



**WAKE COUNTY BOARD OF EDUCATION  
MEETING MINTUES  
JANUARY 22, 2009**

Board Members Present	Staff Members Present	
Rosa Gill, Chair	Superintendent Del Burns	Cathy Moore
Beverley Clark, Vice Chair	Terri Cobb	David Neter
Eleanor Goettee	Danny Barnes	Andre Smith
Patti Head	Kathy Chontos	Mark Winters
Kevin Hill	Marvin Connelly	
Anne McLaurin	Michael Evans	
Ron Margiotta	Donna Hargens	
Lori Millberg	Don Haydon	
Horace Tart	David Holdzkom	<b>Board Attorney</b>
	Julye Mizelle	Ann Majestic

Chair Rosa Gill called the meeting to order at 3:04 p.m. Everyone recited the Pledge of Allegiance.

**Chair's Comments**

- Ms. Gill thanked the Board and the staff for their commitment to the student reassignment process, and the community for their participation.
- Ms. Gill indicated that since we returned from the holidays, the Board has held five Public Hearings.
  - The School Board and the Administration began the student assignment process last June.
  - More than 5,000 hours of time were donated by parents, teachers, and principals in meetings at schools included in the plan.
  - 5 Community Engagement Meetings have been held.
  - In November, staff put together a modified plan and then made a formal presentation to the Board on December 16th.
  - The hearings were the next step in the student assignment process.
  - Hearings were held on January 5, January 8, January 12, January 14, and January 15.
  - More than 1,000 people attended the series of five public hearings.
  - 224 speakers were heard at these hearings, providing about 11 hours of total comments.
  - Video of the speakers at the public hearings is posted online.
  - Today and tomorrow, the Board will be involved in work sessions to review the plan and the input provided by the public.
  - Tomorrow's work session will have to begin at 9:00 a.m. due to the fact that the date and time has already been posted.
  - Based on the discussion at today's work session, the Board will hold a hearing for the public to respond to any additions or recommended changes as a result of the

work sessions. The date and time for this public hearing will probably be announced tomorrow.

- The Board is still scheduled to vote on the plan on February 3.
- Ms. Gill shared that even though the Board has been very involved with the Public Hearings, she did attend the North Carolina School Board Association meeting on January 14.
  - The meeting was outstanding
  - They discussed numerous legislative issues.
  - The topics included:
    - Sales Tax Refund and Exemptions – should they be granted to the school system?
    - School Construction – should the state help fund some of the construction?
    - School Calendar – revisit it and possibly make some changes
    - Collective Bargaining
    - Out-of-State Scholarship Provisions
    - Teacher Compensation and Charter Schools
    - Tuition Tax Credit
    - Fines and forfeitures
      - Discussion on whether to ask for the \$747 million awarded to the schools by Judge Manning.
      - The NCSBA will propose that the schools ask for the entire amount to be paid in increments, over a period of time.
      - The NCSBA is asking all Boards that are part of the suit to submit a Resolution.
      - Furthermore, the NCSBA wants the University System to turn over the \$18 million they have set aside for Fines and Forfeitures to the schools for technology programs
    - Government Immunity
  - New Board member orientation was also held at this meeting.
  - Ms. Gill reiterated that it was a very good meeting, and she enjoyed the opportunity to get together with other Board members from around the state.
- Ms. Gill indicated that Board members have received information related to the Joint Meetings with the County Commissioners for the remainder of the year.
  - Meetings will be held on the third Wednesday of each month as needed
  - The meeting for this month has been cancelled
  - The first meeting of 2009 will be held on February 18 from 9:00 until 11:00 in the County Commissioners' Conference Room.
- Ms. Gill expressed that she hoped everyone had the opportunity to view the Presidential Inauguration.
  - Even though schools were closed due to the inclement weather our teachers and principals have found creative ways to integrate this into the curriculum.
  - It really was one of those teachable moments.
  - Ms. Gill shared that even though she is disappointed that she couldn't attend President Obama's Inauguration, she was present in 1963 at the march in Washington and she did get to see Dr. Martin Luther King deliver his "I Have a Dream" speech.
- Ms. Gill thanked the staff for their extra efforts.

## Superintendent's Comments

- Dr. Burns congratulated Matt Wight, Principal at Apex High School, and currently WCPSS Principal of the Year. Mr. Wight has been selected as one of the eight State Finalists for Principal of the Year.
- Dr. Burns congratulated Diane Pridgen and the staff at Forestville Road Elementary. The school was recently recognized as a National Title I School of the Year under the category of "Closing the Achievement Gap."
- On Monday, schools were closed for the Martin Luther King, Jr. Holiday.
  - Dr. Burns shared that last week he had the opportunity to talk with many of our principals and teachers about the instructional strategies that they used to make this holiday more meaningful for our students.
  - While the activities are too numerous to mention, strategies have included special and integrated lessons, morning announcements, research projects, special programs, guest speakers from the community, and special writing projects, just to name a few.
  - Dr. Burns thanked the teachers and principals for their work. He also thanked the staff in Instructional Services for providing schools with materials.
- Dr. Burns congratulated East Wake High student, Caleb Rhinehart, who was accepted into the People to People Inauguration program.
  - Caleb joined a select group of returning People to People travelers from around the world to celebrate this event in Washington, D.C.
  - This special delegation witnessed the swearing-in of Barack Obama as our 44th president, listened to his inaugural address, and enjoyed many other opportunities.
- In addition, Dr. Burns congratulated Senior Director, Larry Marynak, who conducted the 440th Army National Guard Band during its performance at the pre-inaugural concert on Saturday.
  - Dr. Burns shared that one of the pieces performed was "Anchors Aweigh".
- Dr. Burns congratulated all students and staff that had special invitations to attend the inauguration, and looks forward to hearing more about their experiences when they return.
- For those students unable to attend the inauguration, teachers and principals have worked diligently to incorporate the event into the curriculum.
  - Curriculum and Instruction content-area specialists have worked hard to prepare an Inauguration Resource Guide to support the work of the schools.
  - Dr. Burns thanked Melinda Stephani (High School Team), Abby Stotsenberg (Middle School Team), and Robert Sox (Elementary School Team) for their work in creating these resources for our teachers.
- Hunter Elementary Chorus, under the direction of Amber Quick, was selected to perform at NC State College of Education graduation at the MCKimmon Center on Wednesday, December 17, 2008.
  - It featured Ms. Quick and students from her "middle chorus" (grades 2-3) and her "show choir" (grades 4-5).
  - The chorus did an outstanding job.
- Dr. Burns shared that students from Middle Creek High School have partnered with Blue Star Mothers, a national organization for parents with a child serving in one of the military branches, to provide care packages for soldiers in Iraq.

- 77 care packages filled with non-perishable food items, toiletries, and other “luxury” items will find their way to a soldier’s bunk next week.
- The flag flying in the lobby at Middle Creek High School once flew over the 82nd Airborne base in Bagdad. This flag serves as a reminder to students and staff of the sacrifices that our soldiers give to protect our freedom.
- Dr. Burns thanked the Millbrook students and staff for their dedication to the Juvenile Diabetes Research Foundation project. Millbrook High School was recently honored by the Juvenile Diabetes Research Foundation for its fundraising efforts.
  - Millbrook’s Student Government Advisor, Valerie Hubbard, and junior, Reid Bauman, accepted the awards for the school during the annual Awards Celebration dinner.
  - For the 4th year in a row, Millbrook has raised more money for this charity than any other school in the WCPSS.
  - For the past two years, Millbrook students have raised more money than any other school in our state.
- Dr. Burns thanked Daryl Fisher and Maurice Moore for their work on the School Community Helping Hands Mentoring Program which held its 2009 Spring Family Conference on January 17.
  - Topics that were covered included:
    - The NC Mathematics and Science Education Network Pre-College Program,
    - Test-taking strategies,
    - Graduation and Beyond: Success Starts Now!, and
    - Building Positive Parent/Child/School and Community Relationships, an Overview of Prevention Services.
- Dr. Burns congratulated Teresa Lynn Cunningham-Brown, Director of Recruitment and Retention in our Human Resources department, for being one of a very small number of HR Executives highlighted nationwide in a recent edition of Profiles in Diversity Journal.
  - Ms. Cunningham-Brown was part of a grant writing team that secured a \$2 million federal grant to "Grow Our Own" helping teacher assistants to become teachers.
  - She developed a Teacher Education Diversity Roundtable where WCPSS HR staff worked with representatives of historically black colleges and universities to facilitate the hiring of minority teachers.
  - She was the first educator in NC to earn Cornell University's credentials as a Certified Diversity Professional after taking part in a year-long course and passing an exam.
- Dr. Burns congratulated Bob Catapano. Jerry McGee, Executive Director of the North Carolina Athletic Directors' Association (NCADA), has notified the district that Bob Catapano, Sanderson High School Athletic Director, will be inducted into the NCADA Hall of Fame at the NCADA Hall of Fame Banquet in Wilmington on March 31st. He also congratulated the family of Marshall Hamilton (former athletic director at Leesville HS, who passed away last year). Mr. Hamilton will be inducted into the NCADA Roll of Honor at this Banquet also. To be honored by the NCADA is the highest of accomplishments by an athletic director in North Carolina.
- Dr. Burns congratulated the staff at Green Hope High School for being selected as one of five of the best high schools in North Carolina by Great Schools, Inc., a non-profit research group, as well as by Business Week magazine. Green Hope High School was chosen as the top-performing high school in the state by these two groups.

- Dr. Burns thanked Human Resources for coordinating the Lateral Entry Information Fair that took place at Wake Tech on Thursday, January 15. He shared that he had the pleasure of addressing the applicants at this event. 377 pre-registered applicants and 75 walk-ins were in attendance for a total of 452 attendees.
- Dr. Burns shared with the Board a book entitled, Normal? This book was written by one of our students, Samantha, when she was 9 years old. Not only did she write the book but she also illustrated it. The book is about her brother who is autistic. It carries a great message and Samantha did a great job of helping us understand what “normal” is and is not. Dr. Burns thanked and congratulated Samantha for sharing her insight with us, and for producing such a wonderful book.
- This week marked the first weather related school closing for the 2008-09 school year.
  - There is a great deal of time and effort that’s required to make the decision to close or delay school.
  - While the safety of our students and our staff always comes first, we must also plan for the instructional impact.
  - Sometimes that decision is very difficult to make.
  - Dr. Burns took the opportunity to thank all those who come together to help with the decision-making process.
  - Dr. Burns especially thanked Don Haydon, Chief Facilities and Operations Officer, Eddy Adams, Sr. Director for Transportation, all of the building level administrators, the Instructional Services staff, the Organizational Development staff, and the Communications Department staff.
  - Dr. Burns thanked everyone again for their extra efforts in ensuring the safety of our students and staff, while minimizing the impact on instruction.

### **Board Members’ Comments**

- Ms. Clark shared that she went to Washington, D.C. to attend the Presidential Inauguration. Although she held a “Purple Ticket” to the Inauguration, she along with thousands of others, was locked out from the gate and therefore, unable to be present at the actual inauguration. Despite this, she had a very positive experience. The cooperative and positive attitude of the people there reminded her that there is much that can be accomplished when we all work together.
- Mr. Hill recognized Christine McDonald and the staff at Wildwood Forest Elementary, and Brenda Joyner and the staff at Wakefield Middle. These schools were recently recognized by the American School Counselors Association for being two of only 175 schools in the country with an ASCA Model Program. Ms. McDonald and Ms. Joyner are in charge of the Counseling Programs at Wildwood Forest Elementary and Wakefield Middle, respectively.
- Ms. Millberg recognized Hodge Road Elementary for receiving the RAMP recognition.

### **APPROVAL OF MEETING AGENDA**

Mr. Margiotta inquired about the reason for the Closed Session item related “To consult with an attorney employed or retained by the Board in order to preserve the attorney-client privilege as provided in G.S. 143-318.11(a)(3). Ann Majestic, Board attorney, clarified that it was related to a potential claim.

Ms. Head requested to have Human Resources Consent Agenda Item, #2 Recommendation For Approval Of Contract With Visiting International Faculty (VIF), moved to the Action Agenda.

Ron Margiotta made a motion to approve the amended agenda, seconded by Eleanor Goettee. The motion was unanimously approved.

### **RECOGNITION ITEMS**

#### **1. RECOGNITION OF THE FALL SPORTS SEASON ATHLETIC STATE CHAMPIONS**

The North Carolina High School Athletic Association (NCHSAA) recognizes athletic accomplishments by providing state championships in 22 sports throughout the school year. Several other areas of sport competition also award state championships. The fall sports season is complete, and Wake County schools have received the following state championships. They are:

- Broughton High School Boys' Cross Country team won the NCHSAA 4A State Championship.
- Athens Drive High School Girls' Golf team won the NCHSAA 4A State Championship.

Resolutions for each school recognizing these accomplishments will be presented to the head coaches for each of the respective teams. Fiscal Implications: None.

Recommendation for Action: For recognition only.

Bobby Guthrie presented the teams to be recognized and their respective coaches. Coach Dave Christian introduced the athletes from the Broughton High School Boys' Cross Country NCHSAA 4A State Champions. Coach Tony Alcon introduced the Athens Drive High School Girls' Golf NCHSAA 4A State Champions. Mr. Guthrie read the Resolution Certificates for both teams. Mr. Guthrie also updated the Board on several other athletics' accomplishments for the Fall Season.

#### **2. WESTERN WAKE ART AUCTION SPONSORED BY CAROLINA PRESERVE CARES INC.**

Highlight the artwork of the students who participated in and received special recognition during the Art Auction; accept the gift of new Art Display Boards; and acknowledge the efforts of Carolina Preserve Cares, Inc. on behalf of the Arts Education program.

Fiscal Implications: Gift valued at \$3000. Recommendation for Action: None.

Elizabeth Grimes-Droessler, Sr. Administrator for Arts Education, recognized Carolina Preserve Cares, the Visual Arts teachers, and the students who presented the first annual Western Wake Art Auction. The auction's goals are to recognize the work of the students, to recognize the teachers of excellence in our arts education program, and to raise funds for Inter-Act of Wake County and the school system's art program. Twenty pieces of artwork were selected for special recognition. Three local framing stores donated their time for the framing, and the work was displayed at a reception at Carolina Preserve. Each artist received a \$50 Savings Bond as well as a Certificate of Recognition. The "Best in Show" was awarded to Katie Owens, an 8<sup>th</sup> grader at Salem Middle School. The funds

raised by CPC will provide new Art Display boards to be used throughout the system at events like Pieces of Gold and the Kaleidoscope Art Show. Ms. Grimes-Droessler thanked Carolina Preserve Care, and Nancy Icardi , art teacher at Salem Middle, for their involvement.

Along the same line of this presentation, Ms. Clark pointed out that our students put on wonderful plays. Ms. Clark suggested that it might be a great idea, during these tough economic times, to put information on the WCPSS website regarding these plays. That way we can raise the public's awareness that these opportunities exist and support our students at the same time.

## **INFORMATION ITEMS**

### **1. NAME FOR NEW HIGH SCHOOL IN RALEIGH (H-6)**

On or about October 20, 2008, the Board of Education acquired 80.80 acres for use as a high school in the H-6 target area, with a school scheduled to open in 2011. Naming of the new high school facility is now required. The following names are proposed for consideration (1) River Bend High, (2) Forestville Road High, (3) Northeast Raleigh High, and (4) North Wake High. River Bend High is proposed because of the site's proximity to a notable section of the Neuse River, which is a nearby geographic or natural feature. Forestville Road High is proposed as it identifies the road from which the school will be accessed, will help to specifically identify the location of the site, although Forestville Road extends from Wake Forest in a southeasterly direction through Raleigh and terminates in Knightdale near US 64 Highway, and has several schools located on or near it. Northeast Raleigh High is proposed as it identifies the area of the town in which the school site is located, will help to identify the location of the site, and will help to establish a community identity for the facility. North Wake High is proposed as it identifies the area of the county in which the school site is located, will help to identify the location of the site, and will help to establish a community identity for the facility. Fiscal implications: None. Recommendation for action: None, as this item is presented for information only. Board approval will be requested at the second presentation to the Board.

Betty Parker presented the proposed names for consideration for the H-6 high school facility.

Ms. Millberg had concerns with most of the names being considered for various reasons:  
-River Bend High and Forestville Road High do not share a campus with River Bend Elementary and Forestville Road Elementary schools, respectively.

-North Wake is of concern because the site is actually south of both, Rolesville and Wake Forest, which are part of Wake County.

Ms. Millberg inquired if there were any other alternatives. Ms. Gill instructed the Board members to send their suggestions, and the reasoning behind them, to Ms. Parker to look further into it.

### **2. WRITING ASSESSMENT UPDATE**

Based on recommendations from the Blue Ribbon Commission on Testing and Accountability, the State Board of Education (SBE) made the decision to move away

from direct writing assessment at Grades 4 and 7. Instead, the SBE approved a new writing assessment system to be piloted statewide during the 2008-2009 school year. The traditional writing assessment currently remains in place at Grade 10. Fiscal Implications: No funding is being requested. Recommendation for Action: This item is presented for information.

Donna Hargens introduced Sherry Merritt, Director of Literacy (K-12), who shared information regarding the WCPSS plan. Dr. Merritt presented the “WCPSS District Implementation Plan” for the new “Writing Assessment System”. The document is made of three parts. The first part provides background and the changes that the plan has undergone in the last several months. The second part is the timeline. The third part is the nuts and bolts of the document, the implementation plan. Dr. Merritt shared that in their process they designated a contact person here at the district, lots of collaboration is going on between departments, they’ve sent weekly updates to IRT’s and principals since October, they had surveys and focus groups, they developed the Implementation Plan, and they’re at the point of creating professional development for the district. The key elements of the plan are that, at Grade 4 students will complete two on-demand writing assignments and two content-specific assignments; at Grade 7 students will complete one on-demand task assignment and two content-specific task assignments. Some decisions are being left to the schools, others are central decisions. One of the central decisions made was that all 4<sup>th</sup> or 7<sup>th</sup> graders in the same school would do the same content-specific assignment. Another decision we made as a district was not to require that assignments be completed using word processing. Originally DPI was requiring that all 7<sup>th</sup> graders complete all tasks and assignments using word processing. Logistically, it would have been problematic for our school system to get over 10,000 7<sup>th</sup> graders through the computer labs, but eventually DPI amended this requirement so that districts could have some leeway. The district is also providing support and monitoring to our schools.

Ms. Clark asked if this was truly a statewide pilot. Dr. Merritt explained that yes, everyone was testing this but that there was a pilot within the pilot, where 18 school districts were doing everything electronically. Ms. Clark also asked about the origin of the writing assignments. Dr. Merritt clarified that the on-demand tasks and assignments are determined by DPI, but that districts are given several to choose from. The content-specific assignments are appropriate for instruction and are something that cannot be done and collected on the same day. Ms. Clark wanted to know if there’s a way for students to self-critique and self-correct. Dr. Merritt responded that that was a great opportunity to more deeply involve content-area teachers in the writing process in their classroom.

Ms. Goettee wanted to know if the fact that this was a “pilot” meant that the state would later review and make changes to the assessment system, if necessary. Dr. Merritt responded in the affirmative. Another concern for Ms. Goettee was the amount of hours (20) of professional development required. Dr. Merritt answered that although DPI does require all 4<sup>th</sup> and 7<sup>th</sup> grade teachers to complete 20 hours of professional development, they don’t have to be completed during the school year.

Mr. Hill asked whether both local scorers will be from the same school. Dr. Merritt responded that that will be the case for this year for logistic reasons, but that it doesn’t have to be that way in the future.

### **3. NORTH CAROLINA NEW SCHOOLS PROJECT GRANT PROPOSAL**

Wake NC State University Early College grant proposal. Fiscal Implications: To be determined. Recommendation for Action: None, as this item is presented for information only and Board approval will be requested when a final application is submitted to NCDPI.

Ruth Steidinger presented information on a grant proposal that is being submitted to New Schools Project for a new Early College to open in 2010-2011. If the proposal is accepted, an application will be submitted to DPI after Board approval. The focus of the school will be STEM (Science, Technology, Engineering and Mathematics).

Ms. Head requested additional information about transportation for students and the application process. Ms. Steidinger answered that yes, transportation would be provided, just like any other high school. Regarding the application process she explained that it is not finalized yet but it's being worked on. The application is for anyone in Wake County and it will be a magnet.

Ms. Goettee wanted to know if the grant funds would be sufficient to support the project. Ms. Steidinger responded that it would be. Ms. Goettee inquired if all high school students would get this information. Ms. Steidinger explained that the information would be disseminated through brochures and other media, but that the target is incoming freshmen.

### **PUBLIC COMMENT – 4 P.M.**

*Citizens who signed up to address the board during public comment will be called on in priority order first for items on the agenda and then for items not on the agenda. Each individual speaker will be allowed three minutes for remarks. Issues or concerns involving personnel matters are not appropriate for this public comment setting. After 30 minutes of public comment, any speakers remaining will be recognized at the end of the agenda for their comments.*

### **CONSENT ITEMS**

Patti Head made a motion to approve the Consent Agenda, seconded by Ron Margiotta. The motion was unanimously approved.

### **APPROVAL OF MEETING MINUTES**

August 19, 2008	-	Closed Session Meeting Minutes
September 2, 2008	-	Board of Education Meeting Minutes
September 16, 2008	-	Closed Session Meeting Minutes
November 18, 2008	-	Policy Committee Meeting Minutes
December 2, 2008	-	Board of Education Meeting Minutes
December 9, 2008	-	Facilities and Operations Committee Meeting Minutes
December 9, 2008	-	Student Achievement Committee Meeting Minutes
December 16, 2008	-	Closed Session Meeting Minutes
January 6, 2009	-	Closes Session Meeting Minutes

## **FINANCE**

### **1. AUTHORIZATION FORMS**

These authorization forms designate the persons authorized to sign vouchers for the payment of money on behalf of Wake Forest Rolesville High and Vena Wilburn Elementary. Fiscal Implications: These authorization forms are required for bank records. Recommendation for Action: Approval of Authorization Forms.

### **2. REPORT OF ADMINISTRATION APPROVED CONTRACTS**

The attached summaries are provided as information in accordance with Board Policy 8361. The summaries list all change orders, and contracts having a value greater than \$50,000 and not over \$100,000, and purchase orders in excess of \$250,000 for December 2008. Fiscal Implications: Not applicable. Recommendation for Action: Not applicable.

## **FACILITIES**

### **1. RELEASE OF LIABILITY: CITY OF RALEIGH RELEASE, CONSENT AND NOTICE OF NON-STANDARD SANITARY SEWER INSTALLATION (BUGG ELEMENTARY)**

As part of the modular building installation at Bugg Elementary, a new sewer line and pump will be installed that will connect to an existing manhole. The modular building is located at an elevation that is lower than the sewer main manhole to which the effluent will flow. Therefore, the plumbing fixtures will be installed lower than what the City standards allow. Backflow prevention will be installed. However, in order to obtain the Certificate of Occupancy for the project, the inspection department, pursuant to Section 10-6084 of the Raleigh City Code, is requiring the execution of a recordable form that releases and discharges the City from any and all liability for damages which may result from any sewage backflow. The requested release will not interfere with the Wake County Public School System's present or future use of the property. A copy of the City of Raleigh Release, Consent, and Notice of Non-Standard Sanitary Sewer Installation form is attached. Fiscal implications: None. Recommendation for action: Staff requests Board approval.

### **2. LEASE RENEWAL AGREEMENT: ADMINISTRATIVE AND SUPPORT SPACE WITH J.T. HOBBY & SON, INC. (ROCK QUARRY ROAD)**

Terms and conditions of a Lease Renewal Agreement have been reached with J.T. Hobby & Son, Inc., ("Hobby") to renew the lease of approximately 17,670 square feet of office/flex space at 1429 Rock Quarry Road, Suite 116, Raleigh, NC. The initial lease term began May 1, 2007 and expires April 30, 2009. Terms have been reached to again lease the premises for a two year term. The renewal lease duration is from May 1, 2009 until April 30, 2011. The current use is as office space for administrative and support functions of WCPSS. Appropriate parking areas are also included. Fiscal implications: The lease renewal rate is \$9.50 per square foot of space, which equates to \$167,865 per year, and is payable in an annual single sum payment due on May 1<sup>st</sup> of each year during the term. The lease terms are the same as the terms of the original lease. Utilities costs are not included. Funding is available from the CIP 2006 Program Management budget. Recommendation for action: Staff requests Board approval.

### **3. CHANGE ORDER NO. CM-14: EAST GARNER ELEMENTARY**

Board approval is requested for Change Order No. CM-14 to Barnhill Construction Company, for their Construction Management at Risk (CMAR) contract for East Garner Elementary School. This change order, a reduction in the amount of \$13,990.43, provides final reconciliation of the remaining construction manager contingency. This change order will complete this contract. The final Guaranteed Maximum Price for this contract is \$16,060,272. The CMAR contracts allow for unused construction manager contingency funds to be credited to the construction manager as follows: 40% for meeting substantial completion; 20% for meeting final completion; and 40% for meeting specific performance measures. This construction manager met substantial and final completion, and met 91.1% of the performance measures. The attachments show how the unused construction manager contingency was calculated, the process for evaluation of their performance, and other key criteria about this contract. Fiscal implications: Funding is available from the total project budget of \$19,221,892, of which \$19,211,892 is currently available from PLAN 2004 and \$10,000 from contributed funds from Wake County Parks & Recreation. It is anticipated that savings from this project will be available for reallocation to PLAN 2004 Program Contingency in the near future. Recommendation for action: Board approval is requested.

## **STUDENT ACHIEVEMENT**

### **1. CURRICULUM MANAGEMENT POLICY 5100 REVISIONS**

The revisions to the policy address the requirement to assess students for mastery of learning objectives using both formative and summative assessments. Modifications indicate the need to assess the effectiveness of the curriculum offered through district summative assessments. Finally, the modifications indicate the need for schools to analyze student data as part of the school improvement process. Fiscal Implications: None. Recommendation for Action: Second reading and approval.

### **2. PROGRAM EVALUATION POLICY 5600**

In accordance with the Recommendation 5 of the Curriculum Management Audit, revisions to Policy 5600 (Program Evaluation) have been prepared. These have been discussed with the Student Achievement Committee of the Board and the Committee of the Whole.

The revised policy identifies specific actions that the Superintendent and the Evaluation & Research Department must carry out to ensure that programs provided to students are effective and efficient. By using a variety of procedures for conducting evaluations, including various benefit-cost analyses, the Board and the district's administration will be able to ensure that students' needs are met and that resources are being well expended. Fiscal Implications: None. Recommendation for Action: Second reading and approval.

### **3. GRANT PROPOSALS**

- Entitlement (#004409): US Department of Education, Office of Elementary and Secondary Education, Indian Education Program / Central Services, Curriculum and Instruction.
- Collaborative (#004509): NC Governor's Crime Commission, Juvenile Justice Planning Committee / Individual Schools.
- Competitive (#004609): The Dreyer's Foundation / Individual Schools.
- Competitive (#004709): Future Fisherman Foundation / Individual Schools.

- Entitlement (#004809): US Department of Education, Office of Elementary and Secondary Education, Title VIII Impact Aid / Central Services, Administrative Services.

Fiscal Implications: Any required cash and/or in-kind matching contributions vary by grant program. Recommendation for Action: Staff is requesting Board approval.

## **HUMAN RESOURCES**

### **1. RECOMMENDATIONS FOR EMPLOYMENT**

- A. Professional
- B. Support

## **COMMITTEE CHAIRS' REPORT**

Ms. Goettee shared that the Human Resources Committee met on January 14, and thanked David Howell, David Holdzkom, and David Neter for all the information and support they have provided. The majority of the meeting was spent discussing recruiting and retaining high quality employees and how it relates to the information seen in the NC School Report Cards. Another major topic discussed was teacher demographics. The Human Resources Committee will be joining the Student Achievement Committee on February 10 for a combined meeting and they will be looking at Healthy Schools Indicators.

Mr. Margiotta shared that the Policy Committee met on January 13. Several policies and related R&Ps were discussed. The first policy discussed was related to the Jessica Lunsford Act. This new legislation places new mandates on regulations on registered sex offenders. Although most of the burden is placed on the sex offenders it's important that we as a District respond by having a policy and general guidelines in place. Ann Majestic and Terri Cobb drafted the policy, it was discussed at the meeting, and minor adjustments made. It is important that this policy is approved as soon as possible. The policy will be brought to Committee of the Whole on February 3, but will be presented to Board members prior to that for their review. The Committee is seeking waiving of second reading and approval by the Board at the February 3 Board Meeting. The R&P for Policy 1510 was also reviewed. In addition, the Policy Committee reviewed the NCSBA recommendations for policy format. The new recommended format will be shared with the Board during the February 3 Committee of the Whole meeting. The Policy Committee is not recommending that all policies are changed over to the new format, but that the new format is used when new or revised policies are adopted. Another item reviewed was the NCSBA on-line resource for policy development. The Policy Committee will meet again on February 10.

Ms. Millberg shared that the Student Achievement Committee met on January 13 with a very full agenda. They started the meeting with a CTE update, particularly about the recent trip to the CTE high school in Georgia. The Committee will be bringing this item to Committee of the Whole for the Board to make a decision about moving forward in this area. Next on the agenda was a presentation about TAP at Wilburn Elementary. The staff at Wilburn is very excited and doing a great job of getting the program going. The Committee recommends that the Board take a look at it for any future action. The next item on the agenda was a presentation about the textbook adoption process. This is a very complicated process. The presentation was great and really helped the Committee understand all that's

involved in the process. The fourth item on the agenda was the Magnet Review Timeline. David Ansbacher proposed a possible timeline for getting Magnet reviews done once a year before the Magnet application process starts. The Committee, however, did not make a recommendation to adopt the timeline or to present it to the full Board because it wasn't clear if there was consensus that the Magnet review should be done once a year on a particular month or if the Magnet review should be folded into a yearly review of the health of all schools in the system. There was no time to cover the last item on the agenda so this item will be moved to the next meeting's agenda. Also part of next meeting's agenda will be a continued look at course offerings at high schools and an update on the 4 small schools at East Wake High School. This next meeting will be Tuesday, January 27 at 11:30 a.m. A joint meeting with the Human Resources Committee will take place on February 10.

Ms. Head shared that the Facilities and Operations Committee met on January 13, with a very full agenda. The Committee reviewed the Facilities Utilization Report book. Chuck Dulaney did an overview of the summary report, discussed the optimum number of modular units, reviewed the general summary data that indicates that overcrowding in Wake County has actually decreased thanks in part to some slowing of growth and also to the fact that the system has been able to continue building schools with funds from Plan 2006. Crowding has decreased in elementary schools from 96% to 92.5%, in middle schools from 97% to 95.1%, and in high schools from 97.6% to 95.3%. District-wide the crowding has decreased from 96% to 94%. This is taking into account the year-round calendars that are in place. Mr. Dulaney also discussed the impact of allocation of space for special needs programs, utilization assignments, and other information found in this book. Ms. Head asked board members to please familiarize themselves with this book and to direct any questions or suggestions they may have to Mr. Dulaney. Betty Parker gave an update on the H-6 site. The report was very thorough. The most important piece shared with the Committee was the results of the archeological investigation that staff conducted on the cemetery located on the H-6 site. The Chicora Foundation was selected to conduct the archaeological investigation out of five potential candidates. Ms. Parker thoroughly described the process followed in choosing the Chicora Foundation which enjoys a very good reputation in the Southeast. One aspect that was agreed upon early on was that regardless of the ethnic affiliation, the cemetery deserved special care. After thorough study of the H-6 site the Chicora Foundation made a decision. Their belief is that the cemetery reflects the burial of Euro-American individuals. They also provided renderings of how to incorporate the cemetery in the plans so that it will be protected by a fence, wall, or similar structure. One other thing that Chicora shared with the Committee was that the land had belonged to the same family since 1840. The Committee also received reports on Capital Spending and CFAC recommendations. Ms. Head shared that she and Mr. Haydon are discussing the possibility of canceling next week's Facilities and Operations Committee meeting due to the number of meetings already on the Board's calendar for next week.

Ms. Clark shared that the Finance Committee met on January 14. The focus of their meeting was the issue of a system-wide endowment. Several key issues were discussed. The first of these was that the school system doesn't want to compete in any form with Wake Education Partnership as it raises money for the school system and education issues in the community, but that the possibility existed for something like a county-wide fund that would support students in their post-high school activities because that ties in with WCPSS goal of all students graduating on time prepared for the future. This item, however, is only in the

information-gathering stage. The Committee also received a report from David Neter on the development of the budget. The new budget will be coming out in the next four weeks.

## **ACTION ITEMS**

### **HUMAN RESOURCES**

#### **1. RECOMMENDATION FOR APPROVAL OF CONTRACT WITH VISITING INTERNATIONAL FACULTY (VIF)**

Staff recommends approval of the contract with Visiting International Faculty (VIF) to employ highly qualified international teachers in critical need areas for not longer than a three-year period. The VIF program is an additional recruitment strategy that our system has used for the past six years. North Carolina has a formal agreement with VIF to supply qualified teachers to local school systems. The salaries and other costs for VIF teachers are paid by converting ADM allotted teacher positions into a dollar allotment for VIF teachers. This process enables WCPSS to provide \$2,000 per teacher for supplies or training. No incremental local funds are expended.

David Howell presented information to the Board. At Ms. Head's request, Mr. Howell explained that currently WCPSS has eighteen VIFs, from twelve different countries, serving in eleven different schools. When a principal expresses an interest in a VIF teacher for a particular subject HR works with VIF to obtain a teacher in that licensed area. When a candidate is found, the principal gets to see a video clip and the application, and conduct a telephone interview. Only at that point the VIF teacher is brought on board. Although we pay a substantial fee to VIF, ultimately it doesn't cost the system any money. WCPSS goes through the state teacher allotment process. WCPSS asks the State for a certain number of teaching positions and the State gives us dollars at the average teacher salary. Although the VIF teachers are experienced, they make less than the average salary and that difference is what pays for the VIF fee.

After a few more clarifying questions, Kevin Hill made a motion to approve the contract with VIF, seconded by Lori Millberg. The motion was unanimously approved.

### **FACILITIES**

#### **1. NAME FOR NEW ELEMENTARY SCHOOL IN RALEIGH (E-21)**

On or about October 1, 2008, the Board of Education acquired 19.774 acres for use as an elementary school in the E-21 target area, with the school scheduled to open in 2011. Naming of the new elementary school facility is now requested. The following names were proposed for consideration at the January 6, 2009 Board meeting (1) Southeast Raleigh Elementary, (2) Walnut Creek Elementary, and (3) Sunnybrook Road Elementary. Southeast Raleigh Elementary is proposed as it identifies the area of the town within which the school site is located, will help to identify the location of the site, and will help to establish a community identity for the facility. Walnut Creek Elementary is proposed because of the site's proximity to Walnut Creek, into which water from the site drains, and which is the nearest notable geographic or natural feature. Sunnybrook Road Elementary is proposed as it identifies the road from which the school will be accessed and will help to specifically identify the location of the site. Staff recommends Sunnybrook Road Elementary. Fiscal implications: None. Recommendation for action: Staff requests Board approval.

Betty Parker presented information to the Board. Ms Parker offered to answer any questions that the Board may have regarding this item.

After a short discussion regarding the choice of names, Lori Millberg made a motion to name the new elementary school in Raleigh Walnut Creek Elementary. The motion was seconded by Ron Margiotta. The motion was unanimously approved.

### **CLOSED SESSION**

At approximately 4:39 p.m. Kevin Hill made a motion to go into Closed Session to consider confidential personnel information protected under G.S. 143-318.11(a)(6) and 115C-319, to consider confidential student information protected under G.S. 115c-402 and the Family Educational and Privacy Rights Act, 20 U.S.C. 1232g, and to consult with an attorney employed or retained by the Board in order preserve the attorney-client privilege as provided in G.S. 143-318.11(a)(3). The motion was seconded by Anne McLaurin. The motion was unanimously approved.

At 6:15 the Board returned to Open Session.

### **ACTION ITEMS – Cont’d**

#### **HUMAN RESOURCES**

##### **1. RECOMMENDATION FOR ADMINISTRATIVE TRANSFER(S)**

Ron Margiotta made a motion to approve the following Administrative Transfer(s):

- (1) Franklin Creech, Principal at Fuquay-Varina Elementary School, to Principal at Banks Road Elementary School, effective date February 9, 2009. (Permanent position)
- (2) Stephen Mares, Principal at Daniels Middle School, to Principal at Broughton High School, effective date TBD. (Permanent position)
- (3) Mary K. Warren, Principal at West Lake Year-Round Elementary School, to Principal at Herbert Akins Road Elementary School, effective date February 9, 2009. (Permanent position)

The motion was seconded by Anne McLaurin. The motion was unanimously approved.

##### **2. RECOMMENDATION FOR ADMINISTRATIVE APPOINTMENT(S)**

Ron Margiotta made a motion to approve the following Administrative Appointment(s):

- (1) Karen Bruce, Teacher at Holly Ridge Middle School, to Assistant Principal at Holly Ridge Middle School, effective date January 21, 2009. (Permanent position)
- (2) Nikia Davis, Applicant, to Assistant Principal at Holly Springs High School, effective date January 26, 2009. (Permanent position)

The motion was seconded by Anne McLaurin. The motion was unanimously approved.

On a motion by Kevin Hill, seconded by Ron Margiotta the Board amended the agenda. The Board added the following item to the Action Agenda: Offsite Road Improvements for Panther Creek High School Modulars.

## **OFFSITE ROAD IMPROVEMENTS FOR PANTHER CREEK HIGH SCHOOL MODULARS**

The Board had a brief discussion regarding Offsite Road Improvements for Panther Creek High School Modulars. The Board discussed the need for Leadership from the Board of Education and the Cary Town Council to review the process and potentially find options to reduce the requirements for occupying the modular units on the Panther Creek High School campus. The Board wants to look the possibility of finding options that require the expenditure of less funds. Following a meeting between Leadership from both Boards, the Board of Education discussed the feasibility of a traffic study. The Board agreed that this item would need to be discussed further following a meeting between the Wake County Board of Education and the Cary City Council.

The Board returned to Closed Session on a motion by Anne McLaurin, seconded by Lori Millberg at approximately 6:20 p.m.

On a motion by Kevin Hill, seconded by Lori Millberg, the Board adjourned at approximately 7:05 p.m.

### **ADJOURNMENT**

Having no further business coming before the Board, Kevin Hill made a motion to adjourn, seconded by Lori Millberg. The meeting adjourned at 7:05 p.m.

Respectfully submitted,

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Rosa U. Gill, Chair, Wake County Board of Education  
WCPSS

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Del Burns, Superintendent,

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Lorraine D. Dumas, Recording Secretary