall have priority of use both during school and non-school hours. **The terms of this agreement is 25 years.** Fiscal Implications- Town shall maintain the designated areas to the Level 4 Joint Use Agreement Landscape Maintenance Standards in exchange for the privilege to schedule and rent the designated areas when those areas were not needed or scheduled for school use. Recommendation for Action - Board approval is requested.

7. ZEBULON ELEMENTARY SCHOOL - LEVEL 4 JOINT USE AGREEMENT FOR THE USE OF THE BASEBALL, SOFTBALL, AND SOCCER FIELDS, OPEN PLAY AREA, OUTDOOR BASKETBALL COURTS, WALKING TRACK, NATURE TRAIL, DESIGNATED PARKING AREAS AND DRIVE ACCESSES, FUTURE CONCESSION/RESTROOM BUILDING, SHELTER, AND VOLLEYBALL COURT.

Town will maintain the baseball, softball, and soccer fields, open play area, outdoor basketball courts, walking track, designated parking areas and drive accesses, nature trail, and future concession/restroom building, shelter and volleyball court. The school shall have priority of use both during school and non-school hours. **The terms of this agreement is 25 years.** Fiscal Implications - Town will maintain the designated areas per the Level 4 Joint Use Agreement Landscape Maintenance Standard in exchange for the Town's privilege to schedule and rent the designated areas when those areas were not needed or scheduled for school use. Recommendation for Action - Board approval is requested.

FINANCE

1. GIFTS TO THE SYSTEM (Exhibit A)

One hundred and two gifts have been donated to the Wake County Public School System. The approximate value of the gifts is \$63,390.62. Fiscal Implications: Not applicable.

HUMAN RESOURCES

1. RECOMMENDATION FOR EMPLOYMENT (Exhibit B)

2. RECOMMENDATION FOR EMPLOYMENT-OTHER PROFESSIONAL (Exhibit C)

3. WAKE COUNTY SCHOOL SYSTEM 2004-05 SALARY SCHEDULE FOR GUIDANCE COUNSELORS WITH NATIONAL BOARD CERTIFICATION

1. Last year the National Board for Professional Teaching Standards added Counseling as an area for certification.
2. In November 2004 we were notified that 33 Wake County Guidance Counselors had qualified for National Board Certification.
3. In order to pay counselors the additional 12% pay increase through the Oracle payroll system, a new salary schedule had to be developed.

Fiscal Implications- The fiscal implications will include the appropriate salary and benefit costs.

Recommendation for Action-Please approve as presented.

COMMITTEE CHAIRS' REPORTS

- *The Finance Committee will meet on Tuesday, February 8, 2005, at 2 p.m. The committee will continue the discussion on the long-range budget planning process.*
- *Community Relations Committee will meet on Wednesday, February 2, 2005, at 3:30 p.m.*
- *The Policy Committee canceled its February 8 meeting, but will be meeting in March 2005. The committee will be discussing the policy on make-up homework, and unexcused absences and the Character Education Policy. Ms. Parker also asked board members to submit their BAC feedback on the Character Education policy.*
- *The Human Resources Committee will meet on February 8, 2005 at 11:10 a.m. The committee will be discussing career pathways the design and funding implications..*
- *The Instructional Program Committee will meet on February 8, 2005, at 12:30 p.m. The committee will continue its discussion of high school redesign.*

Ron Margiotta requested that a representative from District 8 be added to the Community Use Facilities Advisory Committee (CUFAC). Mr. Margiotta will submit a representative from his district.

INFORMATION ITEMS

1. BACKGROUND/PROCESS FOR MODULAR SCHOOL SITE ON DUBOIS CAMPUS

The Board has approved a lease with the DuBois Alumni Foundation for the use of a six-acre site for a modular elementary school. Staff will review other sites considered for the modular school and the factors that led to the recommendation to use the DuBois site. Fiscal Implications-Costs of alternate sites will be addressed. Recommendation for Action-For information. *(Exhibit D)*

There was a good discussion and questions were answered relating to the information shared.

Break 6:25 p.m.

Reconvened 6:35 p.m.

SPOTLIGHT ON STUDENTS

Seventeen students were recognized as Spotlight on Student award winners.

<i>Ben Shafer, Adams Elementary School</i>	<i>Fatima Dasilva, Rolesville Elementary School</i>
<i>Matthew Lee, Combs Elementary School</i>	<i>Kali Guest, Partnership Elementary School</i>
<i>Jaclyn Young, Middle Creek Elementary School</i>	<i>Jennifer Diaz, Fox Road Elementary</i>
<i>Selo Kuvuna, Hilburn Elementary School</i>	<i>Paul Daniels, Martin Middle School</i>
<i>Emily Bosak, Baileywick Elementary School</i>	<i>Hena Supandi, Centennial Middle School</i>
<i>Erin Coxm, Fuller Elementary School</i>	<i>Carson Padgett, Broughton High School</i>
<i>Sherry Kearns, Brooks Museum Elementary</i>	<i>Joseph Huynh, Green Hope High</i>
<i>Kristina Huerta, Carver Elementary School</i>	<i>Christian Felkl, Wakefield High School</i>

ACTION ITEMS

INSTRUCTIONAL PROGRAMS

1. EAST WAKE SCHOOL OF HEALTH SCIENCE

East Wake High School received a New Schools Planning Grant to design a Health Science School in their existing facility. Staff will be presenting the design features of this plan. Information will also be shared regarding East Wake's long-range plan for the school. Fiscal Implications-East Wake High School will seek an implementation grant from the New Schools Project to support the design initiatives. Attached is a summary of costs for this program over the next three years. New cost centers (school numbers) will be established upon funding and implementation of this grant. Recommendation for Action-Board approval is requested for submission of a New Schools Project implementation grant by East Wake High School as outlined in the presentation.

Kathryn Watson Quigg made a motion to approve, seconded by Amy White. The vote was unanimous.

FACILITIES

1. BIDS: SITE SET-UP OF MOBILE CLASSROOM UNITS / PACKAGE D-1

Bids for the site set-up of 25 mobile classroom units, Package D-1, were received on January 24, 2005. There were an insufficient number of bids to open on the original bid date. Two bids were received upon re-advertisement. Staff and H.S. Annis Architect recommend award of a single-prime contract to C. Blake Lewis in the amount of \$461,912.00. Fiscal Implications: The total project budget is \$34,400,000 of which \$25,203,000 is currently available through PLAN 2004 appropriations of \$9,800,000 to the PLAN 2004 Mobile Classrooms-Growth project, PLAN 2000 reallocations of \$6,856,251 to the PLAN 2000 Mobile Classroom project, and \$8,546,749 from PLAN 2005 Crowding Solution. Recommendation for Action: Board approval is requested.

Amy White made a motion to approve, seconded by Beverley Clark. The vote was unanimous.

FINANCE

1. CONTRACT: SAF-T-NET ALERTNOW NOTIFICATION

Board approval is requested for contracted telephone notification service to parents/guardians when an emergency situation occurs at any school. Saf-T-Net will provide customer support, 24x7x365 at a centralized call center. Fiscal Implications: Funds are available through the Emergency Response Grant.

Rosa Gill made a motion to approve, seconded by Patti Head. The vote was 7 to 1 with Ron Margiotta voting "no."

POLICY

1. POLICY 8350 – BIDDING FOR CONSTRUCTION OR REPAIR WORK

Revised; First Reading

This revision is recommended to align policy with recent legislation. Fiscal Implications-None. Recommendation for Action-Staff recommends the Board approve the Revised, First Reading of Policy 8350.

Rosa Gill made a motion to approve, seconded by Ron Margiotta.

Carol Parker made a friendly amendment to waive second reading, seconded by Patti Head. The vote was unanimous.

2. POLICY 8360 – PURCHASE CONTRACT ADMINISTRATION

Revised; First Reading

This revision is recommended to align policy with recent legislation. Fiscal Implications-None.

Recommendation for Action-Staff recommends the Board approve the Revised, First Reading of Policy 8360.

Amy White made a motion to approve and waived seconded reading, seconded by Beverley Clark. The vote was unanimous.

**3. DELETIONS OF POLICY 8300 - PURCHASING AUTHORITY;
POLICY 8301 – PURCHASING FUNCTION;
POLICY 8302 – STANDARDIZATION
POLICY 8312 – SUPPLIER SPECIFICATIONS
POLICY 8320 – STATE DIVISION OF PURCHASE AND CONTRACT
POLICY 8330 – COMPETITIVE PURCHASING
POLICY 8340 – INFORMAL BIDDING OR QUOTATIONS
POLICY 8352 – ADVERTISING FOR BIDS
POLICY 8353 – BID OPENINGS
POLICY 8354 – BID AWARDS
POLICY 8355 – LACK OF ACCEPTABLE BIDS
POLICY 8356 – BID AWARD HISTORY FILE**

Deletions; First Reading

Policies recommended for deletion are no longer applicable or are included in recommended revision of Policies 8350 & 8360. Fiscal Implications-None. Recommendation for Action-Staff recommends the Board approve the Deletion, First Reading of policies indicated.

Beverley Clark made a motion to approve and waive seconded reading, seconded by Carol Parker. The vote was unanimous

INFORMATION ITEMS

Chairwoman Parry asked for a motion to pull from the Information agenda “Career and Technical Education Program” because of time constraints. The board will hear this presentation at the next board meeting. Ron Margiotta made the motion, seconded by Beverley Clark. The vote was unanimous.

1. EMERGENCY MANAGEMENT INFORMATION

During the January 19th snow event, many systems malfunctioned leading to a critical situation. Phone systems were overwhelmed. Roads gridlocked. Buses could not get through to deliver children to their homes. Central Office staff’s ability to contact bus drivers was interrupted. However, district personnel responded with energy, expertise, and compassion. The safety of children was assured. As an important follow-up an Emergency Management Task Force has been created to assess options for improving the district’s response to future system-wide emergencies. Fiscal Implications-None at this time. Recommendation for Action-None.

CLOSED SESSION

Ron Margiotta made a motion to go into closed session at 9 p.m. to consider confidential student information protected under the Family Educational Rights and Privacy Act (FERPA) and G.S. 115C-402; to consider confidential personnel information protected under G.S. 115C-319; and to establish, or instruct board’s staff or negotiating agents concerning the position to be taken by or on behalf of the board in negotiation of (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract. The property if acquired will be used for a new public school facility and is located on Franklin Street, Wake Forest, or off Queensland Road, Raleigh, North Carolina.

G.S.143-318.11(a)(5). Seconded by Amy White. The vote was unanimous.

Reconvened at 9:50 p.m.

ACTION ITEMS(cont'd)

HUMAN RESOURCES

1. ADMINISTRATIVE TRANSFER

Information was provided to the board on the following administrative transfers.

- (1) John Wall, Jr., Principal at Zebulon Middle School to principal at North Garner Middle School, effective March 7, 2005.*
- (2) Tammie Sexton, principal at Holly Springs Elementary School to principal at E15 (Wendell) Elementary School, effective March 1, 2005.*

HUMAN RESOURCES

1. RECOMMENDATION FOR ADMINISTRATIVE APPOINTMENT

A motion was made by Amy White, seconded by Rosa Gill to approve the following administrative appointment. The vote was unanimous.

- (1) Robert E. Smith, assistant principal at Apex High School to Principal at Durant Road Middle School, effective March 1, 2005.*

ADJOURNMENT

There being no further business before the board, a motion to adjourn was made by Patti Head, seconded by Amy White. The vote was unanimous. The meeting was adjourned at 9:50 p.m.

Respectfully submitted,

Elwanda K. Farrow, Recording Secretary

Bill McNeal, Superintendent, WCPSS

Susan Parry, Chair, Wake County Board Of Education